

City Administrator

New London, Wisconsin

The City of New London, a vibrant community of 7,295 residents (2010 population census) located on the border of Outagamie and Waupaca Counties in central Wisconsin, is recruiting for a new City Administrator. The current Administrator is retiring after 20 years of service to the city, in fact New London has only three Administrators over the past 30 years. The City is conveniently located near the Fox Valley region just 20 miles northwest of Appleton, 39 miles west of Green Bay, and 35 miles north of Oshkosh.

The City operates under a Commission form of government. The Mayor oversees the Council and is elected in even years to a two-year term. The Council is composed of 10 Alderpersons elected to staggered two-year terms; serving five Aldermanic Districts. The Mayor and Council establish City policies and create the ordinances contained in the Municipal Code. The appointed City Administrator oversees the day-to-day operations of most City departments, and is the key person in Economic Development matters. Council Committees monitor the various departments, keeping up on citizens' concerns and reporting to the Council on policy issues and recommending contracts, grants and other innovations. There are 14 appointed officials including the City Administrator, Clerk, Finance Director, Attorney, Building Inspector/Zoning Administrator, Chief of Police, Fire Chief, Utility General Manager, Library Director, Museum Director, Director of Public Services, and Cemetery Superintendent.

The City is seeking a collaborative, strategic-thinking professional with strong leadership and economic development skills, including TIF experience. A background in intergovernmental relations is desired. A record of visibility in the community is required. The City has 54 full-time employees with 185 part-time employees, and a \$7.1 million general fund expenditure and \$10 million all funds expenditures (including TIF).

Candidates must have a minimum of a Bachelor's of Science Degree in Public or Business Management, or related field. A Master's Degree in public or business administration is preferred. Five years of increasingly responsible municipal management experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Candidates must possess proven managerial, interpersonal, and leadership skills to direct a resident-forward City team serving a full-service community. Starting salary range: \$89,000 – \$100,000 +/- DOQ. Excellent benefit package. Candidates should apply with a resume, cover letter, along with five work-related references by email before April 5, 2019 to jobs@ipr-p3.com.

Additional information about the City of New London can be found on the City's website: <http://www.newlondonwi.org> The City of New London is an equal opportunity employer.