

**CHAPTER 21**  
**SHORELAND-WETLAND ZONING CODE**  
(Cr. Ord. #764)

- 21.01 Statutory Authorization, Finding of Facts, Statement of Purpose and Title
- 21.02 General Provisions
- 21.03 Definitions
- 21.04 Shoreland-Wetland Zoning District
- 21.05 Nonconforming Structures and Uses
- 21.06 Administrative Provisions
- 21.07 Amending Shoreland-Wetland Zoning Regulations
- 21.08 Enforcement and Penalties

## SHORELAND-WETLAND ZONING CODE 21.01

21.01 STATUTORY AUTHORIZATION, FINDINGS OF FACT, STATEMENT OF PURPOSE AND TITLE. (1) STATUTORY AUTHORIZATION. This chapter is adopted pursuant to the authorization in §§61.23, 61.231, 87.30 and 144.26, Wis. Stats.

- (2) FINDINGS OF FACT. Uncontrolled use of the shoreland-wetlands and the pollution of the navigable waters of the City of New London would adversely affect the public health, safety, convenience and general welfare and impair the tax base. The Legislature of Wisconsin has delegated responsibility to all municipalities to further the maintenance of safe and healthful conditions; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; and preserve shore cover and natural beauty.
- (3) PURPOSE. To promote the public health, safety, convenience and general welfare, this chapter has been established to:
  - (a) Further the maintenance of safe and healthful conditions.
  - (b) Prevent and control water pollution by filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters and to maintain storm and flood water capacity.
  - (c) Protect fish spawning grounds, fish, aquatic life and wildlife by preserving wetlands and other fish and aquatic habitat.
  - (d) Prohibit certain uses detrimental to the shoreland—wetland area.
  - (e) Preserve shore cover and natural beauty of restricting the removal of natural shoreland cover and controlling shoreland-wetland excavation, filling and other earth-moving activities.
- (4) TITLE. The title of this chapter shall be the Shoreland-Wetland Zoning Code for the City of New London, Wisconsin.

21.02 GENERAL PROVISIONS. (1) COMPLIANCE. The use of wetlands and the alteration of wetlands within the shoreland area of the City shall be in full compliance with the terms of this chapter and other applicable local, State or Federal regulations, subject to the provisions of sec. 21.05 of this chapter, for the standards applicable to nonconforming uses. All permitted development shall require the issuance of a land use permit unless otherwise expressly excluded by a provision of this chapter.

## SHORELAND-WETLAND ZONING CODE 21.02 (2)

- (2) MUNICIPALITIES AND STATE AGENCIES REGULATED. Unless specifically exempted by law, all cities, villages, towns and counties are required to comply with this chapter and obtain all necessary permits. State agencies are required to comply if §13.48(13), Wis. Stats., applies. The construction, reconstruction, maintenance and repair of State highways and bridges by the Wisconsin Department of Transportation are exempt when §30.12(4)(a), Wis. Stats., applies.
- (3) ABROGATION AND GREATER RESTRICTIONS. (a) This chapter supersedes all the provisions of any municipal zoning ordinance enacted under §§62.23 or 87.30, Wis. Stats., which relate to shoreland-wetlands, except that where another municipal zoning ordinance is more restrictive than this chapter, that ordinance shall continue in full force and effect to the extent of the greater restrictions, but not otherwise.  
(b) This chapter is not intended to repeal, abrogate or impair any existing deed restrictions, covenants or easements. However, where this chapter imposes greater restrictions, the provisions of this chapter shall prevail.
- (4) INTERPRETATION. In their interpretation and application, the provisions of this chapter shall be held to be minimum requirements and shall be liberally construed in favor of the City and shall not be deemed a limitation or repeal of any other powers granted by the Wisconsin Statutes. Where a provision of this chapter is required by a standard in Wis. Adm. Code NR 117, and where the chapter provision is unclear, the provision shall be interpreted in light of the Wis. Adm. Code NR 117 standards in effect on the date of the adoption of this chapter or in effect on the date of the most recent text amendment to this chapter.
- (5) SEVERABILITY. Should any portion of this chapter be declared invalid or unconstitutional by a court of competent jurisdiction, the remainder of this chapter shall not be affected.

21.03 DEFINITIONS. For the purpose of administering and enforcing this chapter, the terms or words used herein shall be interpreted as follows. Words used in the present tense include the future, words in the singular number include the plural number, and words in the plural number include the singular number. The word "shall" is mandatory, not permissive. All distances, unless otherwise specified, shall be measured horizontally.

- (1) ACCESSORY STRUCTURE OR USE. A detached subordinate structure or a use which is clearly incidental to, and customarily found in connection with, the principal structure or use to which it is related and which is located on the same lot as that of the principal structure or use.

## SHORELAND-WETLAND ZONING CODE 21.03 (2)

- (2) **BOATHOUSE.** As defined in §30.121(1), Wis. Stats., a permanent structure used for the storage of watercraft and associated materials and includes all structures which are totally enclosed, have roofs or walls or any combination of structural parts.
- (3) **CONDITIONAL USE.** A use which is permitted by this chapter provided that certain conditions specified in this chapter are met and that a permit is granted by the Board of Zoning Appeals or, where appropriate, the Plan Commission.
- (4) **DEPARTMENT.** The Wisconsin Department of Natural Resources.
- (5) **DEVELOPMENT.** Any man-made change to improved or unimproved real estate, including, but not limited to, the construction of buildings, structures or accessory structures; the construction of additions or substantial alterations to buildings, structures or accessory structures; the placement of buildings or structures; ditching, lagooning, dredging, filling, grading, paving, excavation or drilling operations; and the deposition or extraction of earthen materials.
- (6) **DRAINAGE SYSTEM.** One or more artificial ditches, tile drains or similar devices which collect surface runoff or groundwater and convey it to a point of discharge.
- (7) **ENVIRONMENTAL CONTROL FACILITY.** Any facility, temporary or permanent, which is reasonably expected to abate, reduce or aid in the prevention, measurement, control or monitoring of noise, air or water pollutants, solid waste and thermal pollution, radiation or other pollutants, including facilities installed principally to supplement or to replace existing property or equipment not meeting or allegedly not meeting acceptable pollution control standards or which are to be supplemented or replaced by other pollution control facilities.
- (8) **FIXED HOUSEBOAT.** As defined in §30.121(1), Wis. Stats., a structure not actually used for navigation which extends beyond the ordinary high—water mark of a navigable waterway and is retained in place either by cables to the shoreline or by anchors or spudpoles attached to the bed of the waterway.
- (9) **NAVIGABLE WATERS.** Lake Superior, Lake Michigan, all natural inland lakes within Wisconsin, and all streams, ponds, sloughs, flowages and other waters within the territorial limits of this State, including the Wisconsin portion of boundary waters which are navigable under the laws of this State. Under §144.26(2)(d), Wis. Stats., notwithstanding any other provision of law or administrative rule promulgated thereunder, shoreland ordinances required under §§62.23 or 62.221, Wis. Stats., and Wis. Adm. Code NR 117 do not apply to lands adjacent to farm drainage ditches if:

## SHORELAND-WETLAND ZONING CODE 21.03 (9)

- (a) Such lands are not adjacent to a natural navigable stream or river.
  - (b) Those parts of such drainage ditches adjacent to such lands were not navigable streams before ditching.
  - (c) Such lands are maintained in nonstructural agricultural use.
- (10) ORDINARY HIGH-WATER MARK. The point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation, or other easily recognized characteristic.
  - (11) PLAN COMMISSION. The City Plan Commission created under §62.23(1), Wis. Stats.
  - (12) REGIONAL FLOOD. A flood determined to be representative of large floods known to have generally occurred in Wisconsin and which may be expected to occur or be exceeded on a particular stream because of like physical characteristics once in every 100 years.
  - (13) SHORELANDS. Lands within the following distances from the ordinary high-water mark of navigable waters: 1,000 feet from a lake, pond or flowage; and 300 feet from a river or stream or to the landward side of the floodplain, whichever distance is greater.
  - (14) SHORELAND-WETLAND DISTRICT. The zoning district, created in this shoreland—wetland zoning Code, comprised of shorelands that are designated as wetlands on the wetlands inventory maps which have been adopted and made a part of this chapter.
  - (15) UNNECESSARY HARDSHIP. That circumstance where special conditions, which were not self-created, affect a particular property and make strict conformity with restrictions governing area, setbacks, frontage, height or density unnecessarily burdensome or unreasonable in light of the purposes of this chapter.
  - (16) VARIANCE. An authorization granted by the Board of Zoning Appeals to construct or alter a building or structure in a manner that deviates from the dimensional standards of this chapter.
  - (17) WETLANDS. Those areas where water is at, near or above the land surface long enough to support aquatic or hydrophytic vegetation and which have soils indicative of wet conditions.
  - (18) WETLAND ALTERATION. Any filling, flooding, draining, dredging, ditching, tiling, excavating, temporary water level stabilization measures or dike and dam construction in a wetland area.

## SHORELAND-WETLAND ZONING CODE 21.04

- 21.04 SHORELAND-WETLAND ZONING DISTRICT. (1) PURPOSE. This chapter is adopted to maintain safe and healthful conditions, to prevent and control water pollution, to protect fish spawning grounds, fish and aquatic life and wild life habitat, to preserve shore cover and natural beauty and to control building and development in wetlands whenever possible. When development is permitted in a wetland, the development should occur in a manner which minimizes adverse impacts upon the wetland.
- (2) SHORELAND-WETLAND ZONING MAPS. The following maps are hereby adopted and made part of this chapter and are on file in the office of the City Clerk-Treasurer.
- (a) Wisconsin Wetland Inventory Maps stamped "FINAL" on October 9, 1985.
  - (b) Floodplain Maps. (Am. Ord. 879). Current Flood Hazard Zone maps issued by U.S. Department of Housing & Urban Development, current Flood Fringe Boundary maps issued by, adopted by or referenced by the Federal Emergency Management Agency, Floodway Boundary maps of 4/91 designated FBI through FB12.
  - (c) U.S.G.S.
- (3) DISTRICT BOUNDARIES. (a) The Shoreland-Wetland Zoning District includes all wetlands in the City which are 5 acres or more and are shown on the final Wetland Inventory Map that has been adopted and made a part of this chapter in sub. (2) above and which are:
- 1. Within 1,000 feet of the ordinary high-water mark of navigable lakes, ponds or flowages. Lakes, ponds and flowages in the City shall be presumed to be navigable if they are listed in the Department publication, "Surface Water Resources of Waupaca Outagamie County," or are shown on the United States Geological Survey quadrangle maps or other zoning base maps which have been incorporated by reference and made a part of this chapter in sub. (2) above.
  - 2. Within 300 feet of the ordinary high-water mark of navigable rivers or streams, or to the landward side of the floodplain, whichever distance is greater. Rivers and streams shall be presumed to be navigable if they are designated as either continuous or intermittent waterways on the United States Geological Survey quadrangle maps or other zoning base maps which have been incorporated by reference and made a part of this chapter. Flood Hazard Boundary Maps, Flood Insurance Rate Maps, Flood Boundary-Floodway maps, County Soil Survey Maps or other existing community floodplain maps used to delineate floodplain area which have been adopted by the City shall be used to determine the extent of floodplain areas in the City.

SHORELAND-WETLAND ZONING CODE 21.04 (3) (b)

- (b) Determinations of navigability and ordinary highwater mark location shall initially be made by the Zoning Administrator. When questions arise, the Zoning Administrator shall contact the appropriate district office of the Department for a final determination of navigability or ordinary high-water mark.

SHORELAND-WETLAND ZONING CODE 21.04 (3)

- (c) When an apparent discrepancy exists between the Shoreland-Wetland District boundary shown on the Official Zoning Maps and actual field conditions at the time the Maps were adopted, the Zoning Administrator shall contact the appropriate district office of the Department to determine if the Shoreland Wetland District boundary, as mapped, is in error. If the Department staff concur with the Zoning Administrator that a particular area was incorrectly mapped as a wetland, the Zoning Administrator shall have the authority to immediately grant or deny a land use or building permit in accordance with the regulations applicable to the correct zoning district. In order to correct wetland mapping errors shown on the Official Shoreland-Wetland Zoning Maps, the Zoning Administrator shall be responsible for initiating a map amendment within a reasonable period.
  
- (4) PERMITTED USES. The following uses are permitted subject to the provisions of Chs. 30 and 31, Wis. Stats., and the provisions of other local, State and Federal laws, if applicable:
  - (a) Activities and uses which do not require the issuance of a land use permit, provided that no wetland alteration occurs:
    - 1. Hiking, fishing, trapping, hunting, swimming, snowmobiling and boating.
    - 2. The harvesting of wild crops such as marsh hay, ferns, moss, wild rice, berries, tree fruits and tree seeds, in a manner that is not injurious to the natural reproduction of such crops.
    - 3. The practice of silviculture, including the planting, thinning and harvesting of timber.
    - 4. The pasturing of livestock.
    - 5. The cultivation of agricultural crops.
    - 6. The construction and maintenance of duck blinds.
  - (b) Uses which do not require the issuance of a land use permit and which may involve wetland alterations only to the extent specifically provided below:
    - 1. The practice of silviculture, including limited temporary water level stabilization measures which are necessary to alleviate abnormally wet or dry conditions that would have an adverse impact on the conduct of silvicultural activities if not corrected.
    - 2. The cultivation of cranberries, including limited wetland alterations necessary for the purpose of growing and harvesting cranberries.



SHORELAND-WETLAND ZONING CODE 21.04 (4)

3. The maintenance and repair of existing drainage ditches, where permissible under §30.20, Wis. Stats., or of other existing drainage systems, such as tiling, to restore pre-existing levels of drainage, including the minimum amount of filling necessary to dispose of dredged spoil, provided that the filling is permissible under Ch. 30, Wis. Stats., and that dredged spoil is placed on existing spoil banks where possible.
  4. The construction and maintenance of fences for the pasturing of livestock, including limited excavating and filling necessary for such construction or maintenance.
  5. The construction and maintenance of piers, docks, walkways, observation decks and trail bridges built on pilings, including limited excavating and filling necessary for such construction or maintenance.
  6. The installation and maintenance of sealed tiles for the purpose of draining lands outside the Shoreland-Wetland Zoning District, provided that such installation or maintenance is done in a manner designed to minimize adverse impacts upon the natural functions of the shoreland-wetland listed in sec. 21.07(l)(c) of this chapter.
  7. The maintenance, repair, replacement and reconstruction of existing highways and bridges, including limited excavating and filling necessary for such maintenance, repair, replacement or reconstruction.
- (c) Uses which are allowed upon the issuance of a conditional use permit and which may include wetland alterations only to the extent specifically provided below:
1. The construction and maintenance of roads which are necessary for the continuity of the City street system, the provision of essential utility and emergency services or to provide access to uses permitted under this subsection, provided that:
    - a. The road cannot, as a practical matter, be located outside the wetland.
    - b. The road is designed and constructed to minimize adverse impacts upon the natural functions of the wetland listed in sec. 21.07(1)(c) of this chapter.
    - c. The road is designed and constructed with the minimum cross-sectional area practical to serve the intended use.
    - d. Road construction activities are carried out in the immediate area of the roadbed only.

SHORELAND-WETLAND ZONING CODE 21.04 (4)

- e. Any wetland alteration must be necessary for the construction or maintenance of the road.
2. The construction and maintenance of nonresidential buildings, provided that:
  - a. The building is used solely in conjunction with a use permitted in the Shoreland-Wetland District or for the raising of waterfowl, minnows or other wetland or aquatic animals.
  - b. The building cannot, as a practical matter, be located outside the wetland.
  - c. The building does not exceed 500 square feet in floor area.
  - d. Only limited filling and excavating necessary to provide structural support for the building is allowed.
3. The establishment and development of public and private parks and recreation areas, outdoor education areas, historic, natural and scientific areas, game refuges and closed areas, fish and wildlife habitat improvement projects, game bird and animal farms, wildlife preserves and public boat launching ramps, provided that:
  - a. Any private development allowed under this paragraph shall be used exclusively for the permitted purpose.
  - b. Only limited filling and excavating necessary for the development of public boat launching ramps, swimming beaches or the construction of park shelters or similar structures is allowed.
  - c. The construction and maintenance of roads necessary for the uses permitted under this paragraph are allowed only where such construction and maintenance meets the criteria in par. (a) above.
  - d. Wetland alterations in game refuges and closed areas, fish and wildlife habitat improvement projects, game bird and animal farms and wildlife preserves shall be for the purpose of improving wildlife habitat or to otherwise enhance wetland values.
4. The construction and maintenance of electric and telephone transmission lines, water and gas distribution lines and sewage collection lines and related facilities and the construction and maintenance of railroad lines, provided that:
  - a. The utility transmission and distribution facilities and railroad lines cannot, as a practical matter, be located outside the wetland.

SHORELAND-WETLAND ZONING CODE 21.04 (4)

- b. Only limited filling or excavating necessary for such construction or maintenance is allowed.
  - c. Such construction or maintenance is done in a manner designed to minimize adverse impacts upon the natural functions of the wetland listed in sec. 21.07(1)(c) of this chapter.
- (5) PROHIBITED USES. (a) Any use not listed in sub. (3) above is prohibited unless the wetland or a portion of the wetland has been rezoned by amendment of this chapter in accordance with sec. 21.07 of this chapter.
- (b) The use of a boathouse for human habitation and the construction or placement of a boathouse or fixed houseboat below the ordinary high—water mark of any navigable waters are prohibited.

21.05 NONCONFORMING STRUCTURES AND USES. (1) The existing lawful use of a structure, building or property, or its accessory use, which is not in conformity with the provisions of this chapter may be continued subject to the following conditions:

- (2) Notwithstanding §62.23(7)(h), Wis. Stats., the repair, reconstruction, renovation, remodeling or expansion of a legal nonconforming structure, or an environmental control facility related to a legal nonconforming structure, in existence at the time of adoption or subsequent amendment of this chapter adopted under §62.231, Wis. Stats., or of an environmental control facility in existence on May 7, 1982, related to that structure, is permitted under §62.23(5), Wis. Stats., applies to any environmental control facility that was not in existence on May 7, 1982, but was in existence on the effective date of this chapter or amendment thereto.
- (3) If a nonconforming use or the use of a nonconforming structure is discontinued for 12 consecutive months, any future use of the building, structure or property shall conform to this chapter.
- (4) Any legal nonconforming use of property which does not involve the use of a structure and which existed at the time of the adoption or subsequent amendment of this chapter adopted under ff62.231 or 61.351, Wis. Stats., may be continued although such use does not conform with the provisions of the chapter. However, such nonconforming use may not be extended.
- (5) The maintenance and repair of nonconforming boathouses which are located below the ordinary high-water mark of any navigable waters shall comply with the requirements of §30.121, Wis. Stats.

SHORELAND-WETLAND ZONING CODE 21.05 (6)

- (6) Uses which are nuisances under common law shall not be permitted to continue as nonconforming uses.

21.06 ADMINISTRATIVE PROVISIONS. (1) ZONING ADMINISTRATOR. The Zoning Administrator shall have the following powers and duties:

- (a) Advise applicants as to the provisions of this chapter and assist them in preparing permit applications and appeal forms.
  - (b) Issue permits and certificates of compliance and inspect properties for compliance with this chapter.
  - (c) Keep records of all permits issued, inspections made, work approved and other official actions.
  - (d) Have access to any structure or premises between the hours of 8:00 A.M. and 6:00 P.M. for the purpose of performing these duties.
  - (e) Submit copies of decisions on variances, conditional use permits, appeals for a map or text interpretation, and map or text amendments within 10 days after they are granted or denied to the appropriate district office of the Department.
  - (f) Investigate and report violations of this chapter to the Plan Commission and the District Attorney, corporation counsel or City Attorney.
- (2) LAND USE PERMITS. (a) When Required. Unless another section of this chapter specifically exempts certain types of development from this requirement, a land use permit shall be obtained from the Zoning Administrator before any new development, as defined in sec. 21.03(6) of this chapter, or any change in the use of an existing building or structure is initiated.
- (b) Application. An application for a land use permit shall be made to the Zoning Administrator upon forms furnished by him and shall include, for the purpose of proper enforcement of these regulations, the following information:
    - 1. General Information. a. Name, address and telephone number of applicant, property owner and contractor, where applicable.
    - b. Legal description of the property and a general description of the proposed use or development.
    - c. Whether or not a private water supply or sewage system is to be installed.

SHORELAND-WETLAND ZONING CODE 21.06 (2)

2. Site Development Plan. The site development plan shall be submitted as a part of the permit application and shall contain the following information drawn to scale:
    - a. Dimensions and area of the lot.
    - b. Location of any structures with distances measured from the lot lines and center line of all abutting streets or highways.
    - c. Location of existing or proposed on-site sewage systems or private water supply systems.
    - d. Location of the ordinary high-water mark of any abutting navigable waterways.
    - e. Location and landward limit of all wetlands.
    - f. Existing and proposed topographic and drainage features and vegetative cover.
    - g. Location of floodplain and floodway limits on the property as determined from floodplain zoning maps used to delineate floodplain areas.
    - h. Location of existing or future access roads.
    - i. Specifications and dimensions for areas of proposed wetland alteration.
  - (c) Expiration. All permits issued under the authority of this chapter shall expire one year from the date of issuance.
- (3) CERTIFICATES OF COMPLIANCE. (a) Except where no land use permit or conditional use permit is required, no land shall be occupied or used, and no building which is hereafter constructed, altered, added to, modified, rebuilt or replaced shall be occupied until a certificate of compliance is issued by the Zoning Administrator, subject to the following provisions:
1. The certificate of compliance shall show that the building or premises, or part thereof, and the proposed use thereof conform to the provisions of this chapter.
  2. Application for such certificate shall be concurrent with the application for a land use or conditional use permit.
  3. The certificate of compliance shall be issued within 10 days after notification of the completion of the work specified in the land use or conditional use permit, providing the building or premises and proposed use thereof conform with all the provisions of this chapter.

SHORELAND-WETLAND ZONING CODE 21.06 (3)

- (b) The Zoning Administrator may issue a temporary certificate of compliance for a building or premises, or part thereof, pursuant to rules and regulations established by the Council.
  - (c) Upon written request from the owner, the Zoning Administrator shall issue a certificate of compliance for any building or premises existing at the time of the adoption of this chapter, certifying, after inspection, the extent and type of use made of the building or premises and whether or not such use conforms to the provisions of this chapter.
- (4) **CONDITIONAL USE PERMITS.** (a) **Application.** Any use listed as a conditional use in this chapter shall be permitted only after an application has been submitted to the Zoning Administrator and a conditional use permit has been granted by the Board of Zoning Appeals following the procedures in sub. (8) below.
  - (b) **Conditions.** Upon consideration of the permit application and the standards applicable to the permitted uses in sec. 21.04(3) of this chapter, the Board of Zoning Appeals shall attach such conditions to a conditional use permit, in addition to those required elsewhere in this chapter, as are necessary to further the purposes of this chapter as listed in sec. 21.01(2) of this chapter. Such conditions may include specifications for, without limitation because of specific enumeration, type of shore cover; erosion controls; increased setbacks; specific sewage disposal and water supply facilities; landscaping and planting screens; period of operation; operational control; sureties; deed restrictions; location of piers, docks, parking areas and signs; and type of construction. To secure information upon which to base its determination, the Board of Zoning Appeals may require the applicant to furnish, in addition to the information required for a land use permit, other pertinent information which is necessary to determine if the proposed use is consistent with the purpose of this chapter.
- (5) **FEES.** Fees shall be paid to the Clerk-Treasurer upon filing the appropriate petition or application, as follows:
  - (a) Land use permits.
  - (b) Certificates of compliance.
  - (c) Public hearings.
  - (d) Legal notice publications.

SHORELAND-WETLAND ZONING CODE 21.06 (5)

- (e) Conditional use permits.
- (6) RECORDING. Where a land use permit or a conditional use permit is approved, an appropriate record shall be made by the Zoning Administrator of the land use and structures permitted.
- (7) REVOCATION. Where the conditions of a land use permit or conditional use permit are violated, the permit shall be revoked by the Board of Zoning Appeals.
- (8) BOARD OF ZONING APPEALS. (a) Membership. See sec. 1.05(1) of this Code.
  - (b) Powers and Duties. For the purposes of this chapter, the Board of Zoning Appeals:
    - 1. Shall hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative official in the enforcement or administration of this chapter.
    - 2. Shall hear and decide applications for conditional use permits.
    - 3. May authorize, upon appeal in specific cases, such variance from the dimensional terms of this chapter as shall not be contrary to the public interest where, owing to special conditions unique to a property, a literal enforcement of the chapter will result in unnecessary hardship. In the issuance of a variance, the purpose of the chapter shall be observed and substantial justice done. The granting of a variance shall not have the effect of granting or extending any use of property which is prohibited in that zoning district by this chapter.
  - (c) Appeals To the Board. Appeals to the Board of Zoning Appeals may be taken by any person aggrieved or by an officer, department, board or bureau of the City affected by any order, requirement, decision or determination of the Zoning Administrator or other administrative official. Such appeals shall be taken within a reasonable time, as provided by the rules of the Board, by filing with the official whose decision is in question, and with the Board of Zoning Appeals, a notice of appeal specifying the reasons for the appeal. The Zoning Administrator or other official whose decision is in question shall transmit to the Board all the papers constituting the record on the matter appealed.
  - (d) Public Hearings. 1. Before making a decision on an appeal or application, the Board of Zoning Appeals shall, within a reasonable period of time, hold a public hearing. The Board shall give public notice of the hearing by publishing a Class 2 notice under Ch. 985, Wis. Stats., specifying the date, time and place of the hearing and the matters to come before the Board. At the public hearing, any party may present testimony in person, by agent or by attorney.

SHORELAND-WETLAND ZONING CODE 21.06 (8)

2. A copy of such notice shall be mailed to the parties in interest and the appropriate district office of the Department at least 10 days prior to all public hearings on issues involving shoreland-wetland zoning.
- (e) Decisions. 1. The final disposition of an appeal or application for a conditional use permit before the Board of Zoning Appeals shall be in the form of a written decision, made within a reasonable time after the public hearing and signed by the Board Chairperson. Such decision shall state the specific facts which are the basis of the Board's determination and shall either affirm, reverse or modify the order, requirement, decision or determination appealed, in whole or in part, dismiss the appeal for lack of jurisdiction or prosecution, or grant the application for a conditional use permit.
2. A copy of such decision shall be mailed to the parties in interest and the appropriate district office of the Department within 10 days after the decision is issued.

21.07 AMENDING SHORELAND-WETLAND ZONING REGULATIONS. (1) The Council may alter, supplement or change the district boundaries and the regulations contained in this chapter in accordance with the requirements of §62.23(7)(d)2., Wis. Stats., and the following:

- (a) A copy of each proposed text or map amendment shall be submitted to the appropriate district office of the Department within 5 days of the submission of the proposed amendment to the Plan Commission.
- (b) All proposed text and map amendments to the shore-land—wetland zoning regulations shall be referred to the Plan Commission and a public hearing shall be held as required by §62.23(7)(d)2., Wis. Stats. The appropriate district office of the Department shall be provided with written notice of the public hearing at least 10 days prior to such hearing.
- (c) In order to insure that this chapter will remain consistent with the shoreland protection objectives of §144.26, Wis. Stats., the Council may not rezone a wetland in a shoreland wetland zoning district, or any portion thereof, where the proposed rezoning may result in a significant adverse impact upon any of the following:
  1. Storm and flood water storage capacity;
  2. Maintenance of dry season stream flow or the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area or the flow of groundwater through a wetland;



SHORELAND-WETLAND ZONING CODE 21.07 (1)

3. Filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters;
  4. Shoreline protection against erosion;
  5. Fish spawning, breeding, nursery or feeding grounds;
  6. Wildlife habitat; or
  7. Areas of special recreational, scenic or scientific interest, including scarce wetland types and habitat of endangered species.
- (d) Where the district office of the Department determines that a proposed rezoning may have a significant adverse impact upon any of the criteria listed in par. (c) above, the Department shall so notify the City of its determination either prior to or during the public hearing held on the proposed amendment.
- (e) The appropriate district office of the Department shall be provided with:
1. A copy of the recommendation and report, if any, of the Plan Commission on a proposed text or map amendment within 10 days after the submission of those recommendations to the Council.
  2. Written notice of the action on the proposed text or map amendment within 10 days after the action is taken.
- (f) If the Department notifies the Plan Commission, in writing, that a proposed amendment may have a significant adverse impact upon any of the criteria listed in par. (c) above, that proposed amendment, if approved by the Council, shall not become effective until more than 30 days have elapsed since written notice of the Council approval was mailed to the Department, as required by par. (e)2. above. If, within the 30 day period, the Department notifies the City that the Department intends to adopt a superseding shoreland-wetland zoning ordinance for the City as provided by §62.231(6), Wis. Stats., the proposed amendment shall not become effective until the ordinance adoption procedure under §62.231(6), Wis. Stats., is completed or otherwise terminated.

21.08 ENFORCEMENT AND PENALTIES. Any development, building or structure or accessory building or structure constructed, altered, added to, modified, rebuilt or replaced or any use or accessory use established after the effective date of this chapter in violation of the provisions of this chapter by any person shall be deemed a violation. The Zoning Administrator shall refer violations to the Plan Commission and the District Attorney, Corporation Counsel or City Attorney who shall prosecute such violations. Any person who violates or refuses to comply with any of the provisions of this chapter shall be subject to a forfeiture of not less than \$5 nor more than \$200 per offense, together with the taxable costs of such action. Each day of continued violation shall constitute a separate offense. Every violation of this chapter is a public nuisance and the creation thereof may be enjoined and the maintenance thereof may be abated by action at suit of the City, the State or any citizen thereof pursuant to §87.30(2), Wis. Stats.