

Meeting Minutes
Finance & Personnel Committee
Wednesday – October 2, 2013 - 4:30 p.m. Council Chambers

Members present: Romberg, Barrington, Morack, O’Connell and Tate.

Also present: Mayor Henke, Administrator Hager, Treasurer/Finance Director Radke, Municipal Attorney Luaders, Alderman Steinhorst, Alderman Besaw, Police Chief Schlueter, Milton Staskal and Ann Hunt (Library Director)

1. The meeting was called to order by Chairman Romberg. Motion made by Morack and seconded by Barrington to approve the agenda. Carried 5-0.
2. City Attorney Earl Luaders led a discussion regarding an increase in salary for the elected City Attorney position. The salary increase would go into effect after the election in April. After a discussion regarding the time Earl spends on the City’s legal matters, a motion was made by O’Connell and seconded by Morack to recommend to Council an increase in the annual salary for the City Attorney position from \$13,000 per year to \$20,000 per year after the April election. Carried 5-0
3. There was a general discussion with the City Attorney on how to proceed with the recent donation of private funds for the acquisition of the property at 405 South Pearl Street for a future library use. The City Attorney indicated that the Library Board had statutory authority to purchase the property themselves. Therefore, the City Attorney will assist the Library Board in acquiring the property at 405 South Pearl Street utilizing privately donated funds. This acquisition will place the future financial responsibility for the property, such as demolition costs with the Library Board and not upon the City general fund.
4. Chief Schlueter discussed the “Temporary Special Class B license” procedure. He requested that specific instructions be included in the Special Events Policy to better clarify the steps that need to be taken to approve a license and allow adequate time for inspection of the property. That portion of the Special Events policy will be updated and brought before the November Finance Committee meeting.

5. A motion was made by Morack and seconded by O'Connell to recommend to Council the pay plan as presented by Administrator Hager with one minor amendment. Carried 5-0.
6. A request was made by City Clerk, Sue Tennie, to approve an ordinance to amend two of the City's Polling places. A temporary location for District 4 from Trinity Lutheran Church to Crystal Falls and a new location for District I from the Library to the First Congregational Church. Motion made by Morack and seconded by O'Connell to recommend to Council approval of the Ordinance to amend the temporary and permanent locations. Carried 5-0.
7. A motion was made by Morack and seconded by Tate to authorize the City Finance Director, Judy Radke, to execute necessary documents to terminate the City's participation in the WPPI (Wisconsin Public Power) Health Insurance Company. Carried 5-0.
8. The Administrator's Report and the Budget Reports were discussed.
9. There being no further business, O'Connell/Morack to adjourn. The committee adjourned at 5:36 pm.

Judy M. Radke, Treasurer
10-2-2013