

Meeting Minutes  
Finance & Personnel Committee  
Wednesday – December 4, 2013 - 4:30 p.m. Council Chambers

Members present: Romberg, Barrington, Morack, and O’Connell. Tate excused.

Also present: Mayor Henke, Administrator Hager, Treasurer/Finance Director Radke, Alderman Steinhorst, Recreation Director Hoerth and Diane Montz (Reporter, County Post East).

1. The meeting was called to order by Chairman Romberg. Motion made by O’Connell and seconded by Barrington to approve the amended agenda. Carried 4-0.
2. A motion was made by Morack and seconded by Barrington to recommend to council approval of the sale of the City’s County Road “X” property (parcel number 15-19-23-6) for \$47,000 to Tanner Berg. Carried 4-0.
3. A motion was made by Morack and seconded by O’Connell to recommend to council appointment of the list of Election Workers for a two-year term as prepared by Sue Tennie, City Clerk. Carried 4-0.
4. Recreation Director Chad Hoerth requested the committee update the wellness policy to match the new employee classifications in the employee manual. Chad also proposed to include the lifeguards and exercise instructors in the wellness benefit as those are jobs include duties that require a specific level of physical fitness. A motion was made by Morack and seconded by O’Connell to recommend to council approval of the employee classifications and include the lifeguards and exercise instructors as part of the wellness policy. Carried 4-0.
5. Recreation Director Chad Hoerth summarized the shifting of duties and responsibilities of his employees as he considers a reorganization of his department. This planned movement of employee duties will better utilize their strengths. These changes will occur the first part of next year as a result of a job opening due to retirement. Chad also suggested that a seasonal building and grounds employee would have the opportunity to assist the parks division by taking over the responsibility of watering plants

in the summer. With the change in duties, Mr. Hoerth requested the purchase of an additional John Deere Gator to make the fertilizing and watering duties more efficient. The committee thanked Chad for the information and agreed with his reorganizational concept. A future capital projects committee meeting will be held to discuss the purchase of any additional equipment that may be necessary to implement the plan.

6. A motion was made by Morack and seconded by O'Connell to recommend to Council the resolution that approves a \$10 increase in Municipal Court costs from \$28 to \$38 per WI Stats. 814.65(1) effective 1/1/2014. Carried 4-0.
7. A motion was made by Morack and seconded by Barrington to recommend to council a resolution declaring official intent to Reimburse Expenditures from proceeds of Borrowing – G.O. Bond for the New City Garage. This resolution will allow the City to spend money in preparation for the new city garage out of fund balance and then repay that money to the general fund in the year of bonding. Carried 4-0.
8. The Administrator's Report and the Budget Reports were discussed.
9. There being no further business, Barrington/O'Connell to adjourn. The committee adjourned at 4:51 pm.

Judy M. Radke, Treasurer  
12-4-2013