

## PARKS & RECREATION COMMITTEE MINUTES

December 5<sup>th</sup>, 2017

COMMITTEE MEMBERS PRESENT: Rob Way, Bob Besaw, Lori Dean, John Faucher, Dennis Herter, Bob Marcks

COMMITTEE MEMBERS ABSENT: Henrica Bult

COUNCIL MEMBERS: Mayor Gary Henke, Tom O'Connell

OTHERS PRESENT: Chad Hoerth, Parks & Recreation Director; Kent Hager, City Administrator; Scott Bellile, New London Press Star; Craig Schuh, Adam Enderby, Brent Schmidt, Trenton Smith, Tom Handschke

Way called the meeting to order @ 5:31 p.m.

Dean moved to approve the agenda, seconded by Besaw. Motion carried by all.

Public Comment: None

Presentation by Ayres Associates on draft design options for the NEWTON BLACKMOUR trail extension between House Road and Pfeifer Park: Craig Schuh & Adam Enderby from Ayres Associates were present to provide an update of their investigation to extend the NEWTON BLACKMOUR trail from House Road to Pfeifer Park. The firm held stakeholder meetings and originally came up with about 5 different path options for the trail. Throughout the investigation and communications with the DNR and DOT, the designs were narrowed down to two options. The engineers provided information and cost estimates on each of these two options. After much discussion the committee narrowed down the two options to one preferred path for further investigation. The engineers will provide Hoerth with an estimate for Ayres Associates to continue design and engineering work on this preferred option to a point where the city could consider applying for grants to help fund the project.

Review and consider for approval construction contracts for facility upgrades at the New London Aquatics and Fitness Center: Hoerth presented the bid tab from the recent advertisement and bid opening for facility upgrades at the New London Aquatics and Fitness Center. Hoerth also provided an overall cost estimate for the project which included costs for construction administration, project contingency, additional construction options and anticipated grant rebates. Hoerth stated that the project contract would be signed with McKinstry with each of the individual work packages to be sub contracted under McKinstry according to the low bids in each package.

Faucher moved, seconded by Herter to recommend that Council authorize an agreement with McKinstry Essention, LLC and award construction subcontracts to the low bidders for upgrades at the New London Aquatics & Fitness Center with a project budget of \$1,080,000. Motion carried by all.

Review and act on a contract to hire Modern Flooring to replace flooring at the New London Public Library/Museum and Community Center rooms at the Washington Center: Hoerth presented information from a proposal received from Modern Flooring for flooring upgrades at the New London Library/Museum and Community Center rooms at the Washington Center. Modern Flooring was the only contractor who responded to the Class 1 proposal notice. Hoerth recommended awarding the contract to Modern Flooring with the work to be started after January 1, 2018.

Besaw moved, seconded by Dean to recommend that Council authorize an agreement with Modern Flooring in the total amount of \$15,620.00 for flooring upgrades at the New London Public Library/Museum and Community Rooms at the Washington Center. Motion carried by all.

Act on an agreement with the Wisconsin DNR and Boy Scouts Troop 59 to construct and place a Life Jacket Loaner Board (station) at the Riverside Park Boat Launch: Hoerth informed the committee that he has been working with a local Boy Scout in developing an Eagle Scout project. The individual is proposing to build a Life Jacket Loaner Station at the Riverside Boat Launch. The loaner station would be built within specifications of a DNR program for placing these stations at boat launches across the state. The DNR provides the funding or materials for the station. The Boy Scout Troop and city would be responsible for winter maintenance and to keep an eye on the life jacket inventory. Way mentioned that Winnebago County Parks has one of these loaner stations at one of their boat launches and has not had any issues with it.

Besaw moved, seconded by Dean to recommend that Council authorize the agreement with the Wisconsin DNR and Boy Scout Troop 59 to place a Life Jacket Loaner Board Station at Riverside Park Boat Launch. Motion carried by all.

Director's Report: There were no questions on the monthly reports and statistics.

Hoerth informed the committee that the DNR grant contract has been received and signed for the Riverside boat launch extension project. The next step is to award the construction contract. Bids for the project were received and opened in May of 2017 as it was anticipated to complete the work this past fall. The city could not award the construction contract until the grant contract was signed and because the delay in the State passing their 2017 budget, the timeline for the grant process and construction were delayed. It will not be possible to complete the work this winter without a cost increase of up to \$32,000 for winter work. The low bidder for the project stated that they could complete the work next summer, however with a cost increase of \$10,000 for wage and material increases. Hoerth stated that he will make the recommendation at the January meetings to award the construction contract to the low bidder with a change order of \$10,000 due to the delay in the construction timeline instead of re-bidding the project. This \$10,000 increase to the low bidder's proposal would still be less than the second low bid received. None of the committee members voiced opposition to this idea and the item will be placed on the January meeting agenda for consideration.

Chairman's Report: None

Committee Member's Report: None

Next Month Agenda Items: Boat Launch Extension Construction Contract. The January meeting start time will be moved up to follow right after the conclusion of the 4:30pm Board of Public Works meeting.

Dean moved to adjourn; seconded by Herter @ 6:43 p.m. Motion carried by all.

Chad R. Hoerth  
Director of Park & Recreation