

## PARKS & RECREATION COMMITTEE MINUTES

June 5, 2018

COMMITTEE MEMBERS PRESENT: Rob Way, Bob Besaw, John Faucher, Bob Marcks, Henrica Bult, Lori Dean, Dennis Herter

COMMITTEE MEMBERS ABSENT: None

COUNCIL MEMBERS PRESENT: Mayor Gary Henke, Dave Morack, Ron Steinhorst, Tom O'Connell, Mike Barrington

OTHERS PRESENT: Chad Hoerth, Director of Public Services  
Kent Hager, City Administrator  
Michelle Lambrecht, Administrative Assistant  
Scott Bellile, New London Press Star

Way called the meeting to order @ 5:31 p.m. Dean moved to approve the agenda, seconded by Besaw. *Motion carried by all.*

Public comment(s) relevant to items on the Agenda: None

Consider for action an Ordinance amending Section 9.17(7)(e) – Pier and Docking Regulations: Hoerth explained this action is a simple housekeeping item to include the new St. John's dock in the Municipal Code to regulate and enforce the amount of time boats can moor (park) at the docks. It was suggested to reword the verbiage as follows: Transient mooring is allowed on all public docks/piers for a collective total of 48 hours in a 7 day period except there is no overnight mooring allowed on any of the docks in the middle or western bays at the Riverside Boat Launch facility nor the launching area on the eastern bay at that facility.

Besaw moved, seconded by Faucher that council approve an Ordinance amending the Municipal Code Section 9.17(7)(e) as presented. *Motion carried by all.*

Review tennis courts Evaluation Report: Hoerth presented an evaluation report detailing the conditions of the City's tennis courts. Hoerth will review the report with the School District as they use the courts for their tennis program and will evaluate how to move forward with maintenance and or replacement.

Director's Report: There were no questions on the monthly reports and statistics.

The following employees were recognized for their work anniversaries:

- On May 4th Mike Buchman completed 7 years
- On May 11th Ted Christian completed 3 years
- On May 17th Steve Thompson completed 2 years
- On May 20th Gordon Gabrielson completed 4 years
- On May 21st Dawn Reinert completed 5 years
- On May 30th Jim Thorpe completed 16 years

Chairman's Report: None

Committee Member's Report: None

Next Month Agenda Items:

- a. Award of a contract for tree planting along Division Street.

Recess meeting and transport to the New London Aquatics and Fitness Center at 815 W Washington Street

Besaw moved to recess; seconded by Dean at 6:05 p.m. *Motion carried by all.*

Reconvene meeting at New London Aquatics and Fitness Center at 815 W Washington Street

Besaw moved to reconvene; seconded by Dean at 6:15 p.m. *Motion carried by all.* A tour proceeded of the new mechanical systems at the New London Aquatics & Fitness Center.

Dean moved to adjourn; seconded by Herter at 6:45 p.m. *Motion carried by all.*

Chad R. Hoerth  
Director of Public Services

# **AGENDA**

Unless specifically noticed otherwise, this meeting and all other meetings of this body are open to the public. Proper notice has been posted and given to the media in accordance with Wisconsin Statutes so that citizens may be aware of the time, place and purpose of the meeting.

## **MEETING NOTICE**

### **PARKS & RECREATION COMMITTEE**

**Tuesday, June 5<sup>th</sup>, 2018**  
**5:30 p.m.**

#### **Council Chamber, New London Municipal Building**

1. Call meeting to order, Adopt Agenda
2. Director's Memo
3. Public comment relevant to items on the agenda
4. Consider for action an Ordinance Amending Section 9.17(7)(e)- Pier and Docking Regulations
5. Review tennis court evaluation report
6. Director's Report
7. Chairman's Report
8. Committee Member's Report
9. Next Month Agenda Items:
  - a. Award of a contract for tree plantings along Division Street.
10. Recess meeting and transport to the New London Aquatics and Fitness Center (815 W. Washington Street)
11. Reconvene meeting at the New London Aquatics & Fitness Center for a tour of the new mechanical systems & facility upgrades
12. Adjournment

Rob Way, Chairman  
New London Parks & Recreation Committee

*Agenda items are listed so as to accurately describe the actions or issue being considered instead of simply the document listing title or the parties to a contract. This is done as such titles or a list of parties to a contract conveys insufficient information to the public on whether a topic or project they are interested in is being considered. It is the policy of the City of New London to comply in good faith with all applicable regulations, guidelines, etc. put forth in the American with Disabilities Act (ADA). To that end, it is the City's intent to provide equal opportunity for everyone to participate in all programs and/or services offered, to attend every public meeting scheduled, and to utilize all public facilities available. Any person(s) in need of an alternative format (i.e. larger print, audio tapes, Braille, readers, interpreters, amplifiers, transcript) regarding information disseminated by the City of New London should notify the City 48 hours prior to a meeting, etc., or allow 48 hours after a request for a copy of brochures, notices, etc. for delivery of that alternative format. Contact ADA Co-Coordinator Paul Hanlon or Chad Hoerth by telephone through: (Relay Wisconsin) – or 920/982-8500 and in person/letter at 215 N. Shawano Street, New London, WI 54961.*



Parks & Recreation Office  
215 N. Shawano Street  
New London, WI 54961  
920.982.8521  
Fax: 920.982.8665

Aquatic & Fitness Center  
815 W. Washington Street  
New London, WI 54961  
920.9828524

Senior Center & Transit  
600 W. Washington Street  
New London, WI 54961  
Center: 920.982.8522  
Transit: 920.982.8523

New London Access  
215 N. Shawano Street  
New London, WI 54961  
920.982.8537

Building & Grounds/  
Park Shop  
915 W. Wolf River Ave  
New London, WI 54961  
920.982.8510

# DEPARTMENT OF PARKS & RECREATION

## CITY OF NEW LONDON

### Memorandum

TO: New London Park & Recreation Committee  
FROM: Chad Hoerth, Director of Public Services  
RE: June 5<sup>th</sup>, 2018 Park and Rec Committee Meeting  
DATE: Friday, June 1<sup>st</sup>, 2018

Consider for action an Ordinance Amending Section 9.17(7)(e)- Pier and Docking Regulations- this is just a simple housekeeping item to include the new St John's docks in the municipal code so we can regulate and enforce the amount of time boats can moor (park) at the dock.

Review tennis court evaluation report- If you recall when we were working on the 2018 budget, I requested some funds to complete a professional evaluation of our Tennis courts. The purpose was to have a professional give us some input on the conditions of the courts and a recommendation to move forward to get the best "bang for our buck" for court maintenance. This evaluation was done in late April and I just received the results in the last week. I was pretty impressed with the amount of information we received. There is too much information for me to relay in this memo, so we'll review it at the meeting.

#### Director's Report

1. Years of Service Report:
  - i. On May 4<sup>th</sup> Mike Buchman completed 7 years
  - ii. On May 11<sup>th</sup> Ted Christian completed 3 years
  - iii. On May 17<sup>th</sup> Steve Thompson completed 2 years
  - iv. On May 20<sup>th</sup> Gordon Gaberilson completed 4 years
  - v. On May 21<sup>st</sup> Dawn Reinert completed 5 years
  - vi. On May 30<sup>th</sup> Jim Thorpe completed 16 years
2. Department Usage & Financial Statistics –Reports will be emailed before the meeting.
3. Upcoming/Past Events –
  - i. New London Car Show – June 3rd, Hatten Park; sponsored by the Wolf River Classic Chevy Club
  - ii. Thursday Music in the Park – Various Dates, Pfeifer Park; sponsored by the New London Area Chamber of Commerce
  - iii. Youth Fishing Day- June 2<sup>nd</sup>, Riverside Boat Launch; sponsored by NLPRD
4. Updates on Projects/Notable Information:
  - i. Many of our summer programs are starting up the week of June 11th. Ginger is working on finishing touches for seasonal staff training next week. This training will include the pool, park and street seasonal employees as well.

- ii. NEWTON BLACKMOUR Trail extension- Nothing too exciting to report other than the DNR grant was submitted for the project so we're waiting to hear back on the status of that application.
- iii. Embarrass River, Shoreline Fishing Improvements- the Shadow on the Wolf and their contractor have been working on the fishing pier down on River Road. I'm not sure if they are finished yet, but it should be in the near future.
- iv. Boat Launch Extension Project – We recently had the pre-construction meeting for the project last week. The contractor feels that they will begin work on Monday July 9<sup>th</sup>. They are going to evaluate their timeframe and provide us with a full project schedule in the next few weeks.
- v. Downtown River wall replacement & dock project- we just scheduled the pre-construction meeting for “phase 2” of this project on June 14<sup>th</sup>. The preliminary project schedule is showing a start date just after the 4<sup>th</sup> of July and finishing up in late August. In regards to the new dock, the permanent gang plank is scheduled to be delivered in mid-June.
- vi. Pool Mechanical System Upgrades- 99% of the work is complete and we're looking at opening having a soft opening on Monday July 4<sup>th</sup> and a Grand Re-Opening on July 10<sup>th</sup>. More to come on the Grand Re-opening. Unfortunately the new doors for leading to the Splash Pad are still on back order and are not expected to be delivered until mid-July, so in the meantime a temporary door has been installed.
- vii. Division Street Tree planning – I had to push this off for a month; I'm hoping to have everything ready to go by July's meeting.

AN ORDINANCE AMENDING SECTION §9.17(7)(e)  
Pier and Docking Regulations

ORDINANCE NO. \_\_\_\_\_

**PURPOSE: The purpose of this Ordinance is to add a new downtown dock located adjacent to St. John's Park to the municipal code to regulate the amount of time transient mooring is allowed.**

The Common Council of the City of New London, Outagamie and Waupaca Counties, Wisconsin do ordain as follows:

Section 1. That §9.17(7)(e) of the Municipal Code be amended to read as follows:

Maintenance of Public Piers. Public piers and other similar facilities may be maintained by the City for the purpose of loading and unloading of passengers, supplies and boating gear and for similar purposes. It is the policy of the City to maintain such facilities in a manner that shall permit the greatest public use and avoid continuous occupancy, congestion or blocking thereof. Transient mooring on City piers is allowed for a collective total of 48 hours in a 7 day period on the Bernegger Rivertrail docks, the Taft Park Docks, **the St. John Docks** as well as eastern bay at the Riverside Boat Launch facility but only on the outer section which is parallel to the river path and does not impede normal boat launching operations. The Chief of Police or the Director of Parks and Recreation has the right to deny any overnight mooring request at any time. Also where necessary to achieve public use and avoid extended occupancy, congestion or blocking thereof, the Chief of Police is authorized and directed to post signs limiting the time during which a vessel may be docked or supplies or gear may be placed at or on any such pier or facility to 30 minutes. When such sign is placed giving notice of such time limit, no person shall dock a vessel at any such facility for a period of time longer than 30 minutes or permit any supplies or gear to remain on such facility for a period of time longer than 30 minutes.

Section 2. This ordinance shall take effect upon passage and publication.

BY: \_\_\_\_\_  
Gary Henke, Mayor

ATTEST: \_\_\_\_\_  
Jackie Beyer, City Clerk

1<sup>st</sup> Reading: \_\_\_\_\_, 2018

2<sup>nd</sup> Reading: \_\_\_\_\_, 2018

Published: \_\_\_\_\_, 2018