NOTE: Special Parks & Recreation meeting @ 6:40 p.m. in the Council Chambers!!

CITY OF NEW LONDON TUESDAY, DECEMBER 13, 2016
COMMON COUNCIL MEETING 7 P.M. COUNCIL CHAMBERS

AGENDA

I. Call to Order, Pledge of Allegiance, Roll Call
II. Adoption of Agenda
III. Approval of November 7th and November 17, 2016 minutes
IV. Authorization to pay bills in the amount of $1,081,788.82
V. Public Comment
VI. STANDING & SPECIAL COMMITTEES
    a. Board of Public Works
        1. Minutes – 12/5/2016
        2. Approve proposal from Staab Construction in the amount of $192,200 to perform rehabilitation on the primary clarifier walls at the WWTP
        3. Approve the County/Municipal Agreement with Waupaca County for a Highway Improvement Project for CTH "D"
        4. Approval to proceed with the annexation of Starlight Drive from the Town of Mukwa
    b. Finance & Personnel
        1. Minutes – 12/7/2016
        2. Approve the Pay Plan Contract with Carlson Dettmann for 2017.
        3. Approve monthly License List
    c. Parks & Recreation
        1. Minutes – 12/6/2016
        2. Approve engineering contract with Engberg Anderson Architects to design and bid out for construction of the replacement of the Library/Museum Ramp & Storm Drainage Connection
    d. Plan Commission
        1. No November Meeting
    e. Economic Development Committee
        1. Minutes – 11/29/2016
        2. Authorize the City Administrator to negotiate a development agreement for phase two of the Premier Partridge Drive Apartments to include the extension of Partridge Drive at an estimated cost of $130,000 as previously agreed to and to add an additional $30,000 to provide assistance for a lift station.
    f. Capital Equipment & Projects
        1. Minutes – 11/17/2016
        2. Approve the purchase of 2 Police Squad car at a cost of $70,600
        3. Approve the purchase of 5 new voting machines at a cost of $44,250
    g. Minutes and Reports:
        1. Housing Authority – 9/14/2016
        2. Library & Museum – 11/21/2016
        3. Police & Fire Commission – 11/14/2016
        4. Utility – 11/1/2016 & 11/15/2016
        5. Cemetery Superintendent – November
        6. Building Inspector – November
VII. Reports of Officers on Recent Events & Announcements to the Public:
    a. Mayor
    b. City Administrator
    c. City Attorney
    d. City Clerk
    e. Utility Manager
    f. Director of Public Works
    g. Parks & Recreation Director
    h. Chief of Police
    i. Fire Chief
    j. Other Comments
VIII. Adjournment

It is the City's intent to provide equal opportunity for everyone to attend every public meeting scheduled. Contact ADA Co-Coordinators Paul Hanlon or Chad Hoerth by telephone through (Relay Wisconsin by dialing 711) – or 920/982-8500 and in person/letter at 215 N. Shawano Street, New London, WI 54961. Persons with special needs who require assistance (larger print, Braille readers, interpreter amplifiers, etc.) must notify the City 48 hours prior to the meeting.

COMMON COUNCIL MEETING
Monday, November 7, 2016
[Meeting day changed due to General Election]

A regular and open meeting of the City of New London Common Council was convened on Monday, November 7, 2016 at 7 p.m. in the Council Chambers of the Municipal Building. After the Pledge of Allegiance, roll was called. Presiding: Mayor Gary Henke

Members Present: Alderpersons Bob Besaw, John Faucher, Mary Tate, Tom O'Connell, Mike Barrington, Lori Dean, Ron Steinhorst, Rob Way
Excused: Dave Morack & Dennis Herter

Officers Present: Kent Hager, Administrator; Earl Luaders, City Attorney; Susan Tennie, City Clerk; Chad Hoerth, Parks & Recreation Director; Jeff Schlueter, Chief Police; Jeff Bodoh, Public Works Director; Steve Thompson, Utility Manager Excused: Fire Chief Wilfuer

Others Present: Ginger Arndt; Scott Bellile, Reporter for Press Star

AGENDA: Barrington/Dean to adopt agenda. Carried 8-0.

MINUTES: Steinhorst/Tate to approve the Council minutes of October 11, 2016 as written. Carried 8-0.

BILLS: Faucher/Tate to authorize the payment of invoices incurred during October 2016 in the amount of $1,368,291.60. Carried 8-0.

PUBLIC COMMENT: None

STANDING & SPECIAL COMMITTEES:
BOARD OF PUBLIC WORKS –

1. The minutes of 10/31/2016 were read by Barrington.
2. Barrington/Steinhorst to approve the proposal from Carow Land Surveying to complete benchmark work for a cost of $4,250. Carried 8-0.
3. Barrington/Way to approve the change orders submitted by Keller for ($125,020.17) which includes a credit back for Owner Equipment Allowance. Carried 7-1 [O'Connell against].

FINANCE & PERSONNEL -

1. Minutes of November 2, 2016 were read by Faucher
2. Faucher/Tate to grant approval for Attorney Luaders to begin foreclosure process against the owners of the Old City Hall Parking Lot. Carried 8-0.
3. Faucher/Steinhorst to approve the raze order process on the remaining buildings on the EJ Spirtas site. Carried 8-0.
4. Faucher/Tate to authorize City Administrator to spend the necessary funds to remodel the former Curt's building so it meets occupancy codes. Carried 8-0.
5. Faucher/Way to authorize City Administrator to execute a lease with Multi-Media Channels to lease the former Curt's building. Carried 7-1 [Faucher abstained].
6. Faucher/Tate to approve the License List. Carried 8-0.

NOVEMBER LICENSE LIST

BEVERAGE OPERATOR LICENSES

Tanna Ahrens — New London Travel Plaza
403 E. Cook Street New London, WI 54961

Patricia J. Arnoldussen — New London Travel Plaza
E5202 Cty Road N Manawa, WI 54949

Taylor M. Malouf — New London Travel Plaza
613 W. Waupaca Street New London, WI 54961

Lindsey M. Marks — New London Travel Plaza
2910 ½ Cty Road DD New London, WI 54961

Shawn Peschl — New London Travel Plaza
120 N. Main Street Iola, WI 54945

Scott J. Doucette — The Waters
W10140 Spurr Road New London, WI 54961

PARKS & RECREATION -
1. Minutes of October 31, 2016 were read by Way.

PLAN COMMISSION –
1. Minutes of October 6, 2016 were read by Steinhorst.

ECONOMIC DEVELOPMENT COMMITTEE -
1. Minutes of October 25, 2016 were read by Faucher.

REPORTS & MINUTES DISTRIBUTED:
1. Housing Authority – 8/31/2016
2. Library & Museum – 10/17/2016
3 Police & Fire Commission – 10/17/2016
4. Utility – 10/4/2016 & 10/18/2016
5. Cemetery Superintendent – October Report
6. Building Inspector – October Report

Mayor -
1. Distributed the Goals put together by the Department Heads for the Council review.

City Administrator –
1. Still waiting for a decision from the Railroad concerning the switch situation and the rail line servicing Granite Valley Forest Products.
2. The City will be completing the land sale with Common Wealth Development this week for the construction site of the Beacon Avenue Cottages.

City Clerk –
1. Reminded everyone to get out and vote tomorrow at the General Election.

Utility Manager –
1. The Utility filed a Notice of Intent with the DNR for a grant for next June for lead service reimbursement. They are now in the process of developing a plan for the final application.
2. Thanked the Council members who attend the joint dinner and large customer breakfast with the Utility Commission and WPPI officials.
3. The Steel King and Northland Electric projects will be completed soon.
4. A Pre-construction meeting will be held on November 17th in reference to installing a 35 kv underground circuit from Surprise Ending to Titan Industries.
5. Presented the Mayor with a check for payment in lieu of taxes.
6. Announced that the Utility will again be holding the LED Christmas Tree light exchange. Bring in a strand of incandescent holiday lights and 3 pantry items to our office and get 1 strand of LED holiday lights. Maximum 2 strands per household (with six pantry Items).

Director of Public Works –
1. November 1st the winter parking restrictions went into effect. No parking on City streets from 3 a.m. to 6 a.m.
2. Recycling bins will be delivered to your homes during the next week.
3. Leaf and brush pickup will continue thru November 25th.
4. Anniversary – Glen Besaw – 29 years

Director of Parks & Recreation –

1. Recreation Department will be sponsoring a one mile dash Rain Deer Run in conjunction with the Chamber's Holiday of Wonder on Friday, December 2nd.
2. Congratulated Julia Martinson, Assistant Aquatics Coordinator, for completing all the requirements and obtaining her Aquatics Professional designation through the Association of Aquatics Professionals.

Chief of Police –

1. Explained the procedure in case of a Snow emergency which may be declared after 3" of snow. Once a snow emergency has been declared, residents are not allowed to park on any City Street until both sides are completely cleared of snow. To check on the status of the Snow emergency, call the Police Department, City Hall or check Facebook, City's Web page and local news stations. All violators will be ticketed.
2. Anniversary: Earl Ruckdashel – 26 years.

There being no other business, O'Connell/Dean to adjourn. Carried 8-0. Council adjourned at 7:35 p.m.

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Susan Tennie, City Clerk
November 7, 2016

SPECIAL COMMON COUNCIL MEETING
Thursday, November 17, 2016

A special and open meeting of the City of New London Common Council was convened on Thursday, November 17, 2016 at 4:13 p.m. in the Council Chambers of the Municipal Building. After the Pledge of Allegiance, roll was called. Presiding: Mayor Gary Henke

Members Present: Alderpersons John Faucher, Tom O'Connell, Lori Dean, Mike Barrington, Ron Steinhorst, Rob Way, Dave Morack
Excused: Bob Besaw, Mary Tate & Dennis Herter

Officers Present: Susan Tennie, City Clerk; Judy Radke, Treasurer/Finance Director, Chad Hoerth, Parks & Recreation Director; Jeff Schlueter, Police Chief; Jeff Bodoh, Public Works Director; Melissa Kempen, Mapping & Media Specialist; Ann Hunt, Library Director; Christine Cross, Museum Director; Randy Zehms, Cemetery Superintendent; Ben Greuel, WWTP Superintendent

Others Present: Scott Bellile, Reporter for Press Star

AGENDA: O'Connell/Morack to adopt amended agenda. Carried 7-0.
[Amended agenda to include Budget Committee of the Whole minutes]

MINUTES: Morack/Way to approve the October 13, 2016 Budget Committee of the Whole minutes as written. Carried 7-0.

PUBLIC HEARING:
At 4:15 p.m. a public hearing was held concerning the 2017 City Budget. There were no participants or discussion. Hearing closed at 4:16 p.m.

Way/Steinhorst to waive the rules and adopt upon this first reading Ordinance No. 1332. Carried 7-0. Morack/Barrington to adopt Ordinance No. 1322 which approves the 2017 City Budget. Carried 7-0. Ordinance No. 1332 is published separately and printed in the Ordinance Book.

There being no other business, Way/O'Connell to adjourn. Carried 7-0. Council adjourned at 4:17 p.m.

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Susan Tennie, City Clerk
November 17, 2016

CITY OF NEW LONDON
COUNCIL APPROVAL LIST
FOR THE MONTH ENDED NOVEMBER 30, 2016

AMBULANCE SERVICE		
GOLD CROSS AMBULANCE SERVICE, INC.	4th qtr. ambulance subsidy	$20,077.75
TOTAL		$20,077.75
ASSESSOR - INSPECTOR		
CHARTER COMMUNICATIONS	October 2016 charges	$28.66
IAEI	NEC code book & tabs	$23.00
KEYSTONE APPRAISAL GROUP, INC.	maintenance assessment contract	$1,288.00
KWIK TRIP INC	October 2016 gas - ch	$29.43
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$1,497.52
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$4.50
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$2.45
ROB CORMIER TREASURER	2017 membership fees	$40.00
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$6.86
US CELLULAR	October 2016 charges	$44.95
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$357.72
TOTAL		$3,323.09
BUILDING AND GROUNDS		
ALSCO	uniform cleaning - b & g	$54.30
CINTAS CORPORATION #443	pull towel, toilet paper	$98.16
KWIK TRIP INC	October 2016 gas - b & g	$76.70
MENARDS	drill bit set/concrete anchors	$67.92
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$2,917.68
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$15.75
NEW LONDON BUILDING SUPPLY	drill bits, bulb	$51.92
NEW LONDON BUILDING SUPPLY	brooms/paint supplies/tape	$15.62
NEW LONDON BUILDING SUPPLY	duct tape	$8.99
NEW LONDON BUILDING SUPPLY	paint bucket metal grid	$0.70
NEW LONDON UTILITIES	October 2016 charges	$68.83
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$4.90
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$1.23
STAPLES ADVANTAGE	cleaner/soap/trash cans	$162.14
STAPLES ADVANTAGE	40 gallon containers	$96.46
STAPLES ADVANTAGE	mop/soap/batteries/trash bags	$74.33
SUPERIOR CHEMICAL CORP	cleaner, odor neutralizer	$451.27
US CELLULAR	October 2016 charges	$26.50
WALMART COMMUNITY BRC	tp/paper towel/cleaner/cups	$181.54
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$564.30
TOTAL		$4,939.24
CABLE 3		
AMAZING LOW PRICES	coaster chairs for studio	$600.00
CHARTER COMMUNICATIONS	October 2016 charges	$21.00
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$1,483.24
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$4.50
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$4.21
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$215.68
TOTAL		$2,328.63

CAPITAL EQUIPMENT		
PLACH	2017 1500 4WD Pick Up Truck - b & g	$25,554.50
TOTAL		$25,554.50
CAPITAL MAINTENANCE		
A & J VANS, INC.	fix lift on Ford E450	$167.50
ACCENT BUSINESS SOLUTIONS INC	new digital duplicator	$3,445.00
AUTOMOTIVE SUPPLY CO.	wiper blades	$12.66
AUTOMOTIVE SUPPLY CO.	light bulbs, filter	$11.75
AUTOMOTIVE SUPPLY CO.	batteries	$181.00
AUTOMOTIVE SUPPLY CO.	power window motor	$62.12
AUTOMOTIVE SUPPLY CO.	wax remover	$19.00
AUTOMOTIVE SUPPLY CO.	truck box liner, trailer hitch	$342.18
AUTOMOTIVE SUPPLY CO.	truck bed mat	$122.35
AUTOMOTIVE SUPPLY CO.	gold tape	$18.47
AUTOMOTIVE SUPPLY CO.	hitch/pin/shank	$52.48
AUTOMOTIVE SUPPLY CO.	filters	$10.77
EBBENS AUTO SERVICE INC	squad #1 wire repair	$57.40
EBBENS AUTO SERVICE INC	oil change - squad #3	$38.95
EBBENS AUTO SERVICE INC	rotate tires/exam electrical system	$57.95
EBBENS AUTO SERVICE INC	oil change/rotate tires - PSLO	$55.90
EBBENS AUTO SERVICE INC	oil change/new tires - squad 1	$128.95
FRICK FORD MERCURY INC	test/replace battery	$161.82
FRICK FORD MERCURY INC	replace seat belt buckle	$179.62
FRICK FORD MERCURY INC	oil change - E450	$32.39
FRICK FORD MERCURY INC	replace turn signal assembly	$486.45
MID-STATE TIRE & REPAIR	hydraulic hose & fittings	$112.23
MID-STATE TIRE & REPAIR	repair nail hole in tire	$19.00
NEW LONDON SMALL ENGINE	oil, Kohler engine	$478.98
PACKER CITY INTL TRUCKS INC	taillight	$30.02
PC & CELL SOLUTIONS, LLC	new email domain company	$85.22
PC & CELL SOLUTIONS, LLC	5 new desktop computers	$3,845.00
REGISTRATION FEE TRUST	senior bus license plate renewal	$75.00
SERVICE POWER & SPORTS LLC	hand held leaf blower, oil	$280.07
WALMART COMMUNITY BRC	filter, motor oil	$19.91
ZARNOTH BRUSH WORKS	gutter brooms	$932.00
TOTAL		$11,522.14
CAPITAL PROJECTS		
AUTOMOTIVE SUPPLY CO.	plugs	$93.00
CENTRAL TEMP EQUIP SERVICE INC	replace AC condenser unit - PD	$19,455.00
GRAINGER PARTS OPERATION	clocks/1st aid kits/janitorial cart	$779.50
HUTCHISON, JEREMY & BETH	bldg. improvement grant program	$6,000.00
KELLER, INC.	city garage construction	$328,263.87
KEYSTONE APPRAISAL GROUP, INC.	reassessment contract	$3,750.00
KRUEGER'S SIGN & ELECTRIC, INC.	troubleshoot/fix wwtp gate	$576.65
MARTENSON & EISELE, INC.	Wolf River Ave. bid/CRS/rebid	$10,000.00
MARTENSON & EISELE, INC.	E. Beacon Ave. bid/CRS/rebid	$1,230.00
MCC INC.	Wolf River Ave project payment	$105,056.05
MCMAHON ENGINEERS ARCHITECTS	boat launch ramp extension engineering	$2,300.00
MENARDS	misc. items for new garage	$521.91
MENARDS	adapters, hardware	$154.89
MENARDS	hardware/shelf unit/epoxy/vacuum	$1,321.16
MSA PROFESSIONAL SERVICES INC	Riverwall rehab bid services	$265.28
NEW LONDON BUILDING SUPPLY	bolt snaps	$14.96

NEW LONDON BUILDING SUPPLY	concrete anchors	$38.49
NEW LONDON BUILDING SUPPLY	brush caddy, shelf brackets	$17.55
NEW LONDON BUILDING SUPPLY	ladder	$57.99
NEW LONDON BUILDING SUPPLY	hose	$11.99
NEW LONDON BUILDING SUPPLY	misc. hardware, white shelves	$42.98
NEW LONDON BUILDING SUPPLY	paint for workbench	$43.98
NEW LONDON BUILDING SUPPLY	oak shelf, shelf brackets	$17.55
NEW LONDON BUILDING SUPPLY	regulator, brushes	$43.37
ROBERT LEAHY/JOLLY ROGER'S PIZZERIA LLC	bldg. improvement grant program	$7,000.00
SPIEGELBERG IMPLEMENT INC	post hole digger rental	$75.00
STAPLES ADVANTAGE	dispenser	$31.78
TECC SECURITY SYSTEMS INC	install door access system at garage	$8,595.18
TECC SECURITY SYSTEMS INC	install security & fire system at garage	$4,187.74
TOTAL TOOL SUPPLY, INC.	shop equipment for new garage	$668.00
TOTAL TOOL SUPPLY, INC.	tools for new garage	$15,239.04
TV-PLIANCE CENTER INC.	2 refrigerators & 3 microwaves - garage	$1,521.00
WI CENTRAL LTD	railroad flagging services	$2,600.00
WISCONSIN DEPARTMENT OF TRANSPORTATION	down payment for DOT property	$500.00
WISCONSIN DEPARTMENT OF TRANSPORTATION	final payment for DOT property	$4,500.00
TOTAL		$524,973.91

CELEBRATIONS

WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$2.89
TOTAL		$2.89

CEMETERY

CHARTER COMMUNICATIONS	October 2016 charges	$28.66
GRAICHEN SANITATION	Nov. container service - cemetery	$75.00
KWIK TRIP INC	October 2016 gas - cemetery	$100.46
NEW LONDON UTILITIES	October 2016 charges	$55.72
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$2.45
US CELLULAR	October 2016 charges	$1.15
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$215.48
TOTAL		$478.92

CITY ADMINISTRATOR

CHARTER COMMUNICATIONS	October 2016 charges	$28.66
HAGER, KENT	meeting mileage/lunch, postage	$119.06
NEW LONDON ROTARY	rotary dues & meals	$132.00
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$2.45
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$8.92
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$464.22
TOTAL		$755.31

CITY GARAGE

AUTOMOTIVE SUPPLY CO.	scotch-brite scour pads	$5.94
CHARTER COMMUNICATIONS	October 2016 charges	$75.82
GRAICHEN SANITATION	Oct. container service - street	$115.60
GRAICHEN SANITATION	Nov. container service - street	$115.60
NEW LONDON BUILDING SUPPLY	spray paint	$9.18
NEW LONDON BUILDING SUPPLY	brooms/paint supplies/tape	$39.04
NEW LONDON BUILDING SUPPLY	sanding sponges	$12.76
NEW LONDON BUILDING SUPPLY	sand paper	$21.56
NEW LONDON BUILDING SUPPLY	paint bucket metal grid	$1.74

NEW LONDON BUILDING SUPPLY	bits/hole saw/couplers	$62.44
NEW LONDON UTILITIES	October 2016 charges	$643.03
NORTHERN SAFETY CO INC	ear plugs	$66.33
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$17.43
STAPLES ADVANTAGE	cleaner/soap/trash cans	$405.35
STAPLES ADVANTAGE	40 gallon containers	$241.16
STAPLES ADVANTAGE	mop/soap/batteries/trash bags	$185.83
STERLING WATER-CHAIN OF LAKES, LLC	mineral water - street	$16.92
US CELLULAR	October 2016 charges	$27.10
VALLEY PEST CONTROL INC	Nov. pest control - street	$14.00
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$260.66
TOTAL		$2,337.49

CITY HALL

NEW LONDON UTILITIES	October 2016 charges	$1,628.32
NEW LONDON UTILITIES	September 2016 charges	$106.23
RICES GREENHOUSES INC	Christmas wreath	$125.00
STERLING WATER-CHAIN OF LAKES, LLC	mineral water - CH	$45.70
VALLEY PEST CONTROL INC	Nov. pest control - ch	$29.00
TOTAL		$1,934.25

CLERK TREASURER

CHARTER COMMUNICATIONS	October 2016 charges	$67.79
COUNTY OF WAUPACA - TREASURER	postage for 2016 tax bills	$952.56
FEDERAL EXPRESS	shipping charges	$30.69
MAUS, JILL	mileage for meeting & training	$113.40
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$4,008.90
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$18.00
NEW LONDON BUYERS' GUIDE	notices/minutes/ordinances/ads	$1,205.24
RADKE, JUDY	mileage reimbursements	$141.91
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$54.75
SAM'S CLUB/SYNCHRONY BANK	reimbursement from Judy for purchases	$238.72
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$8.36
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$1,080.98
TOTAL		$7,921.30

DIRECTOR OF PUBLIC WORKS

CHARTER COMMUNICATIONS	October 2016 charges	$28.66
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$669.43
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$4.50
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$2.45
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$3.43
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$88.26
TOTAL		$796.73

ECONOMIC DEVELOPMENT

C & B RENT-ALL, INC	hammer rental for Curt's	$44.28
GRAICHEN SANITATION	Oct. container service - Curt's	$877.50
NEW LONDON BUILDING SUPPLY	pipe/bulb/valves/pipe hooks	$58.23
NEW LONDON BUILDING SUPPLY	concrete mix	$22.76
US CELLULAR	October 2016 charges	$12.65
WAUSAU TILE INC	benches for downtown	$3,795.00
TOTAL		$4,810.42

ELECTIONS		
AFFELDT, CAROLDEAN	2016 election training - 3.25	$32.50
ALLEN, BILLIE JEAN	2016 election training - 5.25	$52.50
AMARAL, VERA	2016 election training - 1 hr.	$10.00
BAUER, JOYCE	2016 election training - 5.50	$55.00
BELLILE-NASS, KATHY	2016 election training - 4.25	$42.50
CLEVELAND, CAROL	2016 election training - 2 hrs.	$20.00
CLEVELAND, RANDY	2016 election training - 3 hrs.	$30.00
CONRADT, SANDY	2016 election training - 5.25	$52.50
DYRESON, PATTY	2016 election training - 4.50	$45.00
EGGERS, JEANETTE	2016 election training - 2 hrs.	$20.00
FREDERICK, KATE	2016 election training - 2 hrs.	$20.00
FRITZ, JAN	2016 election training - 2.25	$22.50
GABERT, DONA	2016 election training - 2 hrs.	$20.00
HAEFS, PAT	2016 election training - 5.25	$52.50
JUDAS, JOANNE	2016 election training - 5.25	$52.50
KACZOROWSKI, DONNA	2016 election training - 3.25	$32.50
KADING, LOWELL	2016 election training - 5.25	$52.50
KELLY, KATHY	2016 election training - 5.25	$52.50
KIESOW, PAULA	2016 election training - 1 hr.	$10.00
KING, TOM	2016 election training - 2 hrs.	$20.00
MORACK, LINDA	2016 election training - 1 hr.	$10.00
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$144.39
NEW LONDON BUYERS' GUIDE	absentee ballot/voting equip. test notices	$244.48
O'BRIEN, PAM	2016 election training - 2 hrs.	$20.00
PETERSON, BEV	2016 election training - 4.25	$42.50
PETIT, MARGIE	2016 election training - 5.50	$55.00
PLATZ, CYNTHIA	2016 election training - 1 hr.	$10.00
PLATZ, RICHARD	2016 election training - 1 hr.	$10.00
RADTKE, CAROL	2016 election training - 1 hr.	$10.00
SCHOENROCK, WANDA	2016 election training - 5.25	$52.50
SCHUBERT, MARY	2016 election training - 5.25	$52.50
SEARL, JANET	mileage for election results/envelopes	$27.54
SIEWERT, TAWNY	2016 election training - 1 hr.	$10.00
SMITH, NANCY	2016 election training - 2.25	$22.50
SNYDER, SUZI	2016 election training - 4.25	$42.50
STEINGRABER, SUSIE	2016 election training - 5.25	$52.50
STEINHORST, RONALD	2016 election training - 2 hrs.	$20.00
STRUENSEE, CAROL	2016 election training - 4.25	$42.50
SUPRISE, SYLVIA	2016 election training - 2 hrs.	$20.00
TENNIE, SUE	reimburse for election treat	$53.74
TSCHURWALD, SALLY	2016 election training - 4.25	$42.50
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$50.10
WOLFGRAM, SANDY	2016 election training - 5.25	$52.50
TOTAL		$1,782.75
ENGINEERING		
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$2.45
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$1.66
US CELLULAR	October 2016 charges	$74.95
UW- EXTENSION	highway safety course fee	$80.00
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$350.28
TOTAL		$509.34

FIRE DEPARTMENT		
1ST PLACE TROPHY & ENGRAVING	2 engraved name tags	$3.00
CHARTER COMMUNICATIONS	October 2016 charges	$75.40
KWIK TRIP INC	October 2016 gas - fire	$195.85
MED COMPASS	medical exams/fit tests - FD	$2,932.00
THE UNIFORM SHOPPE	badges, brass, name plate	$304.55
THE UNIFORM SHOPPE	shirt	$62.95
TRI AIR TESTING INC	air testing kits	$447.60
US CELLULAR	October 2016 charges	$52.50
WI DEPT OF JUSTICE	background check	$7.00
TOTAL		$4,080.85
INDUSTRIAL PARK EXPENSE		
NEW LONDON UTILITIES	October 2016 charges	$50.38
TOTAL		$50.38
INSURANCE		
NEW LONDON CHAMBER OF COMMERCE	chamber bucks for spouse PHAs	$25.00
SAM'S CLUB/SYNCHRONY BANK	wellness breakfast supplies	$16.75
THEDACARE WORKPLACE SOLUTIONS EAP	EAP travel, training/education	$320.00
WALMART COMMUNITY BRC	supplies/clipboards/duct tape	$44.20
TOTAL		$405.95
INTERDEPARTMENTAL SERVCS		
CHARTER COMMUNICATIONS	October 2016 charges	$578.79
COMPLETE OFFICE OF WISCONSIN	returned some pads of paper	($146.08)
COMPLETE OFFICE OF WISCONSIN	pads of paper, staples	$168.64
MATT PARROT/STOREY KENWORTHY	1099 & W2 forms	$189.53
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$1,483.24
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$4.50
PC & CELL SOLUTIONS, LLC	November consultant charges	$565.13
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$2.45
SAM'S CLUB/SYNCHRONY BANK	interdepartmental supplies	$428.64
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$0.83
THE PRINT SHOP	envelopes	$100.00
US CELLULAR	October 2016 charges	$8.40
VERIZON WIRELESS	phone charges	$40.00
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$259.36
TOTAL		$3,683.43
LANDFILL/COMPOST		
AECOM TECHNICAL SERVICES INC	Cnty S groundwater monitoring	$1,907.03
AECOM TECHNICAL SERVICES INC	Cnty S groundwater monitoring	$2,827.01
TOTAL		$4,734.04
LIBRARY		
ALPINE BOOK	books	$266.95
AMAZON	AV/books/supplies	$576.15
BAKER & TAYLOR	books	$326.62
CENTER POINT LARGE PRINT	books	$684.24
CHARTER COMMUNICATIONS	October 2016 charges	$62.15
DIETZLER, STACY	hotel for conference	$218.00
FESTIVAL FOODS	program supplies	$16.30

GALE/CENGAGE LEARNING	books	$376.25
HOFFMAN HEATING & COOLING, INC.	replaced thermostat	$318.00
HUNT, ANN	hotel for conference	$328.20
INGRAM LIBRARY SERVICES	books	$2,252.27
KAMHOLZ, DEBRA	hamster food & bedding	$12.47
KAMHOLZ, DEBRA	program supplies	$25.73
MBM LEASING	copy machine charges	$498.59
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$2,011.59
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$6.75
NEW LONDON BUILDING SUPPLY	metal rebar, concrete mix	$28.01
NEW LONDON BUILDING SUPPLY	concrete mix	$5.69
NEW LONDON UTILITIES	September 2016 charges	$810.31
OUTAGAMIE-WAUPACA LIBRARY	labels/ribbon, receipt paper	$85.00
READER SERVICE	books	$41.98
RECORDED BOOKS	AV	$88.20
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$8.94
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$4.93
STERLING WATER-CHAIN OF LAKES, LLC	mineral water - library	$54.65
TECC SECURITY SYSTEMS INC	library fire system monitoring	$516.00
U.S. BANK EQUIPMENT FINANCE	copy machine contract payment	$119.94
US CELLULAR	October 2016 charges	$6.77
VALLEY PEST CONTROL INC	Nov. pest control - library	$35.00
VORPAHL INC.	fire extinguisher maintenance	$71.50
WALMART COMMUNITY BRC	AV & supplies	$391.99
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$1,213.33
TOTAL		$11,462.50

MAYOR

CHARTER COMMUNICATIONS	October 2016 charges	$7.50
TOTAL		$7.50

MUNICIPAL COURT

SHAW, LAURIE	mtg./conference mileage & meal	$92.46
THE PRINT SHOP	receipt books for court	$167.00
TOTAL		$259.46

MUSEUM

CHARTER COMMUNICATIONS	October 2016 charges	$35.32
NEW LONDON BUILDING SUPPLY	hinges	$13.98
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$2.45
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$0.72
THE PRINT SHOP	Harry Potter postcards	$87.50
WALMART COMMUNITY BRC	paint, brushes, tray, rollers	$22.24
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$300.80
TOTAL		$463.01

PARK

ALSCO	uniform cleaning - park	$75.20
AUTOMOTIVE SUPPLY CO.	antifreeze	$21.90
CHARTER COMMUNICATIONS	October 2016 charges	$85.81
CINTAS CORPORATION #443	pull towel, toilet paper	$95.54
DTAK LLC	wood chips for Pfeifer Park	$1,500.00
GRAICHEN SANITATION	Oct. container service - park	$54.40
GRAICHEN SANITATION	Oct. container service - P/R	$412.50

GRAICHEN SANITATION	Nov. container service - park	$54.40
GRAICHEN SANITATION	Nov. container service - P/R	$292.50
HOFFMAN HEATING & COOLING, INC.	new blower motor for heater	$508.90
HOFFMAN HEATING & COOLING, INC.	air filter for warming shelter	$36.00
KWIK TRIP INC	October 2016 gas - parks	$918.17
LARSEN COOP	fertilizer for ball diamonds	$676.09
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$1,483.24
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$9.00
NEW LONDON BUILDING SUPPLY	strike plate/hardware/shims	$7.18
NEW LONDON BUILDING SUPPLY	adapters	$9.78
NEW LONDON BUILDING SUPPLY	metric tap, drill bits	$18.07
NEW LONDON BUILDING SUPPLY	lumber	$33.96
NEW LONDON BUILDING SUPPLY	brooms/paint supplies/tape	$23.42
NEW LONDON BUILDING SUPPLY	cable ties	$24.94
NEW LONDON BUILDING SUPPLY	plugs for Christmas lights	$12.46
NEW LONDON BUILDING SUPPLY	paint bucket metal grid	$1.05
NEW LONDON UTILITIES	October 2016 charges	$1,677.10
RAINBOW SANITATION	porta potty service @ dog park	$120.00
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$7.35
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$4.22
STAPLES ADVANTAGE	cleaner/soap/trash cans	$243.21
STAPLES ADVANTAGE	40 gallon containers	$144.70
STAPLES ADVANTAGE	mop/soap/batteries/trash bags	$111.50
STERLING WATER-CHAIN OF LAKES, LLC	mineral water - park	$16.93
THE PRINT SHOP	boat launch tickets	$110.00
US CELLULAR	October 2016 charges	$8.95
VALLEY PEST CONTROL INC	Nov. pest control - park	$14.00
WALMART COMMUNITY BRC	duct tape	$7.94
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$690.83
TOTAL		$9,511.24

POLICE

ARMSCOR CARTRIDGE INC.	ammo for rifle training at FVTC	$965.00
AT&T	November 2016 charges - PD	$116.10
CHARTER COMMUNICATIONS	October 2016 charges	$282.64
CHARTER COMMUNICATIONS	phone charges - PD	$42.02
FENSKE, LISA	mileage for training	$34.56
FOX VALLEY TECH COLLEGE	PD training class - Johnson	$40.00
KWIK TRIP INC	October 2016 gas - police	$1,486.51
MULROY, JEREMY	lunches for training	$30.24
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$14,405.86
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$92.25
NEW LONDON BUILDING SUPPLY	hose, repair mender	$33.98
NEW LONDON UTILITIES	October 2016 charges	$1,608.09
QUILL CORPORATION	office supplies	$334.43
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$46.55
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$20.43
TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	person searches for Nov. 2016	$25.00
VERIPIC, INC.	5 year maintenance agreement renewal	$2,450.00
VERIZON WIRELESS	phone charges	$892.69
WALMART COMMUNITY BRC	box fans	$16.88
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$512.87
WI RETIREMENT SYSTEM	RETIREMENT POLICE SWORN	$8,317.76
WOLF RIVER VET CLINIC INC	boarding felines/canines	$775.65
TOTAL		$32,529.51

PRINCIPAL		
WPPI ENERGY	monthly loan payment	$569.19
TOTAL		$569.19
RECREATION		
BULT'S QUALITY BAKERY	cookies	$62.40
CHARTER COMMUNICATIONS	October 2016 charges	$48.82
FESTIVAL FOODS	water	$33.91
KWIK TRIP INC	October 2016 gas - rec	$44.29
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$2,681.01
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$11.25
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$7.35
SAM'S CLUB/SYNCHRONY BANK	beverage dispenser/fold tables	$133.86
SAM'S CLUB/SYNCHRONY BANK	haunted trail supplies	$313.42
SAM'S CLUB/SYNCHRONY BANK	Howloween supplies	$24.56
SAM'S CLUB/SYNCHRONY BANK	program supplies	$9.10
US CELLULAR	October 2016 charges	$102.50
WALMART COMMUNITY BRC	haunted trail supplies, clipboards	$28.64
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$632.26
WJMQ FM	ads for haunted trail at Hatten	$150.00
TOTAL		$4,283.37
REFUSE COLLECTION		
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$627.89
TOTAL		$627.89
SANITARY MAINTENANCE		
NEW LONDON UTILITIES	October 2016 charges	$712.92
NEW LONDON UTILITIES	September 2016 charges	$43.57
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$14.19
TOTAL		$770.68
SENIOR BUS SERVICE		
CHARTER COMMUNICATIONS	October 2016 charges	$22.95
KWIK TRIP INC	October 2016 gas - buses	$227.73
US CELLULAR	October 2016 charges	$1.50
TOTAL		$252.18
SEWAGE PLANT		
ALSCO	uniform cleaning - wwtp	$96.60
B & M TECHNICAL SERVICES, INC.	flow meter/scada/move antennae	$1,537.00
BUMPER TO BUMPER/DBA	brake cleaner	$40.68
C & B RENT-ALL, INC	jack hammer rental	$68.04
CHARTER COMMUNICATIONS	October 2016 charges	$178.40
CRANE ENGINEERING SALES INC	troubleshoot lift station #2	$3,922.83
GRAICHEN SANITATION	Oct. container service - wwtp	$80.00
GRAICHEN SANITATION	Nov. container service - wwtp	$120.00
J CLOSE CONSTRUCTION LLC	install gutters for bldg. 30/40	$1,800.00
JEFF WALDVOGEL TRUCKING INC	sludge application/soil tests	$25,204.09
JPF ENGINEERING, LLC	bldg. 20 repairs engineering	$1,700.00
JPF ENGINEERING, LLC	reimburse state review fees	$80.00
KNUTZEN CROP CONSULTING INC	2016 soil testing	$660.00
KWIK TRIP INC	October 2016 gas - wwtp	$77.16

MASTER ELECTRICAL SERVICES	dusk to dawn light replacement	$260.00
MENARDS	clock/hardware/PVC pipe	$105.54
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$1,483.24
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$6.75
NEW LONDON BUILDING SUPPLY	hardware	$3.99
NEW LONDON BUILDING SUPPLY	hose	$37.99
NEW LONDON BUILDING SUPPLY	respirator masks	$9.18
NEW LONDON BUILDING SUPPLY	post hole digger/drain spade	$53.98
NEW LONDON BUILDING SUPPLY	stainless steel trowel	$6.99
NEW LONDON UTILITIES	Oct. 2016 large power billing	$6,166.51
NEW LONDON UTILITIES	October 2016 charges	$217.40
PIGGLY WIGGLY, BUTCHS	distilled water	$112.50
R & L ELECTRIC INC	fan	$15.00
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$4.90
RIESTERER & SCHNELL INC	air/oil filters for generator	$125.60
RJM CONSTRUCTION LLC	locker room construction	$21,600.00
SPEE-DEE DELIVERY SERVICE, INC.	on call shipments	$26.20
U.S. VENTURE, INC.	returned wrong filters	($84.00)
U.S. VENTURE, INC.	filters	$203.00
US CELLULAR	October 2016 charges	$5.00
VALLEY PEST CONTROL INC	Nov. pest control - wwtp	$26.00
VERIZON WIRELESS	phone charges - wwtp	$101.07
WALMART COMMUNITY BRC	bleach/tp/paper towel/tissue	$52.15
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$581.46
ZORO TOOLS, INC	saw blades/heater/dust masks	$529.46
TOTAL		$67,214.71

SIDEWALKS

JIM FISCHER INC	sidewalk repair on Pearl Street	$406.25
K&H CONCRETE INC	remove & replace section of sidewalk	$650.00
TOTAL		$1,056.25

STAND-BY

WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$83.26
TOTAL		$83.26

STORM SEWERS

WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$11.94
TOTAL		$11.94

STREET DEPT FRINGE BENEFT

NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$5,959.96
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$14.70
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$259.95
TOTAL		$6,234.61

STREET MACHINERY

ALSCO	uniform cleaning - street	$150.00
GLOBAL EQUIPMENT COMPANY	2 jackets	$144.00
KWIK TRIP INC	October 2016 gas	$1,661.95
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$117.44
TOTAL		$2,073.39

STREET REPAIR & CONST.		
MID-STATE ASPHALT LLC	asphalt patches	$12,516.00
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$48.80
WAUPACA CNTY HIGHWAY DEPT	asphalt patch mix	$144.89
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$11.41
TOTAL		$12,721.10
STREET SIGNS & MARKINGS		
TAPCO	signs for Hancock Street	$323.67
WAUPACA CNTY HIGHWAY DEPT	no engine brake sign	$475.00
WAUPACA CNTY HIGHWAY DEPT	Hancock Street guard rail material	$466.90
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$15.65
TOTAL		$1,281.22
STREET SUPERVISION		
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$1,483.24
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$6.75
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$2.45
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$1.25
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$271.75
TOTAL		$1,765.44
STREET TREE MAINTENANCE		
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$4.31
TOTAL		$4.31
SWIMMING POOL		
AMERICAN RED CROSS	lifeguarding classes	$140.00
BUMPER TO BUMPER/DBA	belts	$26.48
C & B RENT-ALL, INC	electric drain snake drill	$34.56
CHARTER COMMUNICATIONS	October 2016 charges	$86.90
CINTAS CORPORATION #443	pull towel, toilet paper	$98.58
CRANE ENGINEERING SALES INC	pool pump seal kit	$139.99
GRAICHEN SANITATION	Oct. container service -pool	$48.00
GRAINGER PARTS OPERATION	circuit board for hand dryer	$160.75
HOFFMAN HEATING & COOLING, INC.	replaced air eliminator	$175.00
MENARDS	muriatic acid	$19.96
MENARDS	adapters, hardware	$15.91
NETWORK HEALTH PLAN	HEALTH INSURANCE BILLING	$2,011.59
NETWORK HEALTH PLAN	NETWORK HEALTH PLAN	$6.75
NEW LONDON BUILDING SUPPLY	Teflon paste	$7.99
NEW LONDON BUILDING SUPPLY	muriatic acid	$17.97
NEW LONDON BUILDING SUPPLY	Teflon tape, vinyl tubes	$8.71
NEW LONDON BUILDING SUPPLY	connector brass	$10.99
NEW LONDON BUILDING SUPPLY	spring snap links	$6.98
NEW LONDON UTILITIES	October 2016 charges - pool	$2,078.94
NEW LONDON UTILITIES	September 2016 charges	$972.79
RELIANCE STANDARD LIFE INS CO	RELIANCE STANDARD LIFE INS CO	$4.90
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$3.99
VALLEY PEST CONTROL INC	Nov. pest control - pool	$45.00
WALMART COMMUNITY BRC	paper towels, thermometer	$34.10
WALMART COMMUNITY BRC	water/basketballs/tape/spatter cover	$21.12
WAUSAU CHEMICAL CORP	chemicals	$670.70

WAUSAU CHEMICAL CORP	muriatic acid	$253.45
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$434.96
WPRA	conference & trade show - Julia	$300.00
TOTAL		$7,837.06
TRAFFIC CTL & STREET LTG		
NEW LONDON UTILITIES	October 2016 charges	$8,666.77
NEW LONDON UTILITIES	September 2016 charges	$9.02
TOTAL		$8,675.79
WASHINGTON CENTER		
CHARTER COMMUNICATIONS	October 2016 charges	$22.95
CINTAS CORPORATION #443	pull towel, toilet paper	$72.40
HOFFMAN HEATING & COOLING, INC.	no cooling service call	$115.00
MBM LEASING	copy machine charges	$34.96
NEW LONDON UTILITIES	September 2016 charges	$387.68
SAM'S CLUB/SYNCHRONY BANK	beverage dispenser/fold tables	$533.88
SECURIAN FINANCIAL GROUP INC	SECURIAN FINANCIAL GROUP INC	$1.01
VALLEY PEST CONTROL INC	Nov. pest control - sr. center	$13.00
WALMART COMMUNITY BRC	Halloween/bingo/party supplies	$54.13
WI RETIREMENT SYSTEM	RETIREMENT GENERAL	$115.30
TOTAL		$1,350.31
WASHINGTON CENTER GYM		
CHARTER COMMUNICATIONS	October 2016 charges	$22.95
NEW LONDON UTILITIES	September 2016 charges	$689.04
US CELLULAR	October 2016 charges	$0.50
TOTAL		$712.49
OVERALL TOTAL		$798,761.72

FUND TOTALS

GENERAL FUND	$168,156.59
CAPITAL PROJECTS FUND	$562,050.55
WWTP FUND	$67,985.39
DEBT SERVICES FUND	$569.19
SUBTOTAL	$798,761.72
GROSS PAYROLL	$283,027.10
****GRAND TOTAL	$1,081,788.82
TOTAL HEALTH INSURANCE	$43,964.18
TOTAL RETIREMENT	$18,124.40

CITY OF NEW LONDON
MINUTES OF BOARD OF PUBLIC WORKS MEETING
Monday, December 5, 2016

Members Present: Chairman Mike Barrington, Bob Besaw, Dennis Herter, and Ron Steinhorst

Members Absent: Lori Dean (excused)

Others Present: Jeff Bodoh, Public Works Director
Gary Henke, Mayor
Kent Hager, City Administrator
Ben Greuel, WWTP Chief Operator
Tom O'Connell, Alderperson
Janet Searl, Administrative Assistant
Scott Bellile, New London Press Star
Casey Beyersdorf, Waupaca County Highway Commissioner
Greg Flohr, Waupaca County Highway Department Operations Manager

1. Chairman Barrington called the meeting to order at 4:30 p.m. with a quorum present.

   Motion by Steinhorst / Besaw to approve the agenda. Four voting aye. Motion carried.

2. WWTP Update. Ben reported on the pipes associated with loading the trucks. When the pipes are drained the scale needs to be jetted out of them. This year the pipes were plugged so Ben is breaking up the concrete floor to get to the pipes. Kuettel's Septic will use a special scale jetter to try and break through the pipes.

   The clarifier wall rehabilitation project was approved for the 2017 Wastewater Budget. Staab Construction submitted a proposal for rehabilitation of the primary clarifier walls. Ben asked for approval of that proposal in order to get on Staab's 2017 schedule

   Motion by Steinhorst / Herter to recommend to Council to approve the Proposal from Staab Construction for $192,200.00 to perform rehabilitation on the primary clarifier walls. Four voting aye. Motion carried.

3. Review Capital Equipment/Project Requests. This item was informational. Bodoh briefly discussed reasons for the items on the list, which now will go to the Capital Projects Committee. There was some discussion on whether one or two tink claws should be approved for purchase.

4. Review/Discuss the County/Municipal Agreement with Waupaca County for the Division Street Project. Casey Beyersdorf introduced himself as the new Waupaca County Highway Commissioner. The County has put the Division Street project in their 2018 budget and presented an agreement for a joint project with the City. The County Highway Department has a light construction schedule for 2018 and has agreed to a deadline for this project.

   Motion by Steinhorst / Herter to recommend to Council to approve the County/Municipal Agreement for a Highway Improvement Project for CTH "D" (Division Street). Four voting aye. Motion carried.

5. Discuss Annexing part of Starlight Drive from North Star Court to 200 feet North of Klatt Road. The Town of Mukwa has offered to let the City annex part of the Starlight Drive right of way. This would give the City flexibility when constructing the sanitary sewer and reconstructing the road.

   Motion by Steinhorst / Herter to recommend to Council to proceed with the annexation of Starlight Drive. Four voting aye. Motion carried.

6. Discuss the Partridge Drive Expansion Project. This item was informational. The developer has asked the City to extend and construct Partridge Drive and the water main for 400 feet. Options are being considered for the sanitary sewer. Bodoh presented a map showing the limits of the sanitary sewer for this part of the City.

7. Monthly Report of Director/Other Matters. Bodoh had an updated list of the current City projects.

   Don Goodreau has worked for the City 11 years on December 5th.

8. Motion by Besaw to adjourn the meeting at 5:23 p.m., second by Herter. Motion carried by all.

Jeffrey Bodoh
Director of Public Works

staab construction corporation
1800 LAEMLE AVE., P.O. BOX 900
MARSHFIELD, WI 54449-0900
715-387-8429

PROPOSAL

Mr. Ben Greuel
City of New London
215 N. Shawano St.
New London, WI 54961

Dated: 4/11/2016

Bid No.: 370

Phone: 920-982-8500 Fax: 920-982-2486 Email: bgreuel@newlondonwi.org

RE: New London WWTF - Clarifiers

The undersigned, having familiarized ourself with the plans, specifications, and local conditions affecting the cost of the work, hereby propose to furnish all labor, material, necessary tools, expendable equipment, and all utility and transportation services necessary to complete the following in a workmanlike manner according to standard practices. This proposal will not be withdrawn for a period of thirty (30) days after proposal date.

BASE BID	One Hundred Ninty Two Thousand Two Hundred and 00/100 Dollars	$192,200.00

We base our price on replacing the existing clarifier walls from an elevation of approximately 760.48', directly below the existing trough to 765.60', the existing top of wall. We also propose to replace the top 3' of walls and 4" deck at the existing scum valve vault. Included are two new aluminum hatches to match the existing and a PVC vent to minimize further degradation of the interior concrete surfaces. This proposal includes all associated work including: removing and replacing existing side walk, all necessary excavation, and sloped grouting of the new trough. The existing clarifier equipment, aluminum handrail and FRP weirs and baffles will be reinstalled and reused.

At minimum we exclude the following:

- State/Federal Prevailing Wages, Performance & Payment Bond.
- Sales tax has been excluded for all tangible materials that are incorporated in the project. A Waste Treatment Facility or Pollution Abatement Plant & Equipment is exempt under s. 77.54(26) Wis. Stats. If taxable, please add an estimated amount of material tax of $1250.00.
- Quality control concrete, soil, water leakage, and/or lead & asbestos testing or survey.
- Contaminated soil & water remediation and/or removal. If contaminated water is encountered, owner is responsible for proper disposal costs.
- Asbestos & lead abatement.
- Coatings on existing equipment
- Operation of existing equipement and valves
- All Engineering and Design
- Any Bypass Pumping

Owner Responsibilities:

- Supply of potable and/or non-potable water supply.
- Supply of Electricity for construction purposes.
- Supply of Restroom facilities.

Clarifications:

- Existing Handrail, Clarifier Equipment, Valve Operators and FRP Weirs and Baffles to be reused.

'ayment Terms: Invoiced upon completion and/or monthly and payable within 30 days from date of invoice. 18% Annual interest dded to accounts over 30 days. Where retainage is applicable, a maximum of 5% can be withheld. Staab requires full retainage elease & final payment within 60 days of completion for our scope of work.

chedule: Staab will begin executing contract obligations within 30 calendar days after we receive a notice to proceed and will be ompleted in 120 calendar days. We anticipate onsite construction to begin within 90 calendar days from April 15, 2016. Normal ork hours are Monday thru Thursday, 10 hour days per week straight time labor rate. Compressed schedule compensation is assessed : 1.5 times after 10 hours each day and/or beyond a 40 hour work week. Holiday pay compensation is assessed at 2 times the hourly ase rate. Compensation adjustments are based on the rates noted below under "Changed Conditions".

'hanged Conditions / Contract Adjustment Rates: If subsurface, latent, and/or unknown physical conditions differ from those ndicated in this agreement or in documents made available by Contractor, Engineer, or Owner, Staab Construction shall be entitled to n equitable and project completion schedule adjustment to compensate for such changed conditions. Extra costs will be executed only pon written orders, and will become an extra charge over and above this base bid price. Such additional charges will be based on ctual additional costs required to complete the work under the circumstances. Rates for time & material cost plus proposals are vailable upon request or as needed.

ontract Cancellation: Upon written notification for any such nature that our contract is to be terminated, Staab Construction will op work immediately. Costs incurred will be billed for reimbursement utilizing the rates noted in "Changed Conditions/Contract djustment Rates".

imited Warranty: Unless otherwise noted on the face hereof, Staab Construction goods, auxiliaries, and parts thereof are warranted er contract agreement documents, against defective workmanship and material for a period of twelve (12) months from date of bstantial project completion with the original user. If the goods or services do not conform to the warranty stated above, then as uyer's sole remedy, Staab shall, at Staabs option, either repair or replace the defective goods or reperform defective services not to ceed the value of the original contract. If applicable, Staab will assign to Buyer all warranties applicable to any portion of the Work · Materials obtained from third parties, or if not assignable, will assert such warranties on behalf of buyer's request. Warranty shall ot apply to any such work which that has been subjected to improper or excessive operating conditions, misapplications, accidents, glect, improperly repaired or altered, normal wear and tear, corrosion, abrasion or erosion, abuse, defects resulting from Buyer's ecifications or designs, and any unauthorized disassembly or rework by others will void all warranty claims.

surance: Owner agrees to carry property insurance upon the entire work at the site in the amount of the full replacement cost. Staab onstruction will maintain liability, automobile, and workman's compensation insurance.

order to secure performance of its payment and other obligations under this agreement, owner shall provide contractor with ancial security in such form as shall be reasonably acceptable to contractor. Such security shall be delivered to and approved by ntractor within thirty (30) days of the effective date of this agreement. In the event that owner does not provide acceptable financial curity by such date, contractor may at its election immediately or within thirty (30) days thereof terminate this agreement in which se this agreement shall be of no further force or effect except that owner shall be and remain fully liable for the cost of the work eretofore incurred by contractor in connection with this project together with 15% percent of such expenditures (to cover contractor's ofit and overhead) regardless of when such expenditures were incurred and regardless of whether such expenditures ultimately oved to be of any value or use to owner.

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, THIS CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO ITS MORTGAGE LENDER, IF ANY. THIS CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Respectfully Submitted By:

STAAB CONSTRUCTION CORPORATION

Mike Duesterbeck Project Manager mike.duesterbeck@staabco.com

ACCEPTANCE OF PROPOSAL -	The prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above. This proposal will now be a binding contract.
Signature: _____	Date: _____
_____ *(Printed name and title)*	

GENERAL, MECHANICAL, EARTHWORK CONTRACTOR

•

Municipal & Industrial

•

The Contractor of Choice Improving Tomorrow's Environment

COUNTY/MUNICIPAL AGREEMENT
FOR A
HIGHWAY IMPROVEMENT PROJECT

I.D. 53316-36
HIGHWAY: CTH "D" (Division Street)
LENGTH: 1.0 Miles
TITLE: Reconstruction
LIMITS: Beckert Road to Beacon Avenue
COUNTY: Waupaca

The signatory, City of New London, through its undersigned duly authorized officers or officials, hereby request Waupaca County to initiate and effect the highway or street improvement hereinafter described.

NEEDS and ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: The existing CTH "D" is a two (2) lane urban street which is in a deteriorated condition.

Proposed Improvement - Nature of work: Reconstruction of an urban asphaltic pavement project including curb and gutter, sidewalk, and a two-lane asphaltic pavement.

	Total Estimated Costs	Local Funds			
		Waupaca County		City of New London	
Construction Estimate					
Beckert Rd to Oak St					
Mill & Overlay and C&G	$132,275	$66,137.50	50%	$66,137.50	50%
All other work beyond c&g					100%
Oak St to Beacon Avenue					
Total Reconstruction	$1,100,600	$550,300	50%	$550,300	50%
Utilities (water, san, storm)	$339,400			$339,400	100%
Total Cost Distribution	$1,600,400	$616,437.50		$983,962.50	

This is an estimate only! Cost share will be distributed between the county and the municipality at the proposed ratio and based on actual costs.

This request is made by the undersigned under proper authority to make such request for the City of New London and upon acceptance by Waupaca County shall constitute agreement between the City of New London and Waupaca County.

The City of New London is requiring the road be open to traffic by Labor Day 2018. The WCHD will meet that deadline provided the City of New London utility subcontractors (water, sanitary and storm sewer) complete their work no later than July 6, 2018.

Signed for and in behalf of the City of New London

Signature	Title	Date
Printed Name	Address	City, State, Zip Code

Signed for and in behalf of the Waupaca County Highway Commission

Casey Beyersdorf, Highway Commissioner	Date

Approved as to Form: _____ _____
Diane Meulemans, Corporation Counsel Date

Meeting Minutes
Finance & Personnel Committee
Wednesday – December 7, 2016 - 4:00 p.m. Council Chambers

Members present: Morack, Barrington, Tate, and O'Connell. Faucher unexcused.

Also present: Administrator Hager, Mayor Henke, and Treasurer Radke.

1. The meeting was called to order by Chairman Morack. Motion made by O'Connell and seconded by Tate to approve the agenda. Carried 4-0.

2. A motion was made by Barrington and seconded by O'Connell to recommend to council approval of the Pay Plan Contract with Carlson Dettmann for 2017. This contract will look at current salary trends, review job descriptions and assist in City succession planning. Carried 4-0.

3. Treasurer Radke reviewed the 2017 property tax levy information and compared the tax rates to the prior year.

4. Administrator Hager reviewed the partial reimbursement of a special assessment that the City received form Outagamie County. The County foreclosed on three of six parcels of land that had delinquent taxes on them that were owned by E.J. Spritas. The County sold these three parcels to Commonwealth Development. Once the County deducted the delinquent taxes and their expenses, they were able to reimburse the City just over $45,000 of the $82,000 special assessment the City had placed on the property.

5. After discussion, the meeting time for the finance committee will remain at 4:00 pm for next year.

6. The Administrator's Report and Budget Reports were discussed.

7. There being no further business, O'Connell/Tate to adjourn. Committee adjourned at 4:27 p.m.

Judy M Radke, Finance Director
12-7-2016

PROFESSIONAL SERVICE AGREEMENT BETWEEN
CITY OF NEW LONDON, WI
AND
CARLSON DETTMANN CONSULTING, LLC

This professional service agreement (hereinafter the "Agreement") is made and entered into by and between the City of New London, WI (hereinafter "the City") and Carlson Dettmann Consulting, LLC, a Wisconsin limited-liability company (hereinafter "Consultant").

WHEREAS, The City wishes to enter into an agreement with Consultant to provide professional consulting services for an assessment of the City's classification and compensation program for up to 30 classification titles, including job analysis and evaluation, a market analysis for wages in comparable jobs in the City's competitive market, and the design of a new salary plan; and

WHEREAS, Consultant has an established history of providing similar services to Wisconsin public sector employers, and is willing to provide the above-referenced professional consulting services to the City.

THEREFORE, the City and Consultant agree to the following:

1. Term. The term of this Agreement shall be from the date of the last signature of this Agreement until all services are completed.
2. Scope of Services. The Consultant shall provide to the City consulting services as follows:
   a) Review and analyze the City's relevant organizational values and concerns. Determine current organizational needs in regards to a classification and compensation system.
   b) Project orientation sessions for the City's employees and management to explain the scope of the project, methods used, and the project roles. The City may choose to videotape one of the project orientation sessions for reference.
   c) Utilize the Carlson Dettmann Consulting Job Description Questionnaire (JDQ), supplemented by the City's job descriptions on an as-needed basis, to analyze, document and validate the job information for the City's jobs.
   d) Quantitatively evaluate the job content of up to 30 jobs using the Carlson Dettmann Point Factor Job Evaluation System.
   e) Conduct on-site department head interviews to determine organizational structure, any unique characteristics of their positions, projected turnover, anticipated organizational changes, and any perceived compensation and classification issues. Conduct other interviews (e.g. employees) as requested by the City.
   f) Analyze all existing classifications and recommend additions and deletions to the current classification plan.
   g) Collect and analyze base salary market data for an appropriate set of benchmark positions for both the public and private sectors as agreed upon by the City.
   h) Review gross earnings data and overtime pay policies to identify areas, if any, where internal compression is an issue and recommend remedies as appropriate.
   i) Recommend classification of each position relative to exempt and non-exempt status, in accordance with Federal Fair Labor Standards Act (FLSA).
   j) Provide a high-level cost overview of the City's benefits programs.

k) Develop a pay plan structure, or structures, including wage schedules with position placement.

l) Develop recommendations relating to the framework for policies and procedures, implementation strategies, and maintenance of the classification and compensation plan(s).

m) Develop a first-draft of implementation costing estimates for use by the City. (*Note: The Consultant's costing estimate should not be a substitute for a detailed fiscal note for accounting / budget purposes. The Consultant's estimates are based on a fixed point in time, and are not reflective of any vacancies, turnover, or newly created positions during the course of a study.*)

n) Present to the City an overall plan and final presentation that is clear and understandable, and summarizes the information gathering process, recommended framework for policy and procedure revisions, and findings and recommendations.

o) Attendance at up to three (3) meetings with the appropriate parties (e.g. leadership, board, committee, etc.) to ensure adoption. Included in this are in-person presentations or progress reports to the committee of jurisdiction as requested, particularly at critical points in the study. Said meetings may be conducted via telephone or web-conference if mutually agreed upon.

p) At the City's discretion, conduct employee classification appeals after plan adoption in accordance with the appeals process adopted by the City.

3. Job Documentation. The City shall (1) designate one employee per classification to complete a Job Description Questionnaire (JDQ) for that classification; as well as (2) give any employee who feels their job is unique an opportunity to complete a separate JDQ. The City, with Consultant's assistance, shall review all submitted JDQ's to determine the specific number of jobs to be evaluated. Consultant shall conduct job evaluation on all positions the City determines are unique.

4. Base Project Fee. Unless noted elsewhere, the project fee includes those items identified in the Scope of Services. The City shall pay the Consultant a project price of $10,500, plus mileage and travel expenses, to conduct the full study for up to 30 job classifications.

5. Additional Fees.

   a) *Job Evaluations Different Than the Established Number*. Consultant's fee shall be adjusted by $300 per job evaluation over the 30 classification evaluations upon which the project fee was based.

   b) *Work Beyond the Scope of Services*. Consultant services agreed upon that are beyond the Scope of Services identified above (e.g. consulting on organizational management matters; onsite meetings in excess of those defined above; locating records or otherwise responding to public records requests made to the City relating to the project; etc.), shall be at the rate of $225 per hour, unless agreed upon otherwise by the City and Consultant. Subject to scheduling and mutual agreement, meetings conducted by telephone and/or web conference are not subject to any additional fee.

   c) *Employee Interviews*. Department head interviews are included as part of the project fee, but if the City requires employee interviews for specific position(s), the City will be billed at the rate of $175 per interview.

   d) *Appeals Process*. If the City desires to incorporate an appeals process, the City will be invoiced $175 per appeal/review submitted for our review and recommendation, plus travel expenses.

6. Payment. Payments are due upon receipt of the invoice from the Consultant. Consultant shall submit invoices in four (4) equal installments of $2,625, subject to the following payment schedule:

   a) First Installment: due January 15, 2017.

   b) Second Installment: due February 15, 2017.

   c) Third Installment: due March 15, 2017.

   d) Final Installment: due upon submission of Consultant's draft findings and recommendations. Any additional fees or credit resulting from the classification count will be reflected on the final invoice.

   e) Expenses: Mileage and travel expenses will be invoiced monthly during the project.

7. Performance Requirements of Consultant. The Consultant shall complete the services as stated above. The Consultant shall furnish all labor, materials, administration, services, supplies, equipment, transportation, and quality control necessary to provide professional consulting services. Consultant shall provide progress reports upon request by the City.

8. Performance Requirements of City. The City shall provide and make available to the Consultant access to its human resources and related systems of record as necessary to fulfill said services.

9. Independent Contractor. It is mutually understood and agreed, and it is the intent of the parties hereto, that an independent contractor relationship be and is hereby established under the terms and conditions of this Agreement. The Consultant shall remain an independent contractor under this Agreement. All employees of Consultant or subcontractors shall remain the responsibility of the Consultant and shall not become employees of the City under this Agreement. No tenure or any rights or benefits, including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, withholding taxes or other benefits available to City employees shall accrue to the Consultant or its employees performing services under this Agreement.

10. Indemnification. The Consultant agrees it shall defend, indemnify, and hold harmless the City, its officers, and its employees against any and all liability, losses, costs, damages, and expenses, including attorney fees that the City, its officers or its employees, may hereafter sustain, incur or be required to pay arising out of the negligent or intentional acts or omissions of the Consultant, its officers or employees. The City agrees it shall defend, indemnify, and hold harmless the Consultant, its officers, and its employees against any and all liability, losses, costs, damages, and expenses, including attorney fees that the Consultant, its officers or its employees, may hereafter sustain, incur or be required to pay arising out of the negligent or intentional acts or omissions of the City, its officers or employees.

11. Trade Secrets. The Carlson Dettmann Point Factor Job Evaluation System and methodology, marketplace surveys performed, Total Rewards Management System, and job point evaluation data collected and analyzed to perform the Scope of Services is owned by Consultant, is confidential and proprietary, and is a trade secret pursuant to Wis. Stats. s. 134.90. The City (including its officers, employees, agents and representatives) shall not disclose, disseminate, or otherwise misappropriate these trade secrets without the express consent of Consultant.

12. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin in effect on the date of this Agreement.

13. Assignment. Neither party to this Agreement may assign or transfer this Agreement, or any part thereof, without the written consent of the other party.

14. Severability. If any provision of this Agreement is held to be illegal, invalid or unenforceable, such provision shall be fully severable and this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part of the Agreement. The remaining provisions shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance.

15. Binding Effect. This Agreement shall extend to and be binding upon and inure to the benefit of the parties.

16. Entire Agreement. This Agreement sets forth the entire understanding of the parties and supersedes all prior arrangements and/or understandings, whether written or oral, with respect to the subject matter contained in this Agreement. No terms, conditions, warranties, other than those contained herein, and no amendments or modifications hereto shall be binding unless made in writing and signed by the City and the Consultant.

CITY OF NEW LONDON, WI

By:

_____

Date:

CARLSON DETTMANN CONSULTING, LLC

By:

_____

Charles E. Carlson, Partner

Date:

PARKS & RECREATION COMMITTEE MINUTES
December 6, 2016

COMMITTEE MEMBERS PRESENT: Rob Way, Lori Dean, John Faucher, Dennis Herter, Bob Marcks, and Henrica Bult

COMMITTEE MEMBERS ABSENT: Bob Besaw (excused)

COUNCIL MEMBERS: Mayor Gary Henke, Tom O'Connell

OTHERS PRESENT: Chad Hoerth, Parks & Recreation Director; Kent Hager, City Administrator; Janet Searl, Administrative Assistant; Brad Werner, McMahon Associates; Bob Dessort & Jim Jaeger from the Veteran's Memorial Group

Way called the meeting to order at 5:30 p.m.

Dean moved to approve the agenda, seconded by Herter. Motion carried 6-0.

Public Comment. None

Update on Veteran's Memorial at Taft Park. Jim Jaeger reported on the progress of the war memorial as it stands in their second year of fundraising. Their goal was to raise $250,000 to complete the memorial and have money to put towards maintenance costs. To date $176,000 has been raised, in addition to labor and material costs donated by area businesses. Jaeger could not say enough for the support of the community in helping with costs and publicity to make the memorial project come together sooner than expected. By the end of the year the granite should arrive and names will be engraved. They are looking for ideas for a dedication ceremony to be held in June or July of 2017. Anyone with ideas for that ceremony should contact Jim Jaeger.

Discuss/possible action on options to extend Riverside Park Boat Launches. Brad Werner from McMahon attended the meeting to present his findings from the site survey performed of the west and middle launch bays at Riverside Park. Their proposal to correct the problem of the sediment/rip rap build up at the drop off at the end of the ramps is to install a product called Armor Flex. This is concrete blocks connected by steel cable that can be installed without the need for a coffer dam. The committee agreed that Werner should continue the research of this product and discuss this option with the DNR.

Discuss/possible action for Replacement of Library/Museum Ramp & Storm Drainage Connection. Hoerth is recommending hiring Engberg Anderson Architects to design and bid for replacement for this project. The written proposal/contract information was not received by this meeting so a special Parks & Recreation meeting will be held prior to the Council Meeting on December 13th.

Review 2017 Capital Project Items. Hoerth presented his final prioritized list for committee review before the next Capital Projects Committee meeting. The committee would like Hoerth to check what year he has budgeted for assessment/repairs of the Hatten Park walls and possibly move that item up.

Discuss Status of the Newton Blackmour Trail project. Administrator Hager is expecting to hear any day whether Granite Valley will be financing the repairs needed to reinstate the rail line to their business. That will determine what course of action we will take for extension of the trail.

*Director's Report - Years of Service: None for November
- Hoerth gave a brief account of sessions he attended at the WPRA Conference in November.
- Department Usage & Financial Statistics for September, October, and November were handed out.

Chairman's Report. None.

Committee Member's Report. Members were pleased that the sump pump at the Curt's Barber Shop building was re-routed so that it was not pumping into the parking lot north of the facility and icing up during winter months.

Next Month Agenda Items: Dedication ceremony ideas, Hatten Stadium wall repairs.

Dean moved to adjourn, seconded by Herter at 6:40 p.m. Motion carried 6-0.

Chad R. Hoerth
Director of Park & Recreation

Economic Development Committee
Tuesday, November 29, 2016 – 4:30 p.m. - City Council Chambers

Members present: Morack, Asman, O'Connell, Shaw, Schirpke and Bishop. Steinhorst, Johnson and Tate excused.

Also present: Mayor Henke, John Faucher, Administrator Hager, Bill Zeinert, Ann Hunt, Kathy Gwidt, Alec Belling, Scott Bellile, and Paige Knutzen.

1. The meeting was called to order by Chairman Morack at 4:30 p.m. O'Connell/Shaw to adopt the agenda. Carried unanimously.

2. The Committee welcomed School District Administrator, Kathy Gwidt and Alec Belling, Director of Teaching and Learning. Kathy Gwidt thanked the Committee for the invitation to come and meet with the Committee. High School Principal Danielle Sievert was scheduled to come and visit as well but she had a conflict at the last minute. Kathy and Alec presented an informative discussion regarding how the School District is preparing our children to be successful the day after they graduate. There are several programs available to our students to assist them including duel credit courses where the student earns credits for high school graduation and also credits at Fox Valley Technical College. These high school duel credit courses are actual courses that are being given at Fox Valley Technical College. There are also youth apprenticeship courses available where the junior or senior year student takes academic and technical instruction at the high school and also takes mentored, paid, on-the-job training at a chosen work site. There is also available Career and Technical Education programs. The Committee thanked Kathy and Alec for their informative presentation. All agreed to keep our lines of communication open.

3. Bill Zeinert addressed the Committee. Bill is working on the digital marketing project for the City. Our original contract called for the production of four short videos featuring the following topics: Main Street, Manufacturing, Parks and Recreation, and New London as a central location. Bill is also working on two videos to promote New London through the county-wide tourism marketing project. After considerable discussion it was agreed to have Bill produce two more videos and utilize the remaining budget amount to initiate the marketing effort. Bill will be at the next Committee meeting to follow up on how we will proceed with this worthwhile project. The next Committee meeting will be held on Tuesday, January 31, 2017.

4. Library Director, Ann Hunt approached the Committee with an invitation to attend the next Library Commission meeting which will be held on Monday, December 19th at 5:00 pm. When the architect consulting with the library was last here, it was suggested that the library start a Request for Qualifications process to see if there was interest in the private development community to undertake a mixed use project that would include a library facility along with either or both residential and commercial uses. The architect suggested that someone with the firm Impact 7 be approached to discuss what the possibilities are to incorporate a library into a tax credit housing development. It was

suggested that Todd Hutchison would be a good person to talk to. Todd has agreed to come to the December 19th Commission meeting to consider his observations about the potential future development of a mixed use development. The Milwaukee Public Library manager of construction has also been contacted to see if this individual would be willing to come and visit about their successful implementation of libraries as a part of mixed use development projects. Everyone is encouraged to attend the December 19th meeting.

5. Kent reviewed his memo regarding providing an incentive for the second phase of the Premier Partridge Drive Apartments. It was noted that the new tax revenue from the development will pay back the City for the incentive provided in just over four and a half years. A motion was made by Shaw and seconded by Faucher to recommend to City Council to authorize the City Administrator to negotiate a development agreement for phase two of the Premier Partridge Drive Apartments to include the extension of Partridge Drive at an estimated cost of $130,000 as previously agreed to and to add an additional $30,000 to provide assistance for a lift station. Motion passed unanimously.

6. The goals that have been established for Kent by the Committee were reviewed and discussed. It was agreed to have Kent continue to report progress on attaining the goals at each monthly Committee meeting.

7. The next Committee meeting will be held on Tuesday, January 31, 2017 at 4:30 pm. A list of "Businesses Needed in the City of New London" was distributed as part of the current agenda packet. The Committee will review this list at the next meeting. The Committee will also continue their discussion with Bill Zeinert.

8. There being no public comment, the meeting adjourned at 6:00 pm.

Kent Hager
City Administrator

MEETING MINUTES

CAPITAL EQUIPMENT & PROJECTS COMMITTEE
Thursday, November 17, 2016 – 4:20 p.m. – Municipal Building

Capital Equipment & Projects Committee members: Morack, Barrington, Faucher and Way. Excused: Besaw & Herter

Others present: Henke, O'Connell, Dean, Steinhorst, Tennie, Radke, Bodoh, Hoerth, Hunt, Cross, Kempen, Schlueter, Zehms and Greuel. Scott Bellile, Press-Star Reporter

The meeting was called to order at 4:20 pm. Barrington/Way to adopt agenda. Carried 40.

Finance Director Judy Radke reviewed the 2017 Capital Equipment & Projects included in the 2017 Operational Budget. Total funds appropriated are $822,385.

Mrs. Radke reviewed her recommendation on how to fund the capital program for next year by utilizing various revenue sources. Due to the immediate need for repairs, she suggested transferring the Replacement of Library/Museum Ramp and Library/Museum Front Storm Drainage Connection to the Bond Funding List. Sequentially, it was recommended to move the Newton/Blackmore Trail Design into the 2017 Budget. These changes lowered the amount appropriated to $702,155.

Faucher/Way to move the Replacement of Library/Museum Ramp and Library/Museum Front Storm Drainage Connection into the Bonding Fund. Carried 4-0.

In order to secure 2016 sale prices, Chief Schlueter asked for approval to purchases two new squad cars at a cost of $70,600. Faucher/Way to recommend to Council the purchase of 2 squad cars at an approximate cost of $70,600. Carried 4-0.

City Clerk Tennie asked for approval to purchase 5 new voting machines at an approximate cost of $44,250. Way/Faucher to recommend to Council the purchase of 5 new voting machines at an approximate cost of $44,250. Carried 4-0.

The next Capital Equipment & Projects Committee meeting is scheduled for Wednesday, January 18, 2017 at 5 p.m.

Barrington/Way adjourn. Carried 4-0. The meeting adjourned at 4:41 pm.

Susan Tennie
City Clerk

2017 CAPITAL PROGRAM
Actual appropriation to be made via Capital Project Committee and Common Council

	ITEM	COMMITTEE RECOMM.	ESTIMATED COST	TOTAL
EQUIPMENT:				
Public	IHC Flat Bed Truck (2002)		$ 106,000	
	Giant TM600 Leaf Vacuum (2000) w/ frontend loader tink claw		$ 16,000	
	Paint Machine - Pavement Marking (1993)		$ 8,500	
		PW Total		$ 130,500
Parks/F	Pickup Truck - Parks #300 (2001) 12 yrs.		$ 22,000	
	Utility Vehicle - Parks #307 (2002) 15 yrs.		$ 11,500	
	Lawn Mower w/ Snow Blower/Sweeper - Parks #309 (2011)		$ 55,000	
	Ball Field Groomer - Parks #311 (2000) 12 yrs.		$ 25,000	
	Posthole Digger for Skid Steer		$ 4,600	
		Parks/Rec Total		$ 118,100
Munici	Election Machines		$ 44,250	
		Municipal Building Total		$ 44,250
Police:	Weather Sirens		$ 3,000	
	Police Cars		$ 70,600	
	Video Cameras		$ 5,000	
		Police Total		$ 78,600
Fire:	Replace Air Bottles		$ 40,000	
		Fire Total		$ 40,000
Cemetery:				
Interde	Yearly Computer - Replace/New/License Renewal		$ 35,000	
	Copier Replacement - Pool		$ 1,000	
		Interdept Total		$ 36,000
Museum:				
		TOTAL EQUIPMENT:		**$ 447,450**
PROJECTS:				
Public	Sidewalk Rehab		$ 25,000	
		PW Total		$ 25,000
Parks/F	Replace Library/Museum Ramp		$ 149,168	
	Library/Museum Front Storm Drainage Connection		$ 21,062	
	Carpet Replacement - Library (Lower Level)		$ 8,100	
	Carpet Replacement - Washington Center (Senior Center - Office)		$ 900	
	Tile Replacement (Activity Room at Washington Center)		$ 6,100	
	Library Roof Repairs		$ 14,000	
	Pool Electrical Upgrades/Repairs		$ 19,000	
	Facility & ADA Compliance Upgrades - Franklin Park Bathrooms		$ 14,500	
	Pfeifer Park Basketball Court Replacement		$ 7,000	
	Fitness Room Cardio Equipment Replacement		$ 5,750	
	Cleaning/Refinishing Tile in Pool Locker Rooms		$ 15,500	
	Install Gravel around Stadium Parking Area		$ 10,000	
	Expand Asphalt Parking Area on West Side of Police Dept.		$ 5,000	
	Replace Entrance Gates to Hatten Park		$ 26,000	
		Parks/Rec Total		$ 302,080
Econor	Replace "Welcome to New London" signage fund		$ 20,000	
		Economic Dev Total		$ 20,000
Cemete	New Cold Storage Door		$ 3,255	
		Cemetery Total		$ 3,255
Interde	Salary Survey		$ 15,000	
		Interdept Total		$ 15,000
Library	Update the space needs & building program for Library		$ 9,600	
		Library Total		$ 9,600
		TOTAL PROJECTS:		**$ 374,935**
		TOTAL:		**$ 822,385**

Proposed Changes			**$ 822,385**
Move from Annual Capital List to Bonding Funds			
Replace Library/Museum Ramp		subtract	$ 149,168
Library Museum Front Storm Drainage Connection		subtract	$ 21,062
Add to Annual Capital List			
Newton Blackmore trail design		add	$ 50,000
	New Total		$ 702,155
Proposed Funding Sources			
Yearly budget Allocation			$ 350,000
General Fund from TID closure			$ 229,261
TID Closure additional revenue increment			$ 16,914
Allocated and funded using equipment maint funds			$ 35,000
			$ 631,175
	Difference		$ 70,980

Recommendation on funding $70,980

- Committee is in agreement on the 2017 capital projects and equipment list
  - Could shift a portion to debt service
  - Use capital designated funds for the remaining

2017 Capital Purchases Review

New London Police Department

Below is the capital equipments purchases that was approved by the Police and Fire Commission for the 2017 budget:

Capital Equipment Replacement

Squads	$70,600
Cameras	$5,000
Weather Sirens	$3,000
Total	$78,600

Below is an explanation of each item, listed in decreasing order of importance.

Squad Car ($70,600): www.fordpoliceinceptor.com

The State bid for the base Police Interceptor SUV is $28,800. I would estimate with the vehicle options, transfer our equipment from our current cars to the new cars, purchase new squad equipment would be about $6500 per vehicle. The total for the 2 vehicles is estimated at $70,600.

We will be replacing squads 1 and 2. Squad 1 will be given to the Fire Department and they will be selling the Tahoe that they have. Squad 2 will be going to Jeff Bodoh. He will be selling the crown Vic that he drives. I would estimate that the Tahoe will see for about $2500 and the Crown Vic will sell for about $2000.

With the new squads this year we will be purchasing some new equipment like light bars. The current light bars on the squads are about 12 years old.

Video Cameras ($5,000)
The New London Police Department would like to get an annual $5,000 for installing cameras around our communities and working with business partners. These cameras will face intersections and business areas to help reduce and solve crimes.

I did get a quote to have 12 traffic cameras installed throughout the community and that would cost about $70,000.

Weather Sirens ($3,000)
General maintenance on the weather sirens.

PROPOSAL FOR NEW VOTING MACHINES

INSIGHT – **Refurbished [life expectancy thru 2021]**

5 machines @	$2,400/each		$12,000
		Less trade-in $100/each	- 1,500
			$10,500

IMAGECAST EVOLUTION - ICE: **New [In use for approximately 2 ½ yrs.]**

5 machines @	$8,200/each	x 5	$41,000
		Less trade-in $100/each	- 1,500
		Approximate Fee for Hardware	$39,500

IMPLEMENTATION SERVICES

Training & Delivery	$ 4,750
Total Cost	**$44,250**

Housing Authority of the City of New London
Regular Meeting-September 14, 2016 Franklin Park Apartments
Call to Order: Mary Christ, Board Chair called the meeting to order at 3:30PM
Members Present: M. Christ, C. Handrich, A. Herminath.

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Members Absent: M. Cristy, M. Sullivan.
Staff Present: L. Marker
Others Present:
Approval of Agenda Motion by M. Christ, second by C. Handrich, All voting aye, and motion carried.
Approval of Minutes: Motion by C. Handrich, Second by A. Herminath.
Approval of the Meeting Minutes for August 31, 2016, all voting aye, and motion carried.

Resident Concerns:

Statement of accounts, approval of payment of bills the approval of bills paid for 08/01/2016-08/31/2016Check# 20912-20947 $76288.40 Total. Section 8 checks# 23041-23079 $18535.00 Total section 8 a/p check # 16000-16002 total $ 567.36 After review, motion by M. Christ, second by C. Handrich, to approve the payment of bills for August 2016. All voting aye and motion carried.
Correspondence: Tower update.

Old Business:

A. Operating Budget 2016-2017 Resolution #46-09142016.approval of
Motion by A. Herminath, Second by C. Handrich, all voting aye, and motion
Carried.

New Business:

Capital Fund: None
Management Agent's Report: FPA 98% occupancy FPA. Section 8 Voucher: 73 vouchers 1 leased, 3searching vouchers, $18535.00 total vouchers funded for 08/01/2016
Adjournment: 4:09PM Motion by M. Christ, Second by C. Handrich, all voting aye, and motion Carried.

Next Meeting Scheduled: October 19, 2016 @ 3:30PM

Respectfully Submitted:
Laura Marker 10/19/16
Laura Marker Date
Executive Director

Approved by:
Mary Christ 10/19/16
Mary Christ Date
Board Commissioner

New London Library and Museum
Board of Director's regular meeting- 11-21-2016

Chris Bermann called the regular meeting to order at 5 p.m. Present: Betty Roberts, Judy McDaniel, Ron Steinhorst, Bill Flease, Michele Green, Library Director - Ann Hunt, Museum Director – Christine Cross

Excused: Ginny Schlais

Motion was made by Steinhorst/McDaniel to accept the minutes of the October meeting. Motion carried.

Motion made by McDaniel/Bermann to approve the November financial reports for the New London Public Library bills amounting to $6,620.92 and New London Public Museum bills amounting to $914.89. Library income for the month of November is $953.20 and the museum income for the month of November is $1,025.00. Motion carried.

Public Comment
None.

Museum Director's Report
See attached report.

Library Director's Report
See attached report.

Old Discussion/Action

1. Paul Hanlon noted that the old Denny's building is in bad shape. It may be taken down when the old city garage building comes down. Christine will call Terry Laib to salvage the tin ceiling in the building before demolition.
2. The Capital Projects committee approved the building of a new ramp for the library/museum.

New Business Discussion/Action

1. The visit to the Economic Development Committee produced an approval to move forward with an RFQ for a developer. Ann will ask developer Todd Hutchison to come to a meeting to discuss mixed-use plans for the river site.
2. Motion made by Steinhorst/Bermann to cancel the December meeting. Motion carried. Board members will need to stop at the library around December 19th to approve payment of December bills. If Todd Hutchison is able to attend a meeting in December, we will not cancel the meeting, but may change the date so members of the Economic Committee can attend.

Adjourn

Motion by Steinhorst/Bermann to adjourn. Meeting adjourned at 6:10 p.m. Motion carried.

Respectfully submitted,

Betty Roberts

Library Director's Report
November, 2016

Oct2016 Attend: 5,873 YTD: 61,985	Oct2015 Attend: 6,338 YTD: 63,712
Oct2016 Circ: 9,256 YTD: 88,702	Oct2015 Circ: 9,355 YTD: 98,424
Wireless Statistics: 803	YTD 7,119
Computer Use 2,048	YTD 18,154
Ebooks 367 YTD 4,563	E Audiobooks 161 YTD 1,716

Economic Development Committee
The Economic Development Committee presentation went very well. The committee was very supportive of the idea and moving forward with pursuing a developer. I am busy gathering samples of RFP and RFQs. I submitted a request for $9,600 to capital to update our library program. This is an essential step in the development process.

Friends Book Sale
The Friends of the library held a $2 bag sale on Nov 8. They sold 53 bags of books for a total of about $190.

Programs
We have had some very successful programs in the past month. The two authors who spoke for our Haunted Wisconsin program were enjoyed by 45 people. 30 people came to our Making Thursday program to learn glass etching and painting.

The lawyer in the library continues to be very popular program. We may be changing the time to Thursday evening. Our book discussion is another program that continues to be very successful, we average 20 participants monthly.

We are going to try a multigenerational program with story time. The kids will attend story time and the parents will attend a program making crafts. We are hoping this will attract more families to story time.

The knitters who meet here on Tuesday evenings have made and donated over 70 winter hats for kids who don't have one, and would like to take one.

Respectfully submitted,

Ann Hunt
Ann Hunt, Director

New London Public Museum
Monthly report for the November 21, 2016 Board meeting

October 2016 Attendance: 293 October 2015 Attendance: 212
Adults: 155
Teens: 10
Children: 128

The purpose of the New London Public Museum is to preserve and promote our community's natural, native and historical culture for the benefit of the public.

Exhibits

- "The Navy and New London" exhibit closed Nov. 12
- "*Harry Potter's World: Renaissance Science, Magic, and Medicine*" a traveling exhibit developed and produced by the National Library of Medicine, National Institutes of Health opens Nov. 23

Programs

- The new curiosity corner "Dig It!" is open. The corner focuses on paleontology and archaeology.
- The Saturday, Dec. 10 movie is *Christmas in Connecticut,* tickets are $2 and are on sale now
- The historic photo calendar for 2017 is on sale for $7 with $2 from each sale going to the museum
- We welcomed the 2nd Grade from Lincoln to the museum as well as the Pre-K classes from Lincoln and Parkview

100th Birthday of the Museum

- Save the date! The Big Birthday Bash is Saturday, January 28, 2017 at Crystal Falls. Tickets are $17 and will go on sale in December. We are asking each of our board members to please sell at least 4 tickets (this includes your own ticket) to this event. Envelopes for checks and cash will be handed out at the meeting
- Please remember to help promote the museum's activities in 2017

FNLPM

- The FNLPM approved the grant application for the traveling exhibit "*Harry Potter's World: Renaissance Science, Magic, and Medicine*" to cover shipping costs as well as some advertising and supply costs.

Respectfully submitted by:

Christine Cross
Director

Alice Gilman
Assistant Director

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday November 14th, 2016

Commission Present: Lund Cooley (Pres), John Lee (Sec), Joe Kable, Al Grumann, Tom Schmude,
Police Chief: Jeffrey Schlueter
Fire Chief: Mark Wilfuer
Others Present:

Meeting called to order at 6:00PM by Cooley .

- Public Comment : None
- Motion to approve prior minutes from 10/17/2016: Schmude 2nd Lee Carried 5-0
- The Commission recognizes service anniversaries.
  Fire Department:

Police Department:	Lisa Gorman	16 years
	Cathy Martins	9 years
	Josh Wilson	15 years

- Report of the Fire Department by Chief Wilfuer
  - Motion to approve the bills as presented for October in the amount of: $2,356.75: Kable 2nd Lee ; Carried 5-0
  - Budget as of October 31st, 2016 reviewed. Currently 74.42%
  - Discuss Fire Department Equipment/Technology
    - Chief Wilfuer talked about the need to replace the air-packs and bottles in 2018. The ones they currently have are outdated.
  - Fire runs and service calls reviewed
  - Discuss Recruitment:
    Chief Wilfuer reported that he will soon be interviewing another person for the open fire fighter position.
  - Motion to move to closed session per WI SS 19.85(1)c to consider employment. Cooley, 2nd Lee carried 5-0
  - Motion to move to open session by Lee, 2nd Grumann, Carried 5-0

Police & Fire Commission **Monday November 14th, 2016**
700 Shiocton Street
New London, WI 54961-1160

- Motion to hire Jarid McKeever based on the successful completion of the physical/medical screen. By Schmude, 2nd Lee, Carried 5-0

- Staffing & Training reviewed;
  - Chief Wilfuer and the PFC discussed the yearly points earned for meetings/attendance by firefighters and officer. Procedures were discussed about how firefighters and officer call in if they can't attend a meeting. Chief Wilfuer will be coming up with a procedure.
  - Dave Bellile is resigning from the fire department.

- Discuss Chief hours
  Chief Wilfuer reported that he worked 19 hours in the month of September

- Monthly attendance report reviewed.

- Fire inspection notes/reports reviewed

- New Business

➢ Chief Wilfuer was dismissed at 6:34 pm.

➢ Report of the Police Department by Chief Schlueter

- Motion to approve bills for October in the amount of $35,656.70: Lee 2nd Grumann ; Carried. 5-0

- Budget as of October 31st, 2016 was reviewed. Currently 80.12%.
  - Chief Schlueter requested that if the budget for 2016 is looking ok that he pays the 5 years of the maintenance for Veripic (photo evidence software). The yearly cost is $700/ year or $2450/ 5 years. This would save $1050. The PFC agreed.

- Discuss/Approve the 2017 Handbooks
  Motion by Lee, 2nd Schmude to approve the 2017 Dispatcher Handbook as presented. Carried 5-0
  Motion by Kable, 2nd Cooley to approve the 2017 Supervisor handbook as presented. Carried 5-0

- Crime and activity report reviewed.
  - Incident count for October was 441

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday November 14th, 2016

- Motion to move to closed session per WI SS 19.85(1)f to discuss personnel matters: By Lee, 2nd Grumann, Carried 5-0

- Motion to move to open session, no action necessary: by Grumann, 2nd Schmude; carried 5-0

- Current staffing and training update.

  The PD is currently at full staff.

- Update on current activities/investigations
  Chief Schlueter gave an update to the PD on the shooting on Shawano St and on the vehicle vs pedestrian accident on 11/14/16

- Update on current projects
  The Shamrock Club has offered to purchase "New Dublin" badges for the PD for St. Patrick's week. The cost of the badges will be about $2000. Chief Schlueter showed the PFC some of the possible badges. The badges will be worn by the PD during the St. Patrick's week celebration.

- Discussion on new business: None

- Chief Schlueter was dismissed at 7:56 pm.

Meeting was adjourned at 7:56 pm.
Respectfully submitted,
Chief Jeff Schlueter

MINUTES OF UTILITY COMMISSION MEETING

November 1, 2016

The regular meeting of the New London Utility Commission was called to order at 8:00 A.M. by President Steingraber at the Utility Offices at 400 East North Water Street, New London WI.

Members present were Steingraber, Schmidt, Rudie, Mc Clone, Coppersmith, Thompson, and Barrington (New London City council liaison) Also present at the meeting was Missy Schultz—Utility Accountant and Bethany Ryers of Baker Tilly.

It was moved by McClone and seconded by Schmidt that the agenda be adopted. Motion carried.

It was moved by Steingraber and seconded by Coppersmith to approve the minutes of the meeting of October 18, 2016 as mailed. Motion carried.

It was moved by Schmidt and seconded by Rudie that vouchers 42785 through 42823 in the amount of $860,556.87 as listed be paid. Motion carried.

Bethany Ryers of Baker Tilly presented the five year cash flow forecast for years 2016 through 2020. The report shows when possible rate increases would take place based on when capital projects are under taken. The report also reports the coverage's required by current bonds. After review, the commission accepted the cash Flow Report. This will help the commission as they look to the future as utility capital projects are under taken.

It was moved by Rudie and seconded by McClone that the commission accept the Pieper Power bid of $144,774.57 to install a three phase 34.5 KV circuit along the Hwy 45 bypass. Motion carried.

The manager updated on the status of three electric dept. projects, Steel King, Northern Electric, and the Common Wealth Development.

The manager reported that the first water service disconnection for nonpayment will take place on November 10, 2016.

The manager reminded the commission of the upcoming WPPI Orientation meeting on Nov. 3, 2016.

The manager reported that the pilot test for iron removal at well #3 was showing great results.

It was moved by Coppersmith and seconded by Mc Clone that the meeting be adjourned. The next Commission meeting will be on November 15, 2016 at 9:00 A.M. Motion carried.

Diane Rudie, Secretary

MINUTES OF UTILITY COMMISSION MEETING

November 15, 2016

The regular meeting of the New London Utility Commission was called to order at 8:00 A.M. by President Steingraber at the Utility Offices at 400 East North Water Street, New London WI.

Members present were Steingraber, Schmidt, Rudie, Mc Clone, Coppersmith, Thompson, and Barrington, (City council liaison).

The agenda was amended to include a proposal from Municipal Well and Pump Company for pump removal and inspection at Well #1. It was moved by McClone and seconded by Schmidt that the amended agenda be adopted. Motion carried.

It was moved by Steingraber and seconded by Rudie that vouchers 42824 through 42883 in the amount of $2,484,707.21 as listed be paid. Motion carried.

The Manager presented the 2017 O. & M. Budget and all of the assumptions that when into the development of the budget. After review, it was moved by Steingraber and seconded by Schmidt that the 2017 O.&M. budget be approved as presented. Motion carried.

The 2017 capital budget will be presented and approved at a later date.

The Manager reported that the Notice of Intent to apply for a DNR grant for Lead Service Replacement was filed. A proposal from AECOM to design the program and file the grant application was brought to the commission. After discussion it was moved by Schmidt and seconded by Coppersmith to accept the AECOM proposal. Motion carried.

The Manager reported that the pump at Well #1 was having some vibration issues. The pump was pulled by Municipal Well and Pump Company and they put together a repair proposal. It was moved by Mc Clone and seconded by Schmidt that the commission accept the Municipal Well and Pump Company proposal to repair the pump at Well #1. Motion carried.

The Manager presented his wage proposal for 2017 & 2018. He discussed wage adjustments of five other Utilities in the area. After review it was moved by Schmidt and seconded by Coppersmith that the commission approve the manager's wage proposal for 2017 & 2018. Motion carried.

The Manager reported that the electric services for Steel King and Northern Electric were complete.

There will be a pre-con meeting on November 17, 2016 for the 34.5 KV underground project, along the Hwy 45 bypass.

The Manager went over the first water cut of the season with the next taking place on November 29, 2016.

It was moved by Steingraber and seconded by Rudie that the meeting be adjourned. Motion carried.

The next meeting will be on December 6, 2016 at 8:00 A.M.

Diane Rudie, Secretary

Monthly Report
Floral Hill Cemetery
November 30, 2016

1. For the month of November there were 2 full burials, one cremation burial and 1 grave sold.

2. Project Updates:

   A. The month of November was spent blowing and picking up leaves.

3. For the month of November a total of $ 894.35 was spent on a new motor for the leaf vacuum, a new leaf blower, gas and other misc. items.

November 2016 - BUILDING INSPECTOR REPORT - CITY OF NEW LONDON

BUILDING PERMITS ISSUED:

RESIDENTIAL	12
COMMERCIAL	4
MANUFACTURING	1
MONTHLY TOTAL	17

BUILDING PERMITS / YEAR TO DATE:

RESIDENTIAL	143
COMMERCIAL	43
MANUFACTURING	8
TOTAL	194

CONSTRUCTION VALUES:

RESIDENTIAL	$ 312,918.00
COMMERCIAL	$ 629,591.00
MAUFACTURING	$ 275,000.00
CONST. TOTAL	$ 1,217,509.00

CONSTRUCTION VALUES / YEAR TO DATE:

RESIDENTIAL	$ 1,480,252.00
COMMERCIAL	$ 6,468,939.00
MANUFACTURING	$ 4,752,204.00
TOTAL	$ 12,701,395.00

BUILDING PERMIT INCOME:

RESIDENTIAL	$ 3,104.65
COMMERCIAL	$ 672.40
MANUFACTURING	$ 8,150.00
INCOME TOTALS	$ 11,927.05

BUILDING PERMIT INCOME / YEAR TO DATE:

RESIDENTIAL	$ 12,061.42
COMMERCIAL	$ 11,052.85
MANUFACTURING	$ 19,258.60
TOTAL	$ 42,372.87

November 2015 Building Permit Comparison:

PERMITS ISSUED:

RESIDENTIAL	10
COMMERCIAL	4
MANUFACTURING	3
TOTAL TO DATE	170

CONSTRUCTION VALUES:

RESIDENTIAL	$ 65,484.00
COMMERCIAL	$ 201,600.00
MANUFACTURING	$ 5,925.00
TOTAL TO DATE	$ 5,505,307.17

PERMIT INCOME:

RESIDENTIAL	$ 240.00
COMMERCIAL	$ 1,125.60
MANUFACTURING	$ 155.00
TOTAL TO DATE	$ 19,237.96

PERMIT	PARCEL	DATE	TYPE OF WORK	CONTRACTOR	OWNER / ADDRESS		Est. Cost	FEE	Assessable	Removed
198-16	33138212	11/01/16	Furnace replacement	Hoffman Heating	Lisa Johnson	R	$ 3,955.00	$ 35.00		
					120 E Jennings					
199-16	331374163	11/01/16	Furnace replacement	Hoffman Heating	Jamie Radtke	R	$ 3,230.00	$ 35.00		
					203 W Warren					
200-16	3301724	11/22/16	Single family dwelling	Trademark Construction	William Shnowske	R	$ 95,000.00	$ 1,105.80		
					535 Cattail Ct					
201-16	333071400	11/01/16	Single family dwelling	Romenesko Developments	Romenesko Developments	R	$ 120,000.00	$ 1,131.85		
					1717 Lucas Dr					
202-16	33127621	11/03/16	Siding replacement	Feldco Factory Direct	Jeff & Becky Gulbransen	R	$ 14,790.00	$ 35.00		
					307 Wyman					
205-16	33127513	11/13/16	Replace 11 windows	Window World	Roger Wilken	R	$ 8,000.00	$ 35.00		
					708 W Cook					
206-16	33017093	11/10/16	14' x 10' sunroom	Tundraland	Allen Lubinski	R	$ 19,913.00	$ 185.00		
					520 Southridge					
207-16	3313735	11/18/16	Replace 4 windows	Tundraland	Holly & Wesley Billington	R	$ 5,000.00	$ 35.00		
					303 W Law					
208-16	333042400	11/14/16	Furnace replacement	Hoffman Heating	Betty Schwandt	R	$ 3,965.00	$ 35.00		
					617 Wallace					
201-16	3312744	11/14/16	Shower to shower	Tundraland	Susan Clark	R	$ 7,965.00	$ 42.00		
					210 Elm					
212-16	333017700	11/16/16	Repair fire damage to dwelling	By Owner	Kelly Kuether	R	$ 30,000.00	$ 380.00		
					639 E Quincy					
213-16	333015100	11/16/16	Addition / alteration to Emergency	ThedaCare New London	Boldt Company	C	$ 309,409.00	$ 544.00		
			Room	1405 Mill						
214-16	331271178	11/18/16	Electrical service upgrade	Master Electric	Jill Meyer	R	$ 1,100.00	$ 50.00		
					1210 Mill					
216-16	333057100	11/30/16	Commercial Electric Permit	Northland Electrical	Steel King	M	$ 275,000.00	$ 8,150.00		
					325 E Beckert					
217-16	New Split	11/21/16	Sprinkler permit	Fireline Sprinkler	Northland Electrical Services	C	$ 42,000.00	$ 128.40		
					1705 Orville Drive					
218-16	33125420	11/21/16	Building addition	RJM Construction	New London WWTP	C	$ 175,182.00	$ -		
					1010 W Wolf River Ave					
219-16A	33125420	11/21/16	Commercial HVAC	Sure-Fire	New London WWTP	C	$ 103,000.00	$ -		
					1010 W Wolf River Ave					
					Totals		**$ 1,217,509.00**	**$ 11,927.05**		