

MEETING MINUTES

FINANCE & PERSONNEL COMMITTEE WEDNESDAY - FEBRUARY 7, 2007 - 6 p.m. CONFERENCE ROOM & COUNCIL CHAMBERS

Note: The meeting moved to meet various room scheduling challenges, beginning in the Conference Room and shifting to the Council Chambers.

Members Present: Romberg, (Chair); Morack, O'Connell, Betts, Henke (arrived 6:30 p.m.)

Others present: Villiesse, Hager, Tate, Hunt, Harry Radix, Rita Thiel, Dave Thiel, Ed Wendland, Lee Rousseau

Romberg called the meeting to order at 6 p.m. Morack/Betts to adopt agenda. Carried 4-0.

1. Dave Thiel, WCEDE Executive Director, introduced Ed Wendland who spoke about his goals and accomplishments and his plan to martial interest among New London Business leaders in the creation of a New London Downtown Action Plan with the goal of joining or mimicking the Wisconsin Mainstreet Program. He saw the Mainstream Program as a good fit for New London and saw the concerted effort by business leaders themselves as the best way to revitalize downtown and to make downtown businesses profitable.

Wendland would for \$6,600 plus some out of pocket costs hold 5 meetings with Downtown leaders. These would be grouped into "clusters", each cluster team being assigned specific tasks, gathering information required for the Mainstreet application and building enthusiasm for the concept among downtown businesses. The success of the endeavor will depend on the number and enthusiasm of the cluster team members. As a show of support the local financial institutions have agreed to cover \$3,300 for Wendland's fees. The request is for the City to match this amount plus out of pocket expenses. Villiesse had previously advised that there is sufficient money appropriated to "economic development" to cover this expense.

Betts/Morack to recommend to Council hiring Ed Wendland as a Downtown Consultant for \$3,300 plus out of pocket costs. Carried 5-0.

2. Capital Projects & Equipment recommendations.

Morack/Henke to recommend to Council undertaking the following 2007 Capital Projects, authorized the following equipment purchases, and setting aside reserve funds as follows:

<u>PROJECT/EQUIPMENT</u>	<u>ESTIMATED COST OR APPROPRIATION</u>
Wolf River/Shawano Intersection	\$3,500
Jennings Street	68,000
Spring Street	55,000
Tennis Court Resurfacing	7,600
Patrol Room remodeling	15,000
Backhoe	60,000
Loader/Plow	25,000
Police Radio	17,000
Trail Reserve	15,000
East Ridge Reserve	61,400

Carried 5-0.

3. Attorney Correspondence. Earl Luaders had sent two matters to the Committees for consideration. First, regarded the means to streamline the enforcement process for persons failing to have garbage taken off their property. He recommended that the best that could be done is to reduce the current 10 days period in which the property owners has to comply to 5 days. Next, he addressed a question on whether use of the word "citizen" in Municipal Code with respect to the appointment of persons to Commissions and Boards implied "resident". He opined that it does not and if that was the wish of the Committee new ordinances would have to be drafted changing the membership requirement.

Morack/Henke to recommend to Council an Ordinance reducing the property owners' response period to 5 days. Carried 5-0.

O'Connell/Morack to change the word "citizen" with respect to Commission/Board appoints to "resident of New London". Carried 5-0. Romberg/Henke to direct Clerk to draft such ordinance and return it to the Committee for review including language which says current members who are disqualified from service under this change shall be allowed to fill out their terms of office. Carried 5-0.

4. Policies – Morack/O'Connell to recommend adopting two Financial Policies as amended. Carried 5-0. Henke/Morack to recommend adoption of the Non-Construction Contracts Services and Equipment Purchases Policy. Carried 5-0.

5. Finance Directors Report and Budget Report were reviewed. Henke/Morack to recommend to Council adoption of the Funds Designated Resolution. Carried 5-0.

6. Economic Development Report was reviewed.

7. There being no other business, O'Connell/Morack to adjourn. Committee adjourned at 8:20 p.m.

Jim Villiesse
City Clerk