

MEETING MINUTES

FINANCE & PERSONNEL COMMITTEE WEDNESDAY APRIL 2, 2008 6 p.m. COUNCIL CHAMBERS

A meeting of the Finance & Personnel Committee was held on Wednesday, April 2, 2008 at 6 p.m. in the Council Chambers of the Municipal Building.

Members present: Romberg, Morack, Barrington, Tate, O'Connell

Others present: Herter, Herminath, Hager, Villiesse, Rousseau

1. Chairperson Romberg called the meeting to order at 6 p.m. Morack/Barrington to adopt agenda as distributed. Carried 5-0.
2. New London has agreed to form a Town Twinning (Sister City) relationship with Killaloe, Ireland. Since the initial meetings in August, some letters from Tony O'Brien have appeared in the Press Star, but little has gone back from us to the citizens of Killaloe. From correspondence, it appears Tony O'Brien has some communication issues, which need to be resolved.

The City wishes to pursue this relationship and understands it is ours and not the Shamrock Club's who no doubt will assist in anything we would like to do. Members agreed to follow up with contacts they have on how other communities instituted their Sister City relationships and will look into resolving Mr. O'Brien's communications issues.

3. As part of the Organizational Review information from other communities was requested. Hager presented a survey format which members accepted, and authorized him to proceed. There was some discussion on priorities and the LEAN Program. Information on costs for LEAN consultants should be available by the next meeting. Organizationally, members wished to focus on smoother Parks and Street Division integration.
4. Morack/Tate recommended adoption of an ordinance amending the Nuisance Abatement timetable to Council. Carried 5-0.

Morack/Tate to recommend adoption of an Ordinance amending Minor Subdivision Regulations to Council. Carried 5-0.

5. The State's Waterfront Initiative leaders are interested in using New London as the springboard for their new program. They will be visiting New London soon to view the waterfront area, and have offered a planning grant to the City to kick off the project. Members agreed that this effort should be pursued, and understood that selection of a consultant to assist with writing the grant application would place that consultant in the best position to implement the planning phase of the project. Members authorized Hager to proceed. Council action in May on the formal application is anticipated.

6. Hager explained that initial wording in the Building Improvement Grant Program did not address multiple addresses owned by a single owner. Hager asked that the language be amended so that each address could be grant eligible. Morack/Tate to amend the language to allow each address grant eligibility. Carried 5-0.
7. Villiesse presented a Finance Procedures Manual as now required by AICPA Audit Standards. Morack suggested that the manual include information on back up procedures, when key personnel were unavailable. This will be included. Morack/Barrington to recommend adoption to the Council. Carried 5-0.
8. Budget Reports were distributed / Economic Development Report was discussed. Members wished to see the Garage Committee establish a site as soon as possible.
9. Morack/Tate to go to closed session to discuss the performance evaluation of an employee per 19.85(1)(c). Carried 5-0. Said evaluation and follow up were discussed. Morack/Tate to return to open session. Carried 5-0.

There being no further business, the meeting was adjourned at 7:15 pm.

Jim Villiesse
City Clerk