

Meeting Minutes
Finance & Personnel Committee
Wednesday – October 6, 2010 4:30 p.m. Council Chambers

Members present: Romberg, Morack, O'Connell, Barrington, and Tate

Also present: Hager, Radke, Rousseau, Attorney Luaders, Jim Danielson (Accurate Appraisal), Hanlon, Steinhorst, Scott Koran (Rogers Cinema) and Ben Bruette.

1. The meeting was called to order by Chairman Romberg. Motion made by Morack, seconded by Barrington to adopt the agenda. Carried 5-0.
2. Attorney Luaders gave his recommendation to sign the Agreement as to Delinquent Special Assessments and Charges from Outagamie County. Under this agreement, the County would continue to pay delinquent special assessments to the City in August of each year. Under the rare circumstance that the property taxes are not paid on a parcel and the county takes title to a property, the City would have a one-year period to purchase the property before the County sells the property. If the City chooses not to purchase the property and the property sells at a loss, the City would have to pay back the county for the special assessments.
3. Jim Danielson from Accurate Appraisal explained an error that occurred in the distribution of value between Outagamie and Waupaca County in the TIF district. There will be a letter presented at the next Finance Meeting to address the issue with the taxpayers. Jim Danielson also concurred that any additional expense to inform citizens or hire outside consulting would be an expense to Accurate Appraisal. Treasurer Radke will contact the counties and see if a recommendation by the Department of Revenue to adjust the mill levy would be an alternative to remedy the error.
4. Treasurer Radke updated the committee on the current status of TIF 2. The district is currently generating sufficient increment to pay for itself by the year 2014. The last day to incur project costs in the district is September 19th of 2012. The last year for collection of increment is 2017.
5. Hanlon presented an ordinance to Amend Section 17.08, Commercial Parking. The committee requested that the ordinance language to include parking of all types of vehicles. Hanlon will research the changes and report back at the next Finance Committee meeting.
6. Administrator Hager brought forth an offer from Rogers Cinema Theatres "The Grand Theater" to donate the building to the City. Scott Koran, Chief Executive Officer of the theater stated that upon donation Rogers Cinema would need an IRS certified appraisal within 3 months and would remove a safe from the premises. If the City would accept the donation, Ben Bruette, the current manager at the facilities, would like the opportunity to lease the building from the City. Treasurer Radke will take a look at the financial status and report back at the December meeting. Building inspector Hanlon and others from the committee will be taking a tour of the building.

7. Motion made by Tate and seconded by Morack to recommend to council a denial of an insurance claim. Carried 5-0.
8. Motion made by Morack and seconded by Barrington to recommend to Council the revised Harassment Policy. Carried 5-0.
9. Motion made by Morack and seconded by Tate to accept an increase of the assessment letter fees (from \$6.50 to \$25.00). Carried 5-0.
10. Budget reports were discussed.
11. The Administrator's report was reviewed.
12. There being no further business O'Connell/Barrington to adjourn. Committee adjourned at 6:05 p.m.

Judy M. Radke
10-6-10