HOUSING AUTHORITY OF THE CITY OF NEW LONDON

505 Division Street ▪ New London, Wisconsin 54961
Phone: (920) 982-8509 Fax: (920) 982-8613

MEETING NOTICE

Housing Authority of the City of New London
Franklin Park Apartments
505 Division Street
New London, Wisconsin 54961
Wednesday, October 31, 2018, 3:30 P.M.

1. **Call to Order.**
2. **Roll Call.**
3. **Approval of Agenda.**
4. **Approval of Minutes Meeting Minutes –September 26, 2018**
5. **Resident Concerns—10 minutes.**

6. **Statement of Accounts, Approval of Bills-No Financial Report (two next month End of fiscal year).**

   Correspondence: Windows, shelter, Bedbug check list, Sanitary Improvements, misc.

7. **Old Business:**

   A. Resolution 60-05312017 Lobby flooring. (when funding is available.)

8. **New Business:**

   A. Resolution84-10312018 Central Fire Alarm System Bids.

   B. Resolution 85-10312018 New Section 8 Utility allowances 2019.
   C. Resolution 86-10312018 Fair Market Rent 2019.
   D. Resolution 87-10312018 Generator Disconnect replacement.
   Capital Funds:

9. **Management Agent's Report.**
   A. Occupancy Report.
   B. Section 8 reports.
10. **Adjourn.**

Next meetings are Wednesday, November 28, 2018 and December 19, 2018 @3:30PM

(Posted 09/21/2018 at Franklin Park Apartments, New London City Hall WPPI Energy, and New London Library)

The Housing Authority supports equal housing opportunities for all persons.

Housing Authority of the City of New London
Meeting-Sept. 26, 2018 Franklin Park Apartments
Call to Order: A. Herminath, Board Chair called the meeting to order at 3:34PM
Members Present, C. Handrich, P. Franzmeier, M. Cristy, A. Herminath, M. Sullivan.

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Members Absent:
Staff Present: L. Marker
Others Present: D. Asman,C. K. McIlraith.

Approval of Agenda: Motion by P. Franzmeier, second by C. Handrich, All voting aye, and motion carried.
Approval of Minutes: Motion by C. Handrich, Second by M. Cristy.
Approval of the Meeting Minutes from **August 29, 2018** meeting, all voting aye, and motion carried.
Resident Concerns- 10 Minutes: A tenant has concern of the smoking area shelter can it be enclosed and will the tenant parking area be re-striped with straight line parking instead of parking done on angle.

Statement of accounts, approval of payment of bills: the approval of bills paid for 08/01/2018-08/31/2018Check# 21606-21634 + three online payments $16791.73 Total, Section 8 checks#, 23898-23926 $16095.00 Total, section 8 a/p check #16046-16047 Total $ 348.44 Motion by M. Sullivan, second by P. Franzmeier, All voting aye, and motion carried.

Correspondence: Fire Alarm system, WAHA fall conference, misc.

Old Business:

A. Resolution 60-05312017 Lobby flooring. Carried over until funding is available.

New Business:

A. Resolution 82-09262018 Nan McKay Training, Housing Quality Standards Training for the section 8 program Approved.

Motion by M. Sullivan, second by C. Handrich, All voting aye, and motion carried.

B. Resolution 83-09262018 Checking and savings review of annual interest rates. Approved at .10%

Motion by M. Sullivan, second by A. Herminath, All voting aye, and motion carried.

Capital Fund: $ 99,332.00
Management Report: FPA 97% occupancy FPA. Section 8 Voucher:57 vouchers 0 leased, 2 searching vouchers, $16,095.00total vouchers funded for 08/01/2018.
Adjournment: 4:47PM Motion by M. Cristy, Second by C. Handrich, all voting aye, and motion Carried.
Next scheduled meetings: Wednesday, October 31, 2018 and November 28, 2018 @3:30PM

Respectfully Submitted:

Laura Marker Date
Executive Director

Approved by:

A. Herminath Date
Board Chair

New London Housing Authority
A/P Warrant Report
For 9/1/2018 through 9/30/2018

Bank Account: OPER

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/05/2018	Sam's Club MC/SYNCB	21635	191.70		

Reference	Memo	Dist. Amount	Program	G.L. Account
08152018	Tractor Fuel/Oil	41.70	FPH	10014420
08152018	Grounds Maintenance Work	150.00	FPH	10014430.05

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/05/2018	C&R Appliance	21636	328.95		

Reference	Memo	Dist. Amount	Program	G.L. Account
0748253	5th Floor Dryer Repair Svc	328.95	FPH	10014430.11

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/05/2018	Wil-Kil Pest Control	21637	51.25		

Reference	Memo	Dist. Amount	Program	G.L. Account
3451034	Exterior Treatment-Cust. #157766	51.25	FPH	10014430.09

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/05/2018	MBM	21638	70.60		

Reference	Memo	Dist. Amount	Program	G.L. Account
IN318908	Qtrly Meter Chg-Color Copies	70.60	FPH	10014190.3

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/10/2018	John E. Mellberg	0	200.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
1378	Deposit Ledger Reimbursement	200.00	FPH	10011114

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/10/2018	John E. Mellberg	0	0.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
1378	Deposit Ledger Reimbursement	0.00	FPH	10011114

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/10/2018	John E. Mellberg	0	288.14		

Reference	Memo	Dist. Amount	Program	G.L. Account
1378	Deposit Ledger Reimbursement	288.14	FPH	10011114

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/11/2018	Cintas Corporation #443	21639	133.78		

Reference	Memo	Dist. Amount	Program	G.L. Account
443442383	Floor Mats Changed Bi-Weekly	133.78	FPH	10014430.10

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/11/2018	PC & Cell Solutions, LLC	21640	85.49		

Reference	Memo	Dist. Amount	Program	G.L. Account
10016468	Power Supply/Onsite Svc	85.49	FPH	10014190.3

A/P Warrant Report

For 9/1/2018 through 9/30/2018

Bank Account: OPER

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/11/2018	American Tenant Screen, Inc.	21641	67.95		
	Reference	Memo		Dist. Amount	Program	G.L. Account
	N25572-0900118-1	(5)Tenant Background Checks		67.95	FPH	10014190.3
09/11/2018	Securian Financial Group, Inc.	21642	22.62		
	Reference	Memo		Dist. Amount	Program	G.L. Account
	09012018	Group Life-October Policy #002832L		22.62	FPH	10014512
09/11/2018	Piggly Wiggly	21643	199.68		
	Reference	Memo		Dist. Amount	Program	G.L. Account
	011042611051	NLFD Fire Drill-Acct 8509		199.68	FPH	10014190
09/11/2018	Multi Media Channels LLC	21644	56.00		
	Reference	Memo		Dist. Amount	Program	G.L. Account
	00032223-08-18	Monthly Advertising August		56.00	FPH	10014190.1
09/12/2018	Sherryl Gau	21645	204.00		
	Reference	Memo		Dist. Amount	Program	G.L. Account
	1104	Deposit Ledger Reimbursement		204.00	FPH	10011114
09/19/2018	Jeff's Water Conditioning &	21646	371.70		
	Reference	Memo		Dist. Amount	Program	G.L. Account
	45230	Skid Salt (63 bags)		371.70	FPH	10014430.08
09/19/2018	Modern Flooring, Inc.	21647	3,431.00		
	Reference	Memo		Dist. Amount	Program	G.L. Account
	6357 6398 6415 8084	#409 - L/R Carpet		415.00	FPH	10014430.06
	6357 6398 6415 8084	#208 - L/R Carpet & Vinyl		686.00	FPH	10014430.06
	6357 6398 6415 8084	#207 - L/R Carpet & Vinyl		1,422.00	FPH	10014430.06
	6357 6398 6415 8084	#410 - Vinyl		908.00	FPH	10014430.06
09/19/2018	VORPAHL Fire & Safety	21648	399.95		
	Reference	Memo		Dist. Amount	Program	G.L. Account
	21524362	Annual Fire Extinguisher		399.95	FPH	10014430.11
09/19/2018	Jeannette Zielinski	21649	65.00		
	Reference	Memo		Dist. Amount	Program	G.L. Account

A/P Warrant Report

For 9/1/2018 through 9/30/2018

Bank Account: OPER

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/19/2018	Jeannette Zielinski	21649	65.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
08312018	Petty Cash Reimbursement-Painting	65.00	FPH	10014430.06

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/19/2018	New London Building Supply	21650	162.90		

Reference	Memo	Dist. Amount	Program	G.L. Account
1809-391376	Maintenance Supplies/keys	162.90	FPH	10014420

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/19/2018	U.S. Bank Equipment Finance	21651	180.53		

Reference	Memo	Dist. Amount	Program	G.L. Account
365964428	8/31-9/30 Xerox Lease	180.53	FPH	10014190.3

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/24/2018	Citibusiness Card	On-Line	8,330.08		

Reference	Memo	Dist. Amount	Program	G.L. Account
Electric - Garage		37.85	FPH	10014320
Electric-4585		4,047.91	FPH	10014320
Water/Sewer		2,752.02	FPH	10014310
Cable-Comm/Sun Rms		53.97	FPH	10014230
Phone/Internet/Fee		252.20	FPH	10014185
WAHA Training-Hotel		405.21	FPH	10014150
Roof Blower Belts		42.82	FPH	10014420
Updated REAC Guides		66.00	FPH	10014140
Cords-Bed Bug Heater		123.54	FPH	10014420
Dymo Labels		39.50	FPH	10014190.4
Vend Supplies		34.56	FPH	10014190
Postage		100.00	FPH	10014190.8
Cleaning		122.78	FPH	10014420
Office/Paper		68.25	FPH	10014190.4
Keys/Cfans/Fixtures		183.47	FPH	10014420

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/25/2018	WAHA - District 4	21652	48.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
09192018	WAHA Annual Conference - Banquet	48.00	FPH	10014140

A/P Warrant Report

For 9/1/2018 through 9/30/2018

Bank Account: OPER

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/25/2018	Laura Marker	21653	80.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
09172018	Petty Cash Reimbursement - Eviction	80.00	FPH	10014190.6

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/25/2018	Federal Security, Inc.	21654	1,350.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
17010	(4)New Cameras/Svc.	1,350.00	FPH	10014590

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/25/2018	HOUSING AUTHORITY	21655	336.66		

Reference	Memo	Dist. Amount	Program	G.L. Account
08312018	Monthly GL/Acctg	336.66	FPH	10014170

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/25/2018	Jeannette Zielinski	21656	19.08		

Reference	Memo	Dist. Amount	Program	G.L. Account
09192018	Mileage-Courthouse to pay for 303	19.08	FPH	10014150

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/25/2018	Graichen Sanitation	21657	132.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
501179 501975	Furniture Pickup Charged to Tenant	30.00	FPH	10014431
501179 501975	Monthly Container Service	102.00	FPH	10014431

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/25/2018	American Family Insurance Group	21658	1,000.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
09052018	Businessowner	1,000.00	FPH	10014510

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/25/2018	Festival Foods	21659	54.94		

Reference	Memo	Dist. Amount	Program	G.L. Account
010000231136	NLFD Fire Drill Dinner	54.94	FPH	10014190

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/28/2018	Wendy A. Femal	0	62.74		

Reference	Memo	Dist. Amount	Program	G.L. Account
1379	Deposit Ledger Reimbursement	62.74	FPH	10011114

Total for Report: $17,924.74

New London Housing Authority
A/P Warrant Report
For 9/1/2018 through 9/30/2018

Bank Account: Section8

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	DAVID G & PATRICIA R.	23927	406.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1058-1	840 East Beacon Avenue A New	406.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	GIESLER PROPERTY ONE, LLC	23928	269.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1344-1	1920 Taubel Blvd 2 New London	269.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	FOX FIRE SENIOR VILLAGE	23929	350.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1038-1	2842 N Otter Drive F Waupaca	350.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	GATEWAY VILLAGE	23930	2,624.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1064-1	513 Partridge Dr. 9 New London	295.00	S8V	4715
201809-1189-1	513 Partridge Drive 13 New London	363.00	S8V	4715
201809-1194-1	515 Partridge Drive 8 New London	553.00	S8V	4715
201809-1206-1	513 Partridge Drive 2 New London	510.00	S8V	4715
201809-1265-1	513 Partridge Drive 15 New London	152.00	S8V	4715
201809-1371-1	515 Partridge Drive 1 New London	353.00	S8V	4715
201809-1392-1	513 Partridge Drive 3 New London	274.00	S8V	4715
201809-1405-1	513 Partridge Drive #1 New London	124.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	DEBRA GIUFFRE	23931	183.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1054-1	510 E. Wisconsin Street Weyauwega	183.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	GREGORY HATFIELD SR.	23932	468.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1051-1	209 West Hancock Street New	242.00	S8V	4715
201809-1360-1	327 East Wolf River Road 6 New	226.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	MATTHEW & JODI KELLER	23933	115.00		

Reference	Memo	Dist. Amount	Program	G.L. Account

A/P Warrant Report

For 9/1/2018 through 9/30/2018

Bank Account: Section8

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	MATTHEW & JODI KELLER	23933	115.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1094-1	36 S. Clinton Ave. 3 Clintonville	115.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	RICK BOHLMAN DBA: RIVA	23934	203.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1001-1	505 Oakridge Street 24 New London	12.00	S8V	4715
201809-1026-1	1508 Cedar St. 32 New London	191.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	DREW RICKS	23935	902.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1197-1	809 West Beacon Ave., New London	214.00	S8V	4715
201809-1346-1	811 Beacon Ave New London	355.00	S8V	4715
201809-1404-1	823 W. Beacon Ave., New London	333.00	S8VPIW	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	RANDALL J. BOERST	23936	316.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1020-1	505 Maple Street 10 Black Creek	316.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	NEIL MOREY	23937	316.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1098-1	710 E Alfred Street, Lot #8	316.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	DEXTER APARTMENTS LLC	23938	285.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1040-1	621 E Washington Street New	285.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	PAUL BLOCK	23939	114.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1332-1	622 Wallace Street #2 New London,	114.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	SCOTT LENZNER	23940	278.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1062-1	2000 Southland Lane New London	278.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	M & J WRIGHT INVESTMENTS	23941	431.00		

Reference	Memo	Dist. Amount	Program	G.L. Account

A/P Warrant Report

For 9/1/2018 through 9/30/2018

Bank Account: Section8

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	M & J WRIGHT INVESTMENTS	23941	431.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1023-1	312 S. Western Ave., 1 Waupaca	313.00	S8V	4715
201809-1165-1	314 S Western Ave 1 Waupaca	118.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	New London Utilities	23942	2.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1206-4-2	513 Partridge Drive 2 New London	2.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	JESSICA S. RODGERS	23943	597.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1008-1	413 Avon Street New London	597.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	JEREMY FOSTER	23944	379.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1251-1	537 Northridge Drive New London	379.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	RANDALL RETZLAFF	23945	254.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1170-1	210 Austin Court 38 New London	254.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	LOUIS or JUDY DRESEN	23946	156.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1300-1	500 Douglas Street 2 New London	156.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	TKJ PROPERTIES, LLC	23947	71.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1305-1	314A McKinley Street New London	71.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	WEINMANN PROPERTIES, LLC	23948	125.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1359-1	332 Avon Street 4 New London	125.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	JANE M. MULROY	23949	35.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1326-1	N2841 US Hwy 45 New London	35.00	S8V	4715

A/P Warrant Report

For 9/1/2018 through 9/30/2018

Bank Account: Section8

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	NANCY LU LARSEN	23950	391.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1355-1	E8310 Hickory Haven Lane New	391.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	MANAWA SENIOR HOUSING	23951	458.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1063-1	627 Depot Street 5 Manawa	201.00	S8V	4715
201809-1085-1	615 Depot Street 3 Manawa	257.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	RUSSELL J. OBERSTADT	23952	580.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1345-1	1107 Dexter Street New London	580.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	ROSEWOOD GLEN	23953	1,896.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1190-1	409 Partridge Drive 208 New London	225.00	S8V	4715
201809-1331-1	409 Partridge Drive 211 New London	137.00	S8V	4715
201809-1343-1	409 Partridge Drive 214 New London,	212.00	S8V	4715
201809-1349-1	409 Partridge Drive 105 New London	457.00	S8V	4715
201809-1350-1	409 Partridge Drive 200 New London	296.00	S8V	4715
201809-1372-1	409 Partridge Drive 314 New London	201.00	S8V	4715
201809-1399-1	409 Partridge Drive 104 New London	232.00	S8V	4715
201809-1408-1	409 Partridge Drive 307 New London	136.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	BEACON AVENUE COTTAGES,	23954	4,139.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1053-1	610 East Beacon Ave., 3 New London	189.00	S8V	4715
201809-1191-1	615 E. Beacon Ave., 5 New London	229.00	S8V	4715
201809-1242-1	630 E. Beacon Ave 4 New London	238.00	S8V	4715
201809-1267-1	620 East Beacon Ave., 6 New	467.00	S8V	4715
201809-1274-1	620 East Beacon Ave., 6 New London	326.00	S8V	4715
201809-1296-1	605 E. Beacon Ave., 4 New London	148.00	S8V	4715
201809-1311-1	605 East Beacon Ave. 7 New London	384.00	S8V	4715
201809-1339-1	620 Beacon Ave., 4 New London	496.00	S8V	4715
201809-1340-1	620 East Beacon Ave., 8 New London	548.00	S8V	4715

A/P Warrant Report

For 9/1/2018 through 9/30/2018

Bank Account: Section8

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	BEACON AVENUE COTTAGES,	23954	4,139.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1352-1	615 E. Beacon Ave., 1 New london	181.00	S8V	4715
201809-1389-1	610 E. Beacon Ave., 2 New London	709.00	S8V	4715
201809-1409-1	620 East Beacon Ave., 5 New London	224.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/01/2018	EVANGELINE M. VOSS	23955	75.00		

Reference	Memo	Dist. Amount	Program	G.L. Account
201809-1401-1	617 E. Washington Street New	75.00	S8V	4715

Date	Vendor Name	Check Number	Amount	Voided	Reason For Void
09/25/2018	HOUSING AUTHORITY	16048	326.20		

Reference	Memo	Dist. Amount	Program	G.L. Account
08312018	Monthly GL/Acctg Assistance/VMS	326.20	S8V	20014170

Total for Report: **$16,744.20**

In finalizing this policy, it is important for HUD to reiterate that HUD's rule does not prohibit individual PHA residents from smoking. PHAs should continue leasing to persons who smoke. In addition, this rule is not intended to contradict HUD's goals to end homelessness and help all Americans secure quality housing. Rather, HUD is prohibiting smoking inside public housing living units and indoor common areas, public housing administrative office buildings, public housing community rooms or community facilities, public housing day care centers and laundry rooms, in outdoor areas within 25 feet of the housing and administrative office buildings, and in other areas designated by a PHA as smoke-free (collectively, "restricted areas"). PHAs have the discretion to establish outdoor designated smoking locations outside of the required 25 feet perimeter, which may include partially enclosed structures, to accommodate smoker residents, to establish additional smoke-free areas (such as in and around a playground), or, alternatively, to make their entire grounds smoke-free.

81 FR 87430

Effective Feb. 3, 2017

101.123 Smoking prohibited.

(1) DEFINITIONS. In this section:

(ab) "Assisted living facility" means a community-based residential facility, as defined in s. 50.01 (1g), a residential care apartment complex, as defined in s. 50.01 (6d), or an adult family home, as defined in s. 50.01 (1) (b).

(abm) "Child care center" has the meaning given in s. 49.136 (1) (ad).

(ac) "Correctional facility" means any of the following:

1. A state prison, as defined or named in s. 302.01, except a correctional institution under s. 301.046 (1) or 301.048 (4) (b) if the institution is the prisoner's place of residence and no one is employed there to ensure the prisoner's incarceration.

2. A juvenile detention facility, as defined in s. 938.02 (10r), or a juvenile correctional facility, as defined in s. 938.02 (10p), except a juvenile correctional facility authorized under s. 938.533 (3) (b), 938.538 (4) (b), or 938.539 (5) if the facility is a private residence in which the juvenile is placed and no one is employed there to ensure that the juvenile remains in custody.

3. A jail, as defined in s. 165.85 (2) (bg), a Huber facility under s. 303.09, a work camp under s. 303.10, a reforestation camp under s. 303.07, or a lockup facility under s. 302.30.

(ae) "Educational facility" means any building used principally for educational purposes in which a school is located or a course of instruction or training program is offered that has been approved or licensed by a state agency or board.

(aj) Notwithstanding s. 101.01 (5), "employment" means any trade, occupation, or process of manufacture or any method of carrying on such trade, occupation, or process of manufacture in which any person may be engaged.

(ak) "Enclosed place" means a structure or area that has all of the following:

1. A roof.

2. More than 2 substantial walls.

(ar) "Immediate vicinity of the state capitol" means the area directly adjacent to the state capitol building, as determined by rule of the department of administration. "Immediate vicinity of the state capitol" does not include any location that is more than six feet from the state capitol building.

(b) "Inpatient health care facility" means a hospital, as defined in s. 50.33 (2), a county home established under s. 49.70, a county infirmary established under s. 49.72, a nursing home, as defined in s. 50.01 (3), a hospice, as defined in s. 50.90 (1), a Wisconsin veterans home under s. 45.50, or a treatment facility.

(bn) "Lodging establishment" means any of the following:

1. A bed and breakfast establishment, as defined in s. 97.01 (1g).

2. A hotel, as defined in s. 97.01 (7).

3. A tourist rooming house, as defined in s. 97.01 (15k).

(d) "Person in charge" means the person, or his or her agent, who ultimately controls, governs or directs the activities aboard a public conveyance or at a location where smoking is prohibited or regulated under this section.

(dj) Notwithstanding s. 101.01 (11), "place of employment" means any enclosed place that employees normally frequent during the course of employment, including an office, a work area, an elevator, an employee lounge, a restroom, a conference room, a meeting room, a classroom, a hallway, a stairway, a lobby, a common area, a vehicle, or an employee cafeteria.

October 8, 2018

Laura Marker, Executive Director
New London Housing Authority
505 Division Street
New London WI 54961

Re: Bed Bugs

Dear Laura,

This letter is in regard to a complaint that I received about bed bugs in an apartment at your facility. To be specific it was apartment 409.

The tenant was at my office this morning to report the infestation and also told me she was displaced from her apartment for two (2) nights at her own expense. In this case, she was able to obtain a voucher from the Salvation Army for $150.00. During our discussion she also told me the voucher was not enough to cover both nights and was looking for additional help to cover the cost of the room. I did send her to New London Police Dept. to see if they could assist her.

As I obtained information from the tenant, she told me this was the second time this apartment was heat treated since she moved in, which was July of 2018. You told me this was actually the third time the apartment was heat treated, because it was treated prior to the tenant moving in. You also indicated there was another bed bug infestation on the opposite end of the same floor of the building.

I spoke to Jed Wohlt, Waupaca County Health Dept., regarding this complaint. I informed him you have the equipment to heat treat the apartments and have been doing that for a while along with following an established policy. He and I agree the heat treatment you are using is the best way to remove the bed bugs, however; repeat issues in a living unit should not be happening. This raises a concern that your methods may be missing a step.

I strongly recommend that you bring in a professional exterminator to evaluate your policy and assist you to remove the infestation. In addition, it is recommended you do active monitoring of this issue by placing a sticky trap designed for bed bugs in each bedroom along with any other active monitoring methods the professional exterminator would recommend.

NLHA New London Housing Authority
505 Division St., New London, WI 54961 Phone: (920) 982-8509 Fax: (920) 982-8613

October 22, 2018

Paul Hanlon
Building Inspector/Zoning Administrator
City of New London
215 N Shawano Street
New London, WI 54961

Dear Paul:

Please see the enclosed the following information regarding the New London Housing Authorities/Franklin Park Apartments Bed Bug Policies & Procedures. Copies of each policy & procedure are enclosed. Each new tenant's "Welcome Folder" contains a copy of the Bed Bug Policy which they also sign off that they have received after we discuss this policy, at move-in with the tenant. This policy clearly states what is required of the tenant once bed bug's have been verified in a unit. Each tenant is also given a bed bug mattress and box spring cover at move-in, to cut down on disposal and the spread of bed bugs.

We have also implemented a "Preparation Checklist" that each tenant must complete, sign & turn into the office at which time a chemical is sprayed around the perimiter of each room, the adjoining apartments, hallway and laundry rooms are also sprayed and heat treat equipment is placed in the apartment. Equipment is placed in the unit for a minimum of two days with the heat slowly rising to 130 degrees and then sustained at around 120 degrees. It has been proven that heat treatment is the most effective way to kill bed bugs. The lethal temperature to eradicate bed bugs at all stages is 115 degrees for 7 minutes. After heat treat is completed, the tenant is given a residulant spray and is asked to monitor daily and immediately report to us if any additional bugs are found. Laundry rooms are closed for the tenant to complete the wash & dry cycle required to kill bed bugs. Once laundry is completed by the tenant laundry rooms are chemically sprayed and reopened. All laundry rooms have "Bed Bug Alerts" and are monitored.

Finally, we have also given each tenant two "Bed Bug Alert" monitors good for six months, which uses a pheremone lure attractant in an attempt to stop a large-scale infestation in the apartment by providing early detection. Each tenant is reminded to not bring in used furniture or give furniture away to minimize the spread of bed bugs.

Please be reminded that we are only able to control what happens in this building. Anyone can pick up bed bugs and not realize it until it is an infestation. Tenants are also reminded to spray and vacuum their vehicles as bugs or eggs could get deposited and then get brought back into the apartment. Tenants must also watch who their guests are, as they could contribute to the spread of bed bugs. We do conduct a fall floor-by-floor tenant meeting to educate the tenants on the growing concern of bed bugs.

Thank you,

Laura Marker
Executive Director
New London Housing Authority
505 Division Street
New London, WI 54961
920-982-8509
920-982-8613 (fax)

INVOICE

City Of New London Franklin Park A
505 Division St
New London, WI 54961

CITY OF NEW LONDON
215 North Shawano Street
New London, WI 54961
Phone: (920)982-8503 Fax: (920)982-8665

Invoice Number 172-2018

Date 10-Oct-18

Please Remit Promptly - Thank You

Project: Division Street

Parcel Number: 33 12 77252

Location: 505 Division St

	Quanity		Unit Price		
Sanitary - ROW Improvements	1.00	X	$1,106.92	=	$1,106.92
Sanitary - Pipe Lining	1.00	X	$4,620.00	=	$4,620.00

Total Due: $5,726.92

This bill is due and payable on or before 11/12/18. Any balance after that date will accrue interest at the rate of 1% per annum. 1/10 of the balance outstanding on 11/12/18 will be placed on the 2018 Tax Roll.

NLHA New London Housing Authority
505 Division St., New London, WI 54961 Phone: (920) 982-8509 Fax: (920) 982-8613

RESOLUTION 84 - 10312018

Central Fire Alarm System Bids

Approved by the New London Housing Authority Board of Commissioners at the Monthly Meeting held on Wednesday, October 31, 2018

Arien Herminath
Board Chair

Laura Marker
Executive Director

Johnson Controls

8880UE01

COMMERCIAL SALES AGREEMENT

TOWN NO.	CUSTOMER NO.	JOB NO.	PO NO.	ESTIMATE NO.
0074-MENASHA, WI				1-48GIKRX

DATE 10/9/2018

Johnson Controls Security Solutions LLC ("Johnson Controls")
Gregory Koch
4801 Voges Rd, Suite G
Madison, WI 53718
Tele No.

City of New London
d/b/a: Housing Authority
("Customer")
Customer Billing Information
505 Division St Ofc,
New London, WI 54961
Attn:
Tele. No.

Customer Premises Serviced
505 Division St Ofc,
New London, WI 54961
Attn: Jeannette Zielinski
Tele. No. (920) 982-8509

This Commercial Sales Agreement is between Customer and Johnson Controls Security Solutions LLC ("Johnson Controls") effective as of the date signed by Customer. By entering into this Agreement, Johnson Controls and Customer agree to the Terms and Conditions contained in this Agreement. The Equipment and/or Services, collectively the System(s) covered under this Agreement is/are listed in the attached Schedule(s) of Protection / Scope of Work ("SOW").

I. THE FOLLOWING DOCUMENTS ARE ATTACHED TO THIS AGREEMENT AND ARE INCORPORATED BY REFERENCE:

(a) Hazardous Substance Checklist and Customer Letter
(b) Scope of Work / Schedule(s) of Protection
(c) Terms and Conditions
(d) Additional Terms and Conditions
(e) State Specific Forms, if applicable (e.g., local permit applications)
(f) Customer Installation Acceptance Form (specific to Equipment/Services purchased)
(g) If multiple locations, see attached schedule

II. CHARGES AND FEES; TAXES: Customer agrees to pay the total Equipment purchase price and/or installation charges set forth in the Scope of Work/Schedule of Protection plus applicable "Fees" and "Taxes" as defined below ("Installation Charge"). Upon acceptance of this Agreement, Customer will pay to Johnson Controls the installation charge deposit ("Installation Charge Deposit"), if any, set forth in the SCOPE OF WORK/SCHEDULE OF PROTECTION. Johnson Controls may invoice Customer for progress billings based upon Equipment and/or System components delivered or stored, and/or Services performed before completion of the System/Equipment installation, activation of the System, connection to the CMC, or any other Service(s). All outstanding Installation Charges and/or Fees shall be due and payable upon completion of the installation of the Equipment/System and as a precondition to activation of System and, if applicable, connection to Johnson Controls Central Monitoring Center ("CMC") or any other Service(s). Any changes in the STATEMENT OF WORK / SCHEDULE OF PROTECTION made by the Customer after execution of this Agreement must be agreed to by Johnson Controls and the Customer in writing and may be subject to additional charges, fees and/or taxes. Any equipment ordered by Customer by e-mail or telephone order shall be subject to terms and conditions of the Agreement and may be subject to shipping, handling, and/or restocking fees. For the Service(s) provided as indicated in this Agreement, Customer agrees to pay Service Charges per annum set forth in the SCOPE OF WORK/SCHEDULE OF PROTECTION (the "Annual Service Charges"), payable in advance **Quarterly** plus applicable Taxes for **5** year(s) (the "Initial Term") effective from the date such Service is operative under this Agreement. Until Customer has paid Johnson Controls the Installation Charge and Fees, and Taxes in full, Customer grants to Johnson Controls a security interest in the Equipment and all proceeds thereof to secure such payment. After the Initial Term this Agreement shall automatically renew on a/an **Annual** basis unless terminated by either party upon written notice at least thirty (30) days prior to the anniversary date. Johnson Controls shall have the right to increase Annual Service Charge(s) after one (1) year. For termination prior to the end of the Initial Term, Customer agrees to pay, in addition to any outstanding Fees and charges for Service(s) rendered prior to termination, **90%** of the Annual Service Charge(s) remaining to be paid for the unexpired term of the Agreement as liquidated damages but not as a penalty. Additionally, Customer agrees to pay any assessments, taxes, fees or charges imposed by any governmental body, telephone, communication, or signal transmission company such as false alarm, permitting or connection fees, or administration fees or service charges assessed by Johnson Controls related to AHJ requirements and/or changes to applicable laws, the need to reprogram alarm controls/devices to comply with area code, signal transmission, numbering or other changes relating to the installed Equipment and/or Service(s) provided under this Agreement ("Fees"). Customer is solely responsible to pay all applicable sales, use and/or similar taxes imposed by any taxing or governmental authority on the Equipment, System and/or Services provided hereunder ("Taxes") unless Customer provides to Johnson Controls a valid tax exemption certificate authorized by an appropriate taxing authority. If Customer fails to provide a valid tax exemption certificate, Customer shall remain liable for the payment of any such Taxes until paid in full.

III. ENTIRE AGREEMENT; CUSTOMER ACCEPTANCE: This Agreement, together with all of its written Amendments, Riders, Scope of Work and/or Exhibits, constitutes the entire agreement between the Customer and Johnson Controls relating to the subject matter hereof and supersedes any prior or contemporaneous oral or written agreements and understandings. The terms and conditions of this Agreement will prevail over any conflicting, inconsistent or additional terms and/or conditions contained in any purchase order, agreement, or other document issued by Customer. In signing this Agreement, Customer is not relying on any advice, advertisements, or oral representations of Johnson Controls and agrees to be bound to the terms and conditions contained in all the pages of the Agreement. Customer agrees that any representation, promise, condition, inducement or warranty, express or implied, not included in this Agreement will not be binding upon Johnson Controls, and that the terms and conditions in this Agreement apply as printed without alteration or qualification, except as specifically modified by a written agreement signed by Johnson Controls and Customer. Any changes in the Statement of Work or scope of the work requested by the Customer after the execution of this Agreement may result in additional cost to the Customer and any such changes/additions must be authorized in a writing signed by both the Customer and Johnson Controls. Customer's failure to accept and sign this Agreement within ninety (90) days of the date shown above may result in price increases. Customer acknowledges that: (a) Johnson Controls has explained the full range of protection, equipment, and services available to Customer; (b) additional protection over and above that provided herein is available and may be obtained from Johnson Controls at an additional cost to the Customer; (c) Customer desires and has contracted for only the Equipment and/or Service(s) itemized in this Agreement; (d) the Equipment/Service(s) specified in this Agreement are for Customer's own use and not for the benefit of any third party; (e) Customer owns the premises in which the Equipment is being installed or has the authority to engage Johnson Controls to carry out the installation in the premises; and (f) Customer will comply with all laws, codes and regulations pertaining to the use of the Equipment/Service(s).

ATTENTION IS DIRECTED TO THE WARRANTY, LIMIT OF LIABILITY AND OTHER CONDITIONS CONTAINED IN THE SECTIONS ENTITLED "TERMS AND CONDITIONS" AND "ADDITIONAL TERMS AND CONDITIONS". THIS AGREEMENT REQUIRES FINAL APPROVAL OF A JOHNSON CONTROLS AUTHORIZED MANAGER BEFORE ANY EQUIPMENT/SERVICES MAY BE PROVIDED. IF APPROVAL IS DENIED, THIS AGREEMENT WILL BE TERMINATED AND JOHNSON CONTROLS ONLY OBLIGATION TO CUSTOMER WILL BE TO NOTIFY CUSTOMER OF SUCH TERMINATION AND REFUND ANY AMOUNTS PAID IN ADVANCE.

IF MAINTENANCE SERVICE IS DECLINED, CUSTOMER MUST INITIAL HERE _____

IF A 5-DAY FAMILIARIZATION PERIOD IS REQUESTED, CUSTOMER MUST INITIAL HERE _____

JOHNSON CONTROLS SECURITY SOLUTIONS LLC

Presented by: Greg Koch
(Signature of Johnson Controls Sales Representative)

Sales Agent: Gregory Koch
Sales Representative Registration Number (if applicable): _____

CUSTOMER: _____

Accepted By: _____
(Signature of Customer's Authorized Representative)

_____
(Name Printed)

Title: _____

Date Signed: _____

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Johnson Controls

COMMERCIAL SALES AGREEMENT

TOWN NO.	CUSTOMER NO.	JOB NO.	PO NO.	ESTIMATE NO.
0074-MENASHA, WI				1-48GIKRX

SCOPE OF WORK / SCHEDULE OF PROTECTION

IV. **SCOPE OF WORK / SCHEDULE OF PROTECTION ("SOW"):** Johnson Controls agrees to install or cause to be installed the Equipment and furnish the Service(s), collectively, the System, on the terms and conditions set out in this Agreement.

A. **Ownership of System and/or Equipment:** Direct Sale (equipment to become property of the Customer upon payment of Installation Charges and Fees in full)

B. **Services to be Provided ("Services")**

Alarm monitoring and Notification Services:	**Burglar Alarm and Fire Alarm Monitoring PROVIDED,Monitoring with Additional Group Service PROVIDED**
Video Surveillance Services:	**No Service Selected**
Managed Access Control Services:	**No Service Selected**
Video Equipment:	**No Service Selected**
Quality Service Plan(QSP)Maintenance, Preventive Maintenance/Inspection:	**No Service Selected**
Additional Services:	**2 Phone Lines, Daily Dialer Test Services PROVIDED**

C. **Equipment to be Installed ("Equipment"):** Johnson Controls will install, or cause to be installed, the Equipment (or equivalent), as set forth in this SOW in Customer's designated facility(ies). As used herein, "installation" means: (i) affixing all Equipment and materials provided by Johnson Controls at such locations within the facility(ies) as are designated by Customer; (ii) providing and pulling cables/wires required to connect the Equipment to Customer's Communications Facilities and making such connections; (iii), in the case of a Digital Communicator installation, mount Equipment and plug into RJ31X phone jack previously installed by Customer; (iv) in the case of radio installation, mount radio Equipment and program Equipment with number furnished by Customer; (v) providing and installing software/firmware required by the Equipment; (vi) performing testing as required to establish that the Johnson Controls Equipment is connected, is functioning according to its specifications, and is communicating over Customer's Communications Facilities; and (vii) providing user-level training to Customer's designated representative in the use of such Equipment.

Qty	Product Name	Location
1	FIRE/BURG PKG W/D9412GV4	
2	Battery, Sealed Lead-Acid, 12 Volt, 7.0Ah	
1	ALPHA COMM CNTR, OFF-WHT	
1	Motion Detector, Blue Line Gen2 TriTech, Pet Friendly, 12 m/40 ft coverage	
1	DUAL PHONE LINE SWITCHER	

D. **CHARGES AND ESTIMATED TAX:**

1. **Installation Charge:**

Installation Charge Amount:	**$2,225.46**
* Estimated Tax(es):	**$3.76**
TOTAL INSTALLATION CHARGE:	**$2,229.22**
Installation Deposit Amount:	**$0.00**

2. **Annual Service Charge:**

Annual Service Charge Amount:	**$843.49**
* Estimated Tax(es):	**$42.18**
TOTAL ANNUAL SERVICE CHARGE:	**$885.67**

* Tax value shown is estimated and may differ from the actual tax value that will be on the invoice.

E. **Scope of Work:** This Section is intended for installation use only. Any language contained in this Section that attempts to modify the Terms and Conditions of this Agreement shall be void and of no effect.

Contact Information: Jeannette Zielinski 920-982-8509 jzielinski@nlha.org
System Operation: Replacement of existing, failing control panel utilized as a point of connection to call out to the monitoring center for both the intrusion detection system, and the fire monitoring system. New motion detector and intrusion detection keypad to replace existing devices in the office. Existing wire, and man door contacts on intrusion to remain in place.
Programming Info: Test new control panel to ensure proper operation with existing equipment.
Site Conditions: Control panel located in back maintenance room.
Existing Equipment: Existing fire monitoring panel that new panel will be a POC to, and existing intrusion detection devices in place. Zone list attached.
Customer Expectations: Installation will take place during normal business hours of Monday through Friday from 8:00 a.m. to 5:00 p.m.
Training Expectations: NA
General Comments: NA

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Johnson Controls

8880UE01

COMMERCIAL SALES AGREEMENT

TOWN NO.	CUSTOMER NO.	JOB NO.	PO NO.	ESTIMATE NO.
0074-MENASHA, WI				1-48OXYU3

DATE 10/9/2018

Johnson Controls Security Solutions LLC ("Johnson Controls")
Gregory Koch
4801 Voges Rd, Suite G
Madison, WI 53718
Tele No.

City of New London
d/b/a: Housing Authority
("Customer")
Customer Billing Information
505 Division St Ofc,
New London, WI 54961
Attn:
Tele. No.

Customer Premises Serviced
505 Division St Ofc,
New London, WI 54961
Attn: Jeannette Zielinski
Tele. No. (920) 982-8509

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(a) Hazardous Substance Checklist and Customer Letter
(b) Scope of Work / Schedule(s) of Protection
(c) Terms and Conditions
(d) Additional Terms and Conditions
(e) State Specific Forms, if applicable (e.g., local permit applications)
(f) Customer Installation Acceptance Form (specific to Equipment/Services purchased)
(g) If multiple locations, see attached schedule

II. CHARGES AND FEES; TAXES: Customer agrees to pay the total Equipment purchase price and/or installation charges set forth in the Scope of Work/Schedule of Protection plus applicable "Fees" and "Taxes" as defined below ("Installation Charge"). Upon acceptance of this Agreement, Customer will pay to Johnson Controls the installation charge deposit ("Installation Charge Deposit"), if any, set forth in the SCOPE OF WORK/SCHEDULE OF PROTECTION. Johnson Controls may invoice Customer for progress billings based upon Equipment and/or System components delivered or stored, and/or Services performed before completion of the System/Equipment installation, activation of the System, connection to the CMC, or any other Service(s). All outstanding Installation Charges and/or Fees shall be due and payable upon completion of the installation of the Equipment/System and as a precondition to activation of System and, if applicable, connection to Johnson Controls Central Monitoring Center ("CMC") or any other Service(s). Any changes in the STATEMENT OF WORK / SCHEDULE OF PROTECTION made by the Customer after execution of this Agreement must be agreed to by Johnson Controls and the Customer in writing and may be subject to additional charges, fees and/or taxes. Any equipment ordered by Customer by e-mail or telephone order shall be subject to terms and conditions of the Agreement and may be subject to shipping, handling, and/or restocking fees. For the Service(s) provided as indicated in this Agreement, Customer agrees to pay Service Charges per annum set forth in the SCOPE OF WORK/SCHEDULE OF PROTECTION (the "Annual Service Charges"), payable in advance **Quarterly** plus applicable Taxes for **5** year(s) (the "Initial Term") effective from the date such Service is operative under this Agreement. Until Customer has paid Johnson Controls the Installation Charge and Fees, and Taxes in full, Customer grants to Johnson Controls a security interest in the Equipment and all proceeds thereof to secure such payment. After the Initial Term this Agreement shall automatically renew on a/an **Annual** basis unless terminated by either party upon written notice at least thirty (30) days prior to the anniversary date. Johnson Controls shall have the right to increase Annual Service Charge(s) after one (1) year. For termination prior to the end of the Initial Term, Customer agrees to pay, in addition to any outstanding Fees and charges for Service(s) rendered prior to termination, **90%** of the Annual Service Charge(s) remaining to be paid for the unexpired term of the Agreement as liquidated damages but not as a penalty. Additionally, Customer agrees to pay any assessments, taxes, fees or charges imposed by any governmental body, telephone, communication, or signal transmission company such as false alarm, permitting or connection fees, or administration fees or service charges assessed by Johnson Controls related to AHJ requirements and/or changes to applicable laws, the need to reprogram alarm controls/devices to comply with area code, signal transmission, numbering or other changes relating to the installed Equipment and/or Service(s) provided under this Agreement ("Fees"). Customer is solely responsible to pay all applicable sales, use and/or similar taxes imposed by any taxing or governmental authority on the Equipment, System and/or Services provided hereunder ("Taxes") unless Customer provides to Johnson Controls a valid tax exemption certificate authorized by an appropriate taxing authority. If Customer fails to provide a valid tax exemption certificate, Customer shall remain liable for the payment of any such Taxes until paid in full.

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IF MAINTENANCE SERVICE IS DECLINED, CUSTOMER MUST INITIAL HERE _____

IF A 5-DAY FAMILIARIZATION PERIOD IS REQUESTED, CUSTOMER MUST INITIAL HERE _____

JOHNSON CONTROLS SECURITY SOLUTIONS LLC

Presented by: Greg Koch
(Signature of Johnson Controls Sales Representative)

Sales Agent: Gregory Koch
Sales Representative Registration Number (if applicable): _____

CUSTOMER: _____

Accepted By: _____
(Signature of Customer's Authorized Representative)

_____
(Name Printed)

Title: _____

Date Signed: _____

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Johnson Controls

COMMERCIAL SALES AGREEMENT

TOWN NO.	CUSTOMER NO.	JOB NO.	PO NO.	ESTIMATE NO.
0074-MENASHA, WI				1-48OXYU3

SCOPE OF WORK / SCHEDULE OF PROTECTION

IV. **SCOPE OF WORK / SCHEDULE OF PROTECTION ("SOW"):** Johnson Controls agrees to install or cause to be installed the Equipment and furnish the Service(s) (collectively, the System), on the terms and conditions set out in this Agreement.

A. **Ownership of System and/or Equipment:** Direct Sale (equipment to become property of the Customer upon payment of Installation Charges and Fees in full)

B. **Services to be Provided ("Services")**

Alarm monitoring and Notification Services:	**Fire Alarm (Other) Monitoring PROVIDED**
Video Surveillance Services	**No Service Selected**
Managed Access Control Services:	**No Service Selected**
Video Equipment:	**No Service Selected**
Quality Service Plan(QSP)Maintenance, Preventive Maintenance/Inspection	**No Service Selected**
Additional Services	**IP Services PROVIDED**

C. **Equipment to be Installed ("Equipment"):** Johnson Controls will install, or cause to be installed, the Equipment (or equivalent), as set forth in this SOW in Customer's designated facility(ies). As used herein, "installation" means: (i) affixing all Equipment and materials provided by Johnson Controls at such locations within the facility(ies) as are designated by Customer; (ii) providing and pulling cables/wires required to connect the Equipment to Customer's Communications Facilities and making such connections; (iii), in the case of a Digital Communicator installation, mount Equipment and plug into RJ31X phone jack previously installed by Customer; (iv) in the case of radio installation, mount radio Equipment and program Equipment with number furnished by Customer; (v) providing and installing software/firmware required by the Equipment; (vi) performing testing as required to establish that the Johnson Controls Equipment is connected, is functioning according to its specifications, and is communicating over Customer's Communications Facilities; and (vii) providing user-level training to Customer's designated representative in the use of such Equipment.

Qty	Product Name	Location
1	ASSY,FNL,ADDRESSABLE,198 POINT,FL	
1	IP/4G COMMUNICATOR, DUAL PRIMARY, UL	
2	Battery, Sealed Lead-Acid, 12 Volt, 7.0Ah	
3	Miniature version of MMF-300. Class B only	

D. **CHARGES AND ESTIMATED TAX:**

1. **Installation Charge:**

Installation Charge Amount:	**$2,544.25**
* Estimated Tax(es):	**$4.30**
TOTAL INSTALLATION CHARGE:	**$2,548.55**
Installation Deposit Amount:	**$0.00**

2. **Annual Service Charge:**

Annual Service Charge Amount:	**$960.00**
* Estimated Tax(es):	**$48.00**
TOTAL ANNUAL SERVICE CHARGE:	**$1,008.00**

* Tax value shown is estimated and may differ from the actual tax value that will be on the invoice.

E. **Scope of Work:** This Section is intended for installation use only. Any language contained in this Section that attempts to modify the Terms and Conditions of this Agreement shall be void and of no effect.

Contact Information: Jeannette Zielinski 920-982-8509 jzielinski@nlha.org
System Operation: Installation of a new, dedicated fire monitoring panel. Current setup has an intrusion system, and fire monitoring system being monitored through the same panel. This proposal in addition to the other proposal would be to separate the fire, and intrusion. The fire monitoring panel shown here would still act as a POC to the existing older panel in place. It has the technology, and space to be the panel used in the future if the whole facility were to be brought up to code.
Programming Info: Program all new devices to ensure proper operation
Site Conditions: NA
Existing Equipment: Existing panel in place that is the monitoring for the intrusion devices, and a POC to the existing fire monitoring system
Customer Expectations: Installation will take place during normal business hours of Monday through Friday from 8:00 a.m. to 5:00 p.m.
Training Expectations: NA
General Comments: NA
Customer Responsibilities / Johnson Controls Exclusions: Customer is responsible for providing: -110VAC near the panel -Direct network connection near the panel -Access to the facility for tech to complete the job

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Johnson Controls

8880UE01

COMMERCIAL SALES AGREEMENT

TOWN NO.	CUSTOMER NO.	JOB NO.	PO NO.	ESTIMATE NO.
0074-MENASHA, WI				1-48OX54N

DATE 10/9/2018

Johnson Controls Security Solutions LLC ("Johnson Controls")
Gregory Koch
4801 Voges Rd, Suite G
Madison, WI 53718
Tele No:

City of New London
d/b/a: Housing Authority
("Customer")
Customer Billing Information
505 Division St Ofc
New London, WI 54961
Attn:
Tele. No.

Customer Premises Serviced
505 Division St Ofc
New London, WI 54961
Attn: Jeannette Zielinski
Tele. No. (920) 982-8509

This Commercial Sales Agreement is between Customer and Johnson Controls Security Solutions LLC ("Johnson Controls") effective as of the date signed by Customer. By entering into this Agreement, Johnson Controls and Customer agree to the Terms and Conditions contained in this Agreement. The Equipment and/or Services, collectively the System(s) covered under this Agreement is/are listed in the attached Schedule(s) of Protection / Scope of Work ("SOW").

I. **THE FOLLOWING DOCUMENTS ARE ATTACHED TO THIS AGREEMENT AND ARE INCORPORATED BY REFERENCE:**

(a) Hazardous Substance Checklist and Customer Letter
(b) Scope of Work / Schedule(s) of Protection
(c) Terms and Conditions
(d) Additional Terms and Conditions
(e) State Specific Forms, if applicable (e.g., local permit applications)
(f) Customer Installation Acceptance Form (specific to Equipment/Services purchased)
(g) If multiple locations, see attached schedule

II. **CHARGES AND FEES; TAXES:** Customer agrees to pay the total Equipment purchase price and/or installation charges set forth in the Scope of Work/Schedule of Protection plus applicable "Fees" and "Taxes" as defined below ("Installation Charge"). Upon acceptance of this Agreement, Customer will pay to Johnson Controls the installation charge deposit ("Installation Charge Deposit"), if any, set forth in the SCOPE OF WORK/SCHEDULE OF PROTECTION. Johnson Controls may invoice Customer for progress billings based upon Equipment and/or System components delivered or stored, and/or Services performed before completion of the System/Equipment installation, activation of the System, connection to the CMC, or any other Service(s). All outstanding Installation Charges and/or Fees shall be due and payable upon completion of the installation of the Equipment/System and as a precondition to activation of System and, if applicable, connection to Johnson Controls Central Monitoring Center ("CMC") or any other Service(s). Any changes in the STATEMENT OF WORK / SCHEDULE OF PROTECTION made by the Customer after execution of this Agreement must be agreed to by Johnson Controls and the Customer in writing and may be subject to additional charges, fees and/or taxes. Any equipment ordered by Customer by e-mail or telephone order shall be subject to terms and conditions of the Agreement and may be subject to shipping, handling, and/or restocking fees. For the Service(s) provided as indicated in this Agreement, Customer agrees to pay Service Charges per annum set forth in the SCOPE OF WORK/SCHEDULE OF PROTECTION (the "Annual Service Charges"), payable in advance **Quarterly** plus applicable Taxes for 5 year(s) (the "Initial Term") effective from the date such Service is operative under this Agreement. Until Customer has paid Johnson Controls the Installation Charge and Fees, and Taxes in full, Customer grants to Johnson Controls a security interest in the Equipment and all proceeds thereof to secure such payment. After the Initial Term this Agreement shall automatically renew on a/an **Annual** basis unless terminated by either party upon written notice at least thirty (30) days prior to the anniversary date. Johnson Controls shall have the right to increase Annual Service Charge(s) after one (1) year. For termination prior to the end of the Initial Term, Customer agrees to pay, in addition to any outstanding Fees and charges for Service(s) rendered prior to termination, **90%** of the Annual Service Charge(s) remaining to be paid for the unexpired term of the Agreement as liquidated damages but not as a penalty. Additionally, Customer agrees to pay any assessments, taxes, fees or charges imposed by any governmental body, telephone, communication, or signal transmission company such as false alarm, permitting or connection fees, or administration fees or service charges assessed by Johnson Controls related to AHJ requirements and/or changes to applicable laws, the need to reprogram alarm controls/devices to comply with area code, signal transmission, numbering or other changes relating to the installed Equipment and/or Service(s) provided under this Agreement ("Fees"). Customer is solely responsible to pay all applicable sales, use and/or similar taxes imposed by any taxing or governmental authority on the Equipment, System and/or Services provided hereunder ("Taxes") unless Customer provides to Johnson Controls a valid tax exemption certificate authorized by an appropriate taxing authority. If Customer fails to provide a valid tax exemption certificate, Customer shall remain liable for the payment of any such Taxes until paid in full.

III. **ENTIRE AGREEMENT; CUSTOMER ACCEPTANCE:** This Agreement, together with all of its written Amendments, Riders, Scope of Work and/or Exhibits, constitutes the entire agreement between the Customer and Johnson Controls relating to the subject matter hereof and supersedes any prior or contemporaneous oral or written agreements and understandings. The terms and conditions of this Agreement will prevail over any conflicting, inconsistent or additional terms and/or conditions contained in any purchase order, agreement, or other document issued by Customer. In signing this Agreement, Customer is not relying on any advice, advertisements, or oral representations of Johnson Controls and agrees to be bound to the terms and conditions contained in all the pages of the Agreement. Customer agrees that any representation, promise, condition, inducement or warranty, express or implied, not included in this Agreement will not be binding upon Johnson Controls, and that the terms and conditions in this Agreement apply as printed without alteration or qualification, except as specifically modified by a written agreement signed by Johnson Controls and Customer. Any changes in the Statement of Work or scope of the work requested by the Customer after the execution of this Agreement may result in additional cost to the Customer and any such changes/additions must be authorized in a writing signed by both the Customer and Johnson Controls. Customer's failure to accept and sign this Agreement within ninety (90) days of the date shown above may result in price increases. Customer acknowledges that: (a) Johnson Controls has explained the full range of protection, equipment, and services available to Customer; (b) additional protection over and above that provided herein is available and may be obtained from Johnson Controls at an additional cost to the Customer; (c) Customer desires and has contracted for only the Equipment and/or Service(s) itemized in this Agreement; (d) the Equipment/Service(s) specified in this Agreement are for Customer's own use and not for the benefit of any third party; (e) Customer owns the premises in which the Equipment is being installed or has the authority to engage Johnson Controls to carry out the installation in the premises; and (f) Customer will comply with all laws, codes and regulations pertaining to the use of the Equipment/Service(s).

ATTENTION IS DIRECTED TO THE WARRANTY, LIMIT OF LIABILITY AND OTHER CONDITIONS CONTAINED IN THE SECTIONS ENTITLED "TERMS AND CONDITIONS" AND "ADDITIONAL TERMS AND CONDITIONS". THIS AGREEMENT REQUIRES FINAL APPROVAL OF A JOHNSON CONTROLS AUTHORIZED MANAGER BEFORE ANY EQUIPMENT/SERVICES MAY BE PROVIDED. IF APPROVAL IS DENIED, THIS AGREEMENT WILL BE TERMINATED AND JOHNSON CONTROLS ONLY OBLIGATION TO CUSTOMER WILL BE TO NOTIFY CUSTOMER OF SUCH TERMINATION AND REFUND ANY AMOUNTS PAID IN ADVANCE.

IF MAINTENANCE SERVICE IS DECLINED, CUSTOMER MUST INITIAL HERE _____

IF A 5-DAY FAMILIARIZATION PERIOD IS REQUESTED, CUSTOMER MUST INITIAL HERE _____

JOHNSON CONTROLS SECURITY SOLUTIONS LLC

CUSTOMER: _____

Presented by: Greg Koch
(Signature of Johnson Controls Sales Representative)

Accepted By: _____
(Signature of Customer's Authorized Representative)

Sales Agent: Gregory Koch
Sales Representative Registration Number (if applicable): _____

_____
(Name Printed)

Title: _____

Date Signed: _____

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Johnson Controls

COMMERCIAL SALES AGREEMENT

TOWN NO.	CUSTOMER NO.	JOB NO.	PO NO.	ESTIMATE NO.
0074-MENASHA, WI				1-48OX54N

SCOPE OF WORK / SCHEDULE OF PROTECTION

IV. **SCOPE OF WORK / SCHEDULE OF PROTECTION ("SOW"):** Johnson Controls agrees to install or cause to be installed the Equipment and furnish the Service(s), collectively, the System, on the terms and conditions set out in this Agreement.

A. **Ownership of System and/or Equipment:** Direct Sale (equipment to become property of the Customer upon payment of Installation Charges and Fees in full)

B. **Services to be Provided ("Services")**

Alarm monitoring and Notification Services:	**Burglar Alarm Monitoring PROVIDED**
Video Surveillance Services:	**No Service Selected**
Managed Access Control Services:	**No Service Selected**
Video Equipment:	**No Service Selected**
Quality Service Plan(QSP)Maintenance, Preventive Maintenance/Inspection:	**No Service Selected**
Additional Services:	**2 Phone Lines, Daily Dialer Test Services PROVIDED**

C. **Equipment to be Installed ("Equipment"):** Johnson Controls will install, or cause to be installed, the Equipment (or equivalent), as set forth in this SOW in Customer's designated facility(ies). As used herein, "installation" means: (i) affixing all Equipment and materials provided by Johnson Controls at such locations within the facility(ies) as are designated by Customer; (ii) providing and pulling cables/wires required to connect the Equipment to Customer's Communications Facilities and making such connections; (iii) in the case of a Digital Communicator installation, mount Equipment and plug into RJ31X phone jack previously installed by Customer; (iv) in the case of radio installation, mount radio Equipment and program Equipment with number furnished by Customer; (v) providing and installing software/firmware required by the Equipment; (vi) performing testing as required to establish that the Johnson Controls Equipment is connected, is functioning according to its specifications, and is communicating over Customer's Communications Facilities; and (vii) providing user-level training to Customer's designated representative in the use of such Equipment.

Qty	Product Name	Location
1	Vista-128 kit; inc Vista-128BPT control, 6160 keypad, 1361 transformer, WAVE2 siren, jack, cord	
1	Battery, Sealed Lead-Acid, 12 Volt, 7.0Ah	
1	Battery, Sealed Lead-Acid, 12 Volt, 7.0Ah	
1	VPLEX Motion Sensor, PIR, Pet Immunity, 35'-50' coverage	
1	DUAL PHONE LINE SWITCHER	

D. **CHARGES AND ESTIMATED TAX:**

1. **Installation Charge:**

Installation Charge Amount:	$1,417.74
* Estimated Tax(es):	$0.00
TOTAL INSTALLATION CHARGE:	$1,417.74
Installation Deposit Amount:	$0.00

2. **Annual Service Charge:**

Annual Service Charge Amount:	$540.00
* Estimated Tax(es):	$0.00
TOTAL ANNUAL SERVICE CHARGE:	$540.00

* Tax value shown is estimated and may differ from the actual tax value that will be on the invoice.

E. **Scope of Work:** This Section is intended for installation use only. Any language contained in this Section that attempts to modify the Terms and Conditions of this Agreement shall be void and of no effect.

Contact Information: Jeannette Zielinski 920-982-8509 jzielinski@ntha.org
System Operation. Installation of a new intrusion detection panel. This panel will take on the existing intrusion detection devices, and separate what is currently operating as a combination panel. This panel will have its own agreement for monitoring. New motion detector and keypad provided on job to be updated in office area. Existing wire, and door contacts to remain in place. Panel to utilize two existing phone lines for communication.
Programming Info: Test all new devices to ensure proper operation
Site Conditions: NA
Existing Equipment: Existing setup utilizes a combination panel that has intrusion points on it, and is a POC to a fire monitoring panel
Customer Expectations: Installation will take place during normal business hours of Monday through Friday from 8:00 a.m. to 5:00 p.m.
Training Expectations: NA
General Comments: NA

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PER MAR SECURITY SERVICES

Fire Alarm System Proposal

Wausau
1322 Schofield Av
Schofield, WI 54476
Phone: (715) 355-9670
Fax:

Sales Rep:
Ken Nerison
Cell – 715.225.0002
KNerison@PerMarSecurity.com
Wisconsin License # 1109225

Proposal Number: QUO-75174-Y7G8M7
Proposal Date: 10/8/2018

Security Alarm Systems * Fire Alarm Systems * Video Surveillance * Access Control Systems * 24 Hour Monitoring

Site Information

Name: **New London Housing Authority**
Attn: Jeannette Zielinski
505 Division St.
New London, WI 54961

Phone: **920-982-8509** *Fax:* **920-982-8613**
Contact: **Jeannette Zielinski**

Billing Information

Name: **New London Housing Authority**
Attn: Jeannette Zielinski
505 Division St.
New London, WI 54961

Phone: **920-982-8509** *Fax:* **920-982-8613**
Contact: **Jeannette Zielinski**

Package Detail

Qty	Item Description	Location
1	80 Character LCD Annunciator	Main Hall
1	Lot Installation Labor and Testing	

Options All prices are valid for 30 days from the proposal date

	Term	Monthly	Installation Amount	
Option 1: Outright Sale		**$0.00**	**$887.00**	☐
				☐

Customer to Supply

Installation Notes

*** Replacing existing Annunciator with LCD Alpha-numeric model.

****Credit terms are Net 30. Project quotation does not include any applicable taxes.****

PER MAR SECURITY SERVICES

Fire Alarm System Proposal

Wausau
1322 Schofield Av
Schofield, WI 54476
Phone: (715) 355-9670
Fax:

Sales Rep:
Ken Nerison
Cell – 715.225.0002
KNerison@PerMarSecurity.com
Wisconsin License # 1109225

Proposal Number: QUO-74942-N1L3S9
Proposal Date: 10/8/2018

Security Alarm Systems * Fire Alarm Systems * Video Surveillance * Access Control Systems * 24 Hour Monitoring

Site Information

Name: **New London Housing Authority**
Attn: Jeannette Zielinski
505 Division St.
New London, WI 54961

Phone: **920-982-8509** *Fax:* **920-982-8613**
Contact: **Jeannette Zielinski**

Billing Information

Name: **New London Housing Authority**
Attn: Jeannette Zielinski
505 Division St.
New London, WI 54961

Phone: **920-982-8509** *Fax:* **920-982-8613**
Contact: **Jeannette Zielinski**

Package Detail

Qty	Item Description	Location
1	10 Zone Fire Alarm Panel	Maintenance Room
1	Relay Interface Board (Elevator Recall)	Maintenance Room
1	Lot Installation Labor and Testing	

Options All prices are valid for 30 days from the proposal date.

	Term	Monthly	Installation Amount	
Option 1: Outright Sale		**$0.00**	**$2,588.00**	☐
				☐

Customer to Supply

Installation Notes

Replacement of the Fire Alarm Panel. Interfacing into existing Annunciator, and Elevator recall. All Programming and Testing included.

****Credit terms are Net 30 Project quotation does not include any applicable taxes ****

PER MAR SECURITY SERVICES

Fire Alarm System Proposal

Wausau
1322 Schofield Av
Schofield, WI 54476
Phone: (715) 355-9670
Fax:

Sales Rep:
Ken Nerison
Cell – 715.225.0002
KNerison@PerMarSecurity.com
Wisconsin License # 1109225

Proposal Number: QUO-75175-B7B1C4
Proposal Date: 10/8/2018

Security Alarm Systems * Fire Alarm Systems * Video Surveillance * Access Control Systems * 24 Hour Monitoring

Site Information

Name: **New London Housing Authority**
Attn: Jeannette Zielinski
505 Division St.
New London, WI 54961

Phone: **920-982-8509** *Fax:* **920-982-8613**
Contact: **Jeannette Zielinski**

Billing Information

Name: **New London Housing Authority**
Attn: Jeannette Zielinski
505 Division St.
New London, WI 54961

Phone: **920-982-8509** *Fax:* **920-982-8613**
Contact: **Jeannette Zielinski**

Package Detail

Qty	Item Description	Location
1	XR150 Dialer Network	Burg/Fire Panel
2	Keypads	Keypads, Office and Fire Panel
1	LTE Cellular Communicator	Cell Communicator
1	Lot – Installation labor and testing	

Options All prices are valid for 30 days from the proposal date

	Term	Monthly	Installation Amount	
Option 1: Outright Sale with no Maintenance	**60 Months**	**$36.95**	**$299.00**	☐
				☐

Customer to Supply

Access to replace panel and test.

Installation Notes

*** This proposal includes replacing the main control panel and keypads (Office and Fire Panel). This also includes cell monitoring, so you will be able to cancel your analog phone lines.

****Credit terms are Net 30. Project quotation does not include any applicable taxes.****

New London Housing Authority
505 Division St., New London, WI 54961 Phone: (920) 982-8509 Fax: (920) 982-8613

RESOLUTION 85 - 10312018

2019 - Section 8 Utility Allowances

Approved by the New London Housing Authority Board of Commissioners at the Monthly Meeting held on Wednesday, October 31, 2018

Arien Herminath
Board Chair

Laura Marker
Executive Director

Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Locality: **New London Housing Authority, WI**	Date (mm/dd/yyyy): Unit Type: **Multi-Family (Garden/Apartment)**					
Utility or Service:	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
	Monthly Dollar Allowances					
Heating						
a. Natural Gas	$13.00	$15.00	$18.00	$21.00	$23.00	$26.00
b. Bottle Gas/Propane	$54.00	$62.00	$75.00	$85.00	$96.00	$109.00
c. Electric	$23.00	$27.00	$37.00	$48.00	$58.00	$68.00
d. Electric Heat Pump	$21.00	$24.00	$29.00	$32.00	$36.00	$39.00
e. Oil / Other						
Cooking						
a. Natural Gas	$1.00	$1.00	$2.00	$3.00	$3.00	$4.00
b. Bottle Gas/Propane	$5.00	$5.00	$8.00	$11.00	$14.00	$16.00
c. Electric	$4.00	$5.00	$7.00	$10.00	$12.00	$14.00
Other Electric & Cooling						
Other Electric (Lights & Appliances)	$16.00	$19.00	$27.00	$35.00	$42.00	$50.00
Air Conditioning	$2.00	$2.00	$3.00	$4.00	$5.00	$6.00
Water Heating						
a. Natural Gas	$3.00	$3.00	$5.00	$7.00	$8.00	$10.00
b. Bottle Gas/Propane	$13.00	$14.00	$21.00	$27.00	$35.00	$42.00
c. Electric	$12.00	$14.00	$18.00	$22.00	$26.00	$30.00
d. Oil / Other						
Water, Sewer, Trash Collection						
Water	$22.00	$22.00	$27.00	$32.00	$36.00	$41.00
Sewer	$37.00	$38.00	$52.00	$66.00	$80.00	$94.00
Trash Collection	$14.00	$14.00	$14.00	$14.00	$14.00	$14.00
Tenant-supplied Appliances						
Range / Microwave Tenant-supplied	$11.00	$11.00	$11.00	$11.00	$11.00	$11.00
Refrigerator Tenant-supplied	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00
Other--specify: Monthly Charges						
Electric Charge $14.70	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00
Gas Charge $10.33	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00

Actual Family Allowances
To be used by the family to compute allowance. *Complete below for the actual unit rented.*

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service	per month cost
Heating	$
Cooking	$
Other Electric	$
Air Conditioning	$
Water Heating	$
Water	$
Sewer	$
Trash Collection	$
Range / Microwave	$
Refrigerator	$
Other	$
Other	$
Total	$

Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Locality: **New London Housing Authority, WI**		Date (mm/dd/yyyy): Unit Type: **Single-Family (Detached House)**				
Utility or Service:	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
	Monthly Dollar Allowances					
Heating						
a. Natural Gas	$18.00	$22.00	$26.00	$29.00	$33.00	$37.00
b. Bottle Gas/Propane	$77.00	$91.00	$107.00	$122.00	$138.00	$154.00
c. Electric	$56.00	$65.00	$77.00	$88.00	$100.00	$111.00
d. Electric Heat Pump	$29.00	$34.00	$41.00	$46.00	$51.00	$56.00
e. Oil / Other						
Cooking						
a. Natural Gas	$1.00	$1.00	$2.00	$3.00	$3.00	$4.00
b. Bottle Gas/Propane	$5.00	$5.00	$8.00	$11.00	$14.00	$16.00
c. Electric	$4.00	$5.00	$7.00	$10.00	$12.00	$14.00
Other Electric & Cooling						
Other Electric (Lights & Appliances)	$24.00	$29.00	$40.00	$51.00	$62.00	$73.00
Air Conditioning	$1.00	$2.00	$4.00	$6.00	$8.00	$10.00
Water Heating						
a. Natural Gas	$4.00	$5.00	$6.00	$8.00	$10.00	$13.00
b. Bottle Gas/Propane	$16.00	$19.00	$26.00	$35.00	$43.00	$53.00
c. Electric	$15.00	$18.00	$23.00	$28.00	$32.00	$37.00
d. Oil / Other						
Water, Sewer, Trash Collection						
Water	$22.00	$22.00	$27.00	$32.00	$36.00	$41.00
Sewer	$37.00	$38.00	$52.00	$66.00	$80.00	$94.00
Trash Collection	$14.00	$14.00	$14.00	$14.00	$14.00	$14.00
Tenant-supplied Appliances						
Range / Microwave Tenant-supplied	$11.00	$11.00	$11.00	$11.00	$11.00	$11.00
Refrigerator Tenant-supplied	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00
Other–specify: Monthly Charges						
Electric Charge $14.70	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00
Gas Charge $10.33	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00

Actual Family Allowances
To be used by the family to compute allowance. *Complete below for the actual unit rented.*

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service	per month cost
Heating	$
Cooking	$
Other Electric	$
Air Conditioning	$
Water Heating	$
Water	$
Sewer	$
Trash Collection	$
Range / Microwave	$
Refrigerator	$
Other	$
Other	$
Total	$

Comparison of Previous and Current Utility Rates

Section 8 HCV Program

NEW LONDON HOUSING AUTHORITY, WI - DRAFT

Note: Rates in bold text indicate changes and gray print indicates removal.

(We use the absolute value of the changes which gives us the percentage of change. This is the best way to determine a 10% change in utility rates and charges.)

ELECTRIC — UPDATE 2018

New London Utilities		Rates		Difference	
Description	Measure	7/2017	9/2018	Amount	Percent
Customer Charge	per month	$14.00	$14.00	$0.00	0%
Total Energy Charges	per kwh	0.1010	**0.1017**	0.00	1%
			Total % of Change		1%
State Sales Tax	% of total	5%	5%	0.00	0%

NATURAL GAS

WE Energies		Rates		Difference	
Description	Measure	7/2017	9/2018	Amount	Percent
Facilities Charge ($0.33 per day)	per month	$10.23	$10.23	$0.00	0%
Total Energy Charges	per ccf	0.4417	**0.4146**	-0.03	-6%
			Total % of Change		6%
State Revenue Tax	% of total	0.97%	0.97%	0.00	0%

BOTTLE GAS/PROPANE

Ferrellgas		Rates		Difference	
Description	Measure	7/2017	9/2018	Amount	Percent
Fuel Rate	per gallon	$1.40	**$1.60**	$0.20	14%

WATER, SEWER & TRASH COLLECTION

New London Utilities		Rates		Difference	
Description - Water	Measure	7/2017	9/2018	Amount	Percent
Water Fixed Charge	per month	$10.93	$10.93	$0.00	0%
Water Rate	per 1000 gals	$3.08	$3.08	$0.00	0%
			Total % of Change		0%
Description - Sewer	Measure	7/2017	9/2018	Amount	Percent
Sewer Fixed Charge	per month	$2.30	**$3.00**	$0.70	30%
Sewer Rate	per 1000 gals	$7.19	**$9.34**	$2.15	30%
			Total % of Change		60%

Graichen Sanitation		Rates		Difference	
Description - Trash Collection	Measure	7/2017	9/2018	Amount	Percent
Trash Collection Charge ($42 qtrly)	per month		**$14.00**	$14.00	**Added**

Trash Collection is no longer billed through property taxes.

RESIDENTLIFE UTILITY ALLOWANCES
Technical Assistance Order Form/Agreement

Date: 7/31/2018

Agency Name: New London Housing Authority

Name of Contact Persons: Jeannette Zielinski — Laura Marker, Executive Director

Title of Contact Persons: Administrative Coordinator — lmarker@nlha.org

Street Address: 505 Division Street

City, State, Zip: New London, WI 54961 — **Time Frame:**

Telephone #: 902-982-8509 Fax #: 920-982-8613 — estimated 60-90 days

Email: jzielinski@nlha.org — (as determined by Contractor)

Description of Requested Technical Assistance:

Pursuant to HUD regulations and HUD guidelines prepare an **Annual Update of the Section 8 HCV Utility Allowances** with current rates and charges. This study includes:

97 Section 8 Housing Choice Vouchers | 2 Structure Types | 2 form HUD-52667

# of Utility Providers: **[Multi-Family (Apartment) and Single-Family (Detached House)]**

1 Electric | 1 Natural Gas | NA Bottle Gas | NA Fuel Oil

1 Water | 1 Sewer | 1 Trash Collection

TASK Plan: A Comparison of 2017 and 2018 utility rates and charges will be conducted first,

12 Estimated Hours | $1,037.00 Estimated Price for Comparison

Then if there is a 10% difference in utility rates, ResidentLife will update current allowances:

13 Additional hours | $2,012.00 Estimated Total Price (which includes the Comparison)

Estimated Price includes electronic copy of UA schedules and complete report. One hard copy of report costs $30.00. Estimated time frame is perpetual (as determined by Contractor) and estimated hours for completion of study is dependant upon timely receipt of necessary data and utility providers cooperation with rate information. The estimated price is our minimum price. *If additional work is requested, see Billing Rates, Fees & Terms below*

Billing Rates, Fees and Terms:

Due to the complex nature of Technical Assistance, the above estimated price is in fact an estimate. The actual billing may differ. For additional work to this agreement, an hourly charge of $75 /hr for Data Technician and $122 /hr for Technical Associates will be assessed. Shipping, packaging, and material costs are not applicable or included in the above estimated price since the report is emailed. Should the Agency provide incorrect or outdated information, an additional charge will apply on an hourly basis consistent with the amount of time required to correct inaccuracies resulting from misinformation. The Contractor and the agency will discuss additional needs and come to agreement prior to additional work being conducted. Travel is not anticipated, but if requested or required, travel costs and labor hours will be added to the above price. **Consortium Partner Price: $1,589.00 (a $423 savings) Call for more information.**

The Nelrod Company reserves all rights to copyrighted materials (formats, systems, and reports)

As the official authorized to place this order, I accept the above hourly rates, fees, and terms. Additionally, upon executed copy of this agreement, I consent to receive technical responses, updated information, announcements & advertisements of interest by The Nelrod Company via fax, e-mail, and mail. I understand that the above information will not be shared with other organizations.

Agency Authorized Signature/Executive Director — Title: Executive Director — Date: 9/4/18

Laura Marker

PLEASE PRINT NAME — Purchase Order #, If Applicable:

Email to cheryl@nelrod.com or FAX to: 817-922-8885/817-922-9100 or Call: 817-922-9000 x 139

Acceptance:

Jacob Rodriguez, Vice President and CFO — Date

Contractor: The Nelrod Company- 3301 West Freeway, 2nd Fl - Fort Worth, TX 76107

For Office Use Only: **Utility Allowances**

Desc: S8 Update 2018

Job #

Director: Cheryl Lord

NLHA New London Housing Authority
505 Division St., New London, WI 54961 Phone: (920) 982-8509 Fax: (920) 982-8613

RESOLUTION 86 - 10312018

2019 – Fair Market Rent

Approved by the New London Housing Authority Board of Commissioners at the Monthly Meeting held on Wednesday, October 31, 2018

Arien Herminath
Board Chair

Laura Marker
Executive Director

INCOME LIMITS - 2018

Updated: April 5, 2018

ELIGIBILITY OF INITIAL APPLICANTS:

OUTAGAMIE COUNTY

# of Persons	(Voucher) Extremely Low (30%)	(Voucher) Very Low (50%)	(Public) Low (80%)
1	$16,350	$27,300	$43,650
2	$18,700	$31,200	$49,850
3	$21,050	$35,100	$56,100
4	$25,100	$38,950	$62,300
5	$29,420	$42,100	$67,300
6	$33,740	$45,200	$72,300
7	$38,060	$48,300	$77,300
8	$42,380	$51,450	$82,250

WAUPACA COUNTY

# of Persons	(Voucher) Extremely Low (30%)	(Voucher) Very Low (50%)	(Public) Low (80%)
1	$14,250	$23,750	$38,000
2	$16,460	$27,150	$43,400
3	$20,780	$30,550	$48,850
4	$25,100	$33,900	$54,250
5	$29,420	$36,650	$58,600
6	$33,740	$39,350	$62,950
7	$38,060	$42,050	$67,300
8	$42,380	$44,750	$71,650

FAIR MARKET RENT-2019

Updated: September 2018

OUTAGAMIE COUNTY

100%	0 BR	1 BR	2 BR	3 BR	4 BR
	$566	$598	$774	$1,104	$1,107
	$566	$598	$774	$1,104	$1,107

WAUPACA COUNTY

110%	0 BR	1 BR	2 BR	3 BR	4 BR
	$495	$569	$703	$988	$989
	$545	$626	$773	$1,087	$1,088

New London Housing Authority
505 Division St., New London, WI 54961 Phone: (920) 982-8509 Fax: (920) 982-8613

RESOLUTION 86 - 10312018

Generator Disconnect Replacement

Capital Funds

Approved by the New London Housing Authority Board of Commissioners at the Monthly Meeting held on Wednesday, October 31, 2018

Arien Herminath
Board Chair

Laura Marker
Executive Director

Our energy working for you.™

Power Generation

Quotation

Cummins Sales and Service
875 Lawrence Drive
De Pere WI 54115-5070 United States
Direct: (920) 338-5986
June 25, 2018

Project Name: New London Housing Authority ATS Replace 2018

Quotation: 375000000670598

Thank you for your inquiry. We are pleased to quote as follows:

Item	Description	Qty
	Transfer Switch-Electronic Control:260A	
OTEC260	Transfer Switch-Electronic Control,260Amp	1
A028-7	Poles-3	1
A046-7	Listing-UL 1008/CSA Certification	1
A044-7	Frequency-60 Hertz	1
A042-7	System-3 Phase,3 Wire Or 4 Wire	1
R021-7	Voltage-208 Vac	1
B001-7	Cabinet-Type 1	1
K001-7	Battery Charger-2 Amp,12/24 VDC	1
M033-7	Genset Starting Battery-12VDC	1
C027-7	Cover-Switch Control, Security	1
J030-7	Clock-Exercise, External	1
M032-7	Relay-Elevator Signal	1
G009-7	Transfer Switch Warranty - 1 Yr Comprehensive	1
CP01-7	Common Parts Listing	1
SPEC-A	Product Revision - A	1
SUPTRNG05D	Startup and Training, 1/2 day	1

USD

Grand Total **$3,227.40**

Budget Future Replacement Estimate for New 60kW Natural Gas Generator(equipment only): <$26,000.00>

Our energy working for you.™

Power Generation

Cummins Sales and Service
875 Lawrence Drive
De Pere WI 54115-5070 United States
Direct: (920) 338-5986

Standard Exclusions

Removal of Existing
Mounting of new ATS
All wiring disconnects and reconnects
Rental generator, if required.

of the express manufacturer's warranty is available upon request. Cummins' obligations under this warranty are limited to repair or replacement, at Cummins' option, of any defective component.

WARRANTY PROCEDURE. Prior to the expiration of the applicable warranty, Customer must give notice of a warrantable failure to Cummins and deliver the defective Equipment to a Cummins location or other location authorized and designated by Cummins to make the repairs during regular business hours. Cummins shall not be liable for towing charges, maintenance items such as oil filters, belts, hoses, etc., communication expenses, meals, lodging, and incidental expenses incurred by Customer or employees of Customer, "downtime" expenses, overtime expenses, cargo damages and any business costs and losses of revenue resulting from a warrantable failure.

LIMITATIONS ON WARRANTIES

Cummins expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability and warranty for fitness of a particular purpose, to the extent permitted by law. The warranties set forth herein are the sole warranties made by Cummins. Some states do not allow limitation on warranties, so these limitations may not apply to you. The limited warranty does not cover Equipment failures resulting from: (a) inappropriate use relative to designated power rating; (b) inappropriate use relative to application guidelines; (c) inappropriate use of an EPA-SE application generator set relative to EPA's standards; (d) normal wear and tear; (e) improper and/or unauthorized installation; (f) negligence, accidents, or misuse; (g) lack of maintenance or unauthorized or improper repair; (h) noncompliance with any Cummins published guideline or policy; (i) use of improper or contaminated fuels, coolants, or lubricants; (j) improper storage before and after commissioning; (k) owner's delay in making Equipment available after notification of potential Equipment problem; (l) replacement parts and accessories not authorized by Cummins; (m) use of battle short mode; (n) owner or operator abuse or neglect such as: operation without adequate coolant, fuel, or lubricants; over fueling; over speeding; lack of maintenance to lubricating, fueling, cooling, or air intake systems; late servicing and maintenance; improper storage, starting, warm-up, running, or shutdown practices, or for progressive damage resulting from a defective shutdown or warning device; or (o) damage to parts, fixtures, housings, attachments and accessory items that are not part of the generating set.

INDEMNITY. Each party shall indemnify and hold harmless the other party, its affiliates, subsidiaries, officers, directors, agents and employees from and against any and all third party losses, costs, liabilities, damages and expense, including reasonable attorney and expert fees (collectively, "Losses"), subject to the Limitation of Remedies set forth below, attributable to bodily injury or property damage to the extent it is conclusively determined that such Losses were directly caused by the gross negligence or willful misconduct of such party. The party seeking indemnification shall give written notice to the other party promptly upon learning of the events giving rise to such claim; provided, however, that failure to provide such notice promptly shall only relieve an indemnifying party of its obligations hereunder to the extent it is prejudiced by such delay. The indemnifying party shall select counsel to control and manage the defense of a claim and the settlement thereof and shall keep the indemnified party apprised of all material developments with respect to such claim. The indemnified party may, at its expense, select additional co-counsel. The indemnifying party shall have no obligation to indemnify or hold harmless the indemnified party for any Losses conclusively determined to be caused by the negligence or willful misconduct of the indemnified party.

LIMITATIONS ON REMEDIES

THE MAXIMUM LIABILITY, IF ANY, OF CUMMINS FOR ANY DAMAGES, INCLUDING WITHOUT LIMITATION, AGREEMENT DAMAGES AND DAMAGES FOR PROPERTY, WHETHER ARISING FROM CUMMINS' BREACH OF AGREEMENT, BREACH OF WARRANTY, NEGLIGENCE, STRICT LIABILITY, OR OTHER TORT, IS LIMITED TO AN AMOUNT NOT TO EXCEED THE PRICE OF THE EQUIPMENT PAID BY CUSTOMER UNDER THIS AGREEMENT WHICH SHALL BE THE SOLE REMEDY UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS BE LIABLE FOR INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, PROPERTY DAMAGE, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, DAMAGE TO GOODWILL) HOWSOEVER CAUSED ARISING FROM THIS AGREEMENT OR THE BREACH OF THIS AGREEMENT, WHETHER IN INDEMNITY, TORT, CONTRACT, OR OTHERWISE. NOTHING IN THIS AGREEMENT EXCLUDES OR LIMITS LIABILITY FOR DEATH OR PERSONAL INJURY CAUSED BY CUMMINS' GROSS NEGLIGENCE OR WILLFUL MISCONDUCT. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED UNDER THIS ENTIRE AGREEMENT.

FORCE MAJEURE. Cummins is not responsible for the occurrence of any unforeseen event, circumstance, or condition beyond its reasonable control including, but not limited to, acts of God, actions by any government authority, civil strife, fires, floods, windstorms, explosions, riots, natural disasters, embargos, wars, strikes or other labor disturbances, civil commotion, terrorism, sabotage, late delivery by Cummins' suppliers, fuel or other energy shortages, or an inability to obtain necessary labor, materials, supplies, equipment or manufacturing facilities. If any such cause results in delayed performance, the date of performance shall be extended for a period equal to time lost and shall be Customer's exclusive remedy.

DEFAULT; REMEDIES. Customer shall be in breach and default if: (a) any of the payments or amounts due under this Agreement are not paid; (b) Customer fails to comply, perform, or makes any misrepresentation relating to any of the Customer's obligations or covenants under this Agreement; or (c) prior to full payment of the balance due, Customer ceases to do business, becomes insolvent, makes an assignment for the benefit of its creditors, appoints a receiver, commences an action for dissolution or liquidation, or becomes subject to bankruptcy proceedings, or the Equipment is attached, levied upon, seized under legal process, is subjected to a lien or encumbrance, or transferred by operation of law or otherwise to anyone other than Cummins.

Upon the occurrence of any event of Customer's default, Cummins, at its sole option and without notice, shall have the right to exercise concurrently or separately any one or all of the following remedies, which shall be cumulative and not alternative: (a) to declare all sums due, and to become due, under this Agreement immediately due and payable; (b) to commence legal proceedings, including collection actions and specific performance proceedings, to enforce performance by Customer of any and all provisions of this Agreement, and to be awarded damages or injunctive relief for the Customer's breach; (c) to require the Customer to deliver the Equipment to Cummins' branch specified on the face of this Agreement; (d) to exercise one or more of the rights and remedies available to a secured party under the Uniform Commercial Code, whether or not this Agreement is subject thereto; and (e) to enter, without notice or liability or legal process, onto any premises where the Equipment may be located, using force permitted by law, and there to disconnect, remove and repossess the Equipment, the Customer having waived further right to possession after default. A waiver of any event of default by Cummins shall not be a waiver as to any other or subsequent default.

CUSTOMER REPRESENTATIONS; RELIANCE. Customer is responsible for obtaining, at its cost, permits, import licenses, and other consents in relation to the Equipment, and if requested by Cummins, Customer shall make these permits, licenses, and consents available to Cummins prior to shipment. Customer represents that it is familiar with the Equipment and understands operating instructions and agrees to perform routine maintenance services. Until the balance is paid in full, Customer shall care for the Equipment properly, maintain it in good operating condition, repair and appearance; and Customer shall use it safely and within its rated capacity and only for purpose it was designed. Even if Customer receives technical information, drawings, or advice, Customer has sole responsibility for intended use, for installation and design and performance where it is part of a power, propulsion, or other system. Limitation of warranties and remedies and all disclaimers apply to all such technical information, drawings, or advice. Customer acknowledges and agrees by accepting delivery of the Equipment that the Equipment purchased is of the size, design, capacity and manufacture selected by the Customer, and that Customer has relied solely on its own judgment in selecting the Equipment.

CONFIDENTIALITY. Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

GOVERNING LAW. This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the courts of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

INSURANCE. During the period in which any services are to be performed, Cummins shall maintain in full force and effect the following insurance coverages set forth below, at its sole cost and expense:

Commercial General Liability. Commercial General Liability Insurance of not less than $2,000,000 per occurrence and $2,000,000 annual aggregate limit.

Automobile Liability. Business Auto Coverage with limits of $1,000,000 each accident for bodily injury and property damage combined single limit per occurrence, extending to all owned, hired, and non-owned vehicles.

Worker's Compensation. Workers' compensation, occupational diseases, and disability benefits required by statute.

Employer's Liability. Employer's Liability with limits of at least $1,000,000 per accident per employee, $1,000,000 per disease per employee, and $1,000,000 per disease policy limit.

Umbrella Liability. Such insurance shall follow form on concurrent terms with and provide coverage with limits of not less than $1,000,000 per occurrence and $2,000,000 in the aggregate.

Upon Customer's request, Cummins will provide to Customer a Certificate of Insurance evidencing Cummins' relevant insurance coverage.

ASSIGNMENT. This Agreement shall be binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

Intellectual Property. Any intellectual property rights created by Cummins in the course of the performance of this Agreement or otherwise shall remain Cummins' property. Nothing in this Agreement

Laura Marker

From: HUD-eLOCCS@hud.gov
Sent: Friday, September 28, 2018 6:12 AM
To: lmarker@nlha.org
Cc: lmarker@nlha.org; amieanderson@centurylink.net
Subject: Portfolio Action Summary (WI048)

Source: HUD-eLOCCS
Report: Portfolio Action Summary
Grantee: NEW LONDON HA

Dear PHA,

The following actions were recently applied to your portfolio by LOCCS and/or HUD staff.

Please note the addressee list on this email is maintained in eLOCCS by your organization.

The addressee list can be changed via the Maintain Email Addresses/Maintain Email Assignme options on any Program Area menu page. If an eLOCCS user doesn't see those options, have their Secure Systems Coordinator add the ADM LOCCS Role to their ID.

Pgm Area	Grant No.	Date	Amount	Action
CFP	WI39P048501-18	09-28-2018	+1,142.00	Funding Change

Apartment Status Report
Franklin Park Apartments
As of :10/31/2018

98%

VACANTS

APT #	BDRMS BA	ADA unit	RENT	MOVE IN DATE	FINAL INSPEC.	FUTURE RESIDENT	EARNEST DEPOSIT	DEPOSIT DATE
303	1			11/01		Patricia		
Total Vacants			**1**	**Total # of Vacants**				

NOTICES

APT #	BDRMS BA	ADA unit	ASKING RENT	CURRENT RESIDENT	M/O DATE	FUTURE	M/I DATE
508	1			mo	11/10		
Total Notices			**1**	**Total # of Notices**			

Voucher Management System Data
09/01/18 9/30/18

Units leased as of the 1st of the month	59	
Units leased as of the last day of the month	59	2- new admission
Vouchers issued but not leased up yet	0	
HAP expenses after the 1st of the month (pro-rated)	0	0 EOP

HAP Paid	$16,418.00		
Additional H Hap Paid		$333.00	portation A
portability bill back	included in total	$274.00	portation A
Total Hap Paid	$16,418.00		
utility reimbursement	included in total	$2.00	
total	$16,418.00		

HAP Recov	56.72 NLHA	$	28.36	HUD	$28.36

in	48
out	11

0- port out absorbed 2-port billed 0- voucher change of unit 0 on hold

0- on hold searching 0- on hold portation 4- new searching

dmin 30.64
dmin 30.89