

## **New London Library and Museum**

### **Board of Director's regular meeting – November, 19, 2007**

The regular meeting was called to order by President Sue Krejcarek at 5:00 p.m. Present; Ken Renning, Mary Toby, Ron Steinhorst, Judy McDaniel, Library Director Ann Hunt. Excused; Chris Bermann, Angie Seidl.

Motion by McDaniel/Steinhorst to approve the minutes of October 15, 2007 was made. Motion carried.

Motion by Steinhorst/McDaniel to approve the Library bills in the amount of \$4,786.52 and for the Museum in the amount of \$743.14, was made. Motion carried. Noted is income for the Library for the month of \$2,096.54 and for the Museum, \$284.81.

### **Museum Director's Report**

Attendance for the month of October was 447 visitors, Volunteer Hrs. 29.75.

Angie Seidl reported that the Chicago Bus trip scheduled for Saturday, December 1 is completely booked.

It was noted that Alice and museum volunteer Marie Scherer will be presenting Junior Curators at MPB on November 20.

“Veterans Remembered” featured in the New London Museum exhibit will close on Friday, November 30<sup>th</sup>. The next exhibit will feature local photographer, Gale Wandke with several of his pieces on display from December 18 through May 3.

For the third year in a row, the museum will also have on display the Veterans Holiday Trees for the month of December.

Museum personnel spoke to the Rotarians on Monday, October 22. Their presentation featured a discussion of Local History. On Monday, November 5<sup>th</sup> Angie visited Emmanuel Lutheran Church to share information on the museum and the City's History.

The first meeting of the Friends of the New London Public Museum is scheduled for Thursday, January 10, 2008 at 6 p.m.

Child Development Days will be taking place on November 28<sup>th</sup> and 29<sup>th</sup>. The Museum will be represented with an informational poster displaying what exhibits and programs are available at the Museum

### **Library Director's Report**

The Board was informed of the hiring of Jodi Leslie as the new Children's Librarian. Her first day was October 29.

The teen early release program sponsored at the Library has had various numbers of students in attendance. It is possible that more advertisement of the program is necessary and will be the effort put forward in the future in an effort to get more students involved.

On Thursday, November 15 the Library will be having a pirate party as their after school activity for the elementary aged group.

The Board was informed that Janet, Brenda and Debbie are participating in “Project Play” which is a free, online, self-discovery program that encourages the exploration of Web 2.0 tools and new technologies.

Ann shared with the Board that she has been attending a Webmeister workshop at OWLS. This new program featured strategies to include student book reviews to be shared on the library Web Site. Ann also attended a workshop on Creating a Positive Workplace. Library staff will also be participating in a workshop on managing security in the Library. Participants will learn; how to recognize and react to emotional behavior, communication techniques for talking with disruptive patrons, and learning how to handle problem situations with confidence and authority.

#### Discussion/Action

A motion by Renning/Steinhorst approved the Days Closed calendar for the 2008 Library year. The days the Library will be closed included: January 1, New Year’s Day; March 23, Easter; May 26, Memorial Day; July 4, Fourth of July; September 1, Labor Day; November 27, Thanksgiving; December 24,25, Christmas Eve and Christmas Day; December 31, New Year’s Eve Day. Motion carried.

A motion by Steinhorst/McDaniel to cancel the December Board meeting was approved. Board members will be receiving their packets as usual and are asked to come to the Library on the third Monday of the month to sign a document approving the bills for the month.

A motion by Steinhorst/Toby approving the Owls Membership agreement was made. Motion carried.

Discussion of the presentation made recently to the City Council regarding the Library Boards’ suggested site for the New Library was held. Board President, Sue Krejcarek, it was noted did an excellent job sharing with members of the Council the plan as prepared by the Library Board. The Board agreed that the effort will be repeated periodically that the site as recommended might gain the Council’s approval.

It was also noted during this discussion that the Mayor had not to this point in time identified a replacement for the member of the council who will serve on the Library/Museum Board.

A motion by Steinhorst/McDaniel was made to go into closed session per 19.85(1)(c), Wis. Stats. To consider employment, promotion, compensation, or performance evaluation of the Museum Director. A roll call vote approved the motion.

A motion by McDaniel/Steinhorst to return to open session was made. Motion carried.

A Motion was made by Steinhorst/McDaniel to recommend to the City Council that an adjusted salary for the year 2008, of \$37,000, be approved for Angie Seidl, Museum Curator. Motion Carried.

A motion by Renning/Toby to adjourn the meeting at 5:58 p.m. was made. The motion was carried.

Respectfully submitted – Ken Renning, Acting Secretary