

PLEASE NOTE: This meeting will be held in person and online. The public can come in person or watch/listen to this meeting online in one of 3 ways:

1) Go to the city's You Tube channel, "<https://www.youtube.com/NewLondonAccess>" and click on the "live" feed video link to watch the meeting. **-OR-**

2) You can watch the meeting via the zoom app. Go to the following link to download and watch via the zoom app: <https://us02web.zoom.us/j/81192609389?pwd=SnZWL3N4VFJSb3didTEsUUt1S2dPUT09>

You will be asked to download and install the zoom app on your computer or phone and provide your name and email address. **-OR-**

3) You can listen to the meeting over the phone by calling one of the following numbers:

1-929-205-6099 1-301-715-8592 1-253-215-8782 1-346-248-7799 1-699-900-6833 1-312-626-6799

You will be asked to enter in a meeting ID of: 811 9260 9389, then push #

You may be asked for a participate ID, do not put in a number, just hit #

You will be asked to enter in a password of 534652, then #

AGENDA

MEETING NOTICE

PARKS & RECREATION COMMITTEE

Tuesday, August 4th, 2020

4:45 p.m.

Council Chamber, New London Municipal Building

Meeting Documents

1. Call meeting to order, Adopt Agenda
2. Public Input
3. Discussion and approval of equipment purchases for New London Access
4. Review of boat launch fees at Riverside Park
5. Discussion of kayaking opportunities in New London
6. Director's Report
 - a. CORP Public Survey
 - b. Memorial Tree for Kent Hager
7. Chairman's Report
8. Committee Member's Report
9. Next Month Agenda Items
10. Adjournment

**Robert Besaw, Chairman
New London Parks & Recreation Committee**

Agenda items are listed so as to accurately describe the actions or issue being considered instead of simply the document listing title or the parties to a contract. This is done as such titles or a list of parties to a contract conveys insufficient information to the public on whether a topic or project they are interested in is being considered. It is the policy of the City of New London to comply in good faith with all applicable regulations, guidelines, etc. put forth in the American with Disabilities Act (ADA). To that end, it is the City's intent to provide equal opportunity for everyone to participate in all programs and/or services offered, to attend every public meeting scheduled, and to utilize all public facilities available. Any person(s) in need of an alternative format (i.e. larger print, audio tapes, Braille, readers, interpreters, amplifiers, transcript) regarding information disseminated by the City of New London should notify the City 48 hours prior to a meeting, etc., or allow 48 hours after a request for a copy of brochures, notices, etc. for delivery of that alternative format. Contact ADA Co-Coordinator Paul Hanlon or Chad Hoerth by telephone through: (Relay Wisconsin) – or 920/982-8500 and in person/letter at 215 N. Shawano Street, New London, WI 54961.



Parks & Recreation Office
215 N. Shawano Street
New London, WI 54961
920.982.8521
Fax: 920.982.8665

Aquatic & Fitness Center
815 W. Washington Street
New London, WI 54961
920.9828524

Senior Center & Transit
600 W. Washington Street
New London, WI 54961
Center: 920.982.8522
Transit: 920.982.8523

New London Access
215 N. Shawano Street
New London, WI 54961
920.982.8537

Building & Grounds/
Park Shop
915 W. Wolf River Ave
New London, WI 54961
920.982.8510

DEPARTMENT OF PARKS & RECREATION

CITY OF NEW LONDON

Memorandum

TO: New London Park & Recreation Committee
FROM: Chad Hoerth, Director of Public Services
RE: August 7th Park and Rec Committee Meeting
DATE: July 2nd, 2020

Discussion and approval of equipment purchases for New London Access- as we discussed at the last committee meeting, we are planning on some substantial equipment upgrades for our video and cable service. Most of our current equipment is past its useful life and we're in a great position now to take advantage of these upgrades. Enclosed in your packet is a list of equipment upgrades we're proposing to finance out of the cable fund. Consider this "phase 1" upgrade as we're still investigating other needs. In this round we're primarily focusing on video capturing and video editing equipment. This includes new cameras, lighting, a drone, a new video editing computer and some other accessory pieces. Please see the attached equipment list and cost estimates.

Review of boat launch fees at Riverside Park- Chairman Besaw asked to have a general discussion about our boat launch fees and to discuss what the fee is applicable for. Some questions have come up regarding launching fishing rafts and non-motorized boats (canoes and kayaks).

Discussion of kayaking opportunities in New London- Mayor Herter would like to lead a discussion on kayaking opportunities and promoting those opportunities in New London.



Director's Report

1. Years of Service Report:
 - Luke Hammons (Street/Park Superintendent) completed 5 years of service on July 28th
2. Department Usage & Financial Statistics –Reports will be emailed before the meeting.
3. Upcoming/Past Events –
 - None to report
4. Updates on Projects/Notable Information:
 - East Central Wisconsin Regional Planning Commission is working on our Comprehensive Outdoor Recreational Plan. Currently we've got a survey online trying to capture public input. Take a second and fill out the survey and forward it on to others: <https://www.getfeedback.com/r/dlNTeWwK/d9ed77d6-4bef-4d85-a000-17bd553c0d26>
 - We recently have planted a tree with a plaque in Pfeifer Park in memory of Kent Hager.
 - The new St. John's Park Shelter is up, check it out!
 - The fencing contractor has completed the fence replacement at Memorial Park. We still need to work on bleacher repairs.
 - Update on Boat Launch Ticket Machines- I'm working with the company on setting up our new ticket machines. Just so everyone is aware, I ordered one with a shorter pedestal base as that base is considered ADA compliant, which will require people to bend over a bit to use the unit. The second pedestal will be of a normal height. We should expect the machines in about a month.
 - Update on Stilen Shelter- I believe I've reported on this a few months ago, but wanted to let everyone know the status of this project. I've been working with the family and trying to encourage them to find a contractor to install the shelter at their cost as it would be part of the overall donation. The family has struggled finding a contractor to donate their time to complete this work (as contractors are very busy). It's been two years now that we've stored the shelter kit for the family. Since they haven't had success in finding a contractor at this point, I told the family that we would try to fit the installation of the shelter within our staff's work schedule sometime this fall. The crew will work on drilling the holes for the footings in the next few weeks just to get that out of the way then put together the shelter as time allows.

- The PD HVAC upgrade project was put on hold due to the COVID-19 situation and the Safer at Home order. However we are going to move forward with the project now with safety precautions so the contractors (hopefully) don't transmit any illnesses to our officers. Start date right now is tentative for August 18th.

Lights

-4 dimmable bi-colored light panels
-3 multi wash lights **\$764.95**

Cameras

-2 Canon DSLR Cameras
-2 Canon Video Camera
-Lenses, adapters, batteries, bags, SD Cards **\$10,460.44**

Drone

-1 DJI Mavic Pro
-Case, polarizer kit, batteries, ND filters **\$2,502.62**

Video editing PC

-PC/ Monitors/ Speakers/ Software **\$6667.87**

Other

Microphones, green screen, reflectors, light filters, teleprompter, surge protectors **\$2855.80**

Total: \$23,251.68

Future phases

-Go Pro camera with water proof case: **\$378.00**

-Council Room upgrades

-Tables

-Audio System

-Cameras

-TV's

-Broadcast servers

Price: TBD (meeting with Camera Corner 7/28/20)