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1) Go to the city's You Tube channel, "<https://www.youtube.com/NewLondonAccess>" and click on the "live" feed video link to watch the meeting. **-OR-**

2) You can watch the meeting via the zoom app. Go to the following link to download and watch via the zoom app: <https://us02web.zoom.us/j/81459363706?pwd=aWowMVZMRTNReG0yRzFKZyt0MTNqZz09> You will be asked to download and install the zoom app on your computer or phone and provide your name and email address. **-OR-**

3) You can listen to the meeting over the phone by calling one of the following numbers:

1-929-205-6099, 1-301-715-8592, 1-253-215-8782, 1-346-248-7799, 1-699-900-6833, 1-312-626-6799

You will be asked to enter in a meeting ID of: 814 5936 3706, then push #

You may be asked for a participate ID, do not put in a number, just hit #

You will be asked to enter in a password of 603639, then #

## **AGENDA**

Unless specifically noticed otherwise, this meeting and all other meetings of this body are open to the public. Proper notice has been posted and given to the media in accordance with Wisconsin Statutes so that citizens may be aware of the time, place and purpose of the meeting.

### **MEETING NOTICE**

## **BOARD OF PUBLIC WORKS**

**Monday, August 31<sup>st</sup>, 2020**

**4:30 p.m.**

Meeting Documents

**Council Chamber, New London Municipal Building**

1. Call meeting to order, Adopt Agenda
2. Public Input
3. Wastewater Treatment Plant Updates
4. Discussion and possible action on an ordinance designating ATV/UTV routes
5. Review list of potential street projects for an upcoming CDBG application
6. Consider an agreement from McMahon and Associates for design work of Werner Allen Blvd and Shawano Street
7. Review of Draft 2021 Department Budget
8. Director's Report
9. Next Month Agenda Items
10. Adjournment

**Mike Barrington, Chairman  
Board of Public Works**

*Agenda items are listed so as to accurately describe the actions or issue being considered instead of simply the document listing title or the parties to a contract. This is done as such titles or a list of parties to a contract conveys insufficient information to the public on whether a topic or project they are interested in is being considered. It is the policy of the City of New London to comply in good faith with all applicable regulations, guidelines, etc. put forth in the American with Disabilities Act (ADA). To that end, it is the City's intent to provide equal opportunity for everyone to participate in all programs and/or services offered, to attend every public meeting scheduled, and to utilize all public facilities available. Any person(s) in need of an alternative format (i.e. larger print, audio tapes, Braille, readers, interpreters, amplifiers, transcript) regarding information disseminated by the City of New London should notify the City 48 hours prior to a meeting, etc., or allow 48 hours after a request for a copy of brochures, notices, etc. for delivery of that alternative format. Contact ADA Coordinator Chad Hoerth by telephone through: (Relay Wisconsin) – or 920/982-8500 and in person/letter at 215 N. Shawano Street, New London, WI 54961.*

# Memorandum

**To:** Board of Public Works  
**From:** Chad Hoerth, Director of Public Services  
**Date:** August 25<sup>th</sup>, 2020  
**Re:** August 31<sup>st</sup>, 2020 Board of Public Works Meeting

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Wastewater Treatment Plant Updates Ben's reports are provided in your packet.

Discussion and possible action on an ordinance designating ATV/UTV routes- Included in your packet is a copy of the latest draft ordinance for designating ATV/UTV routes in the city. This copy has been reviewed and approved by Attorney Luaders. If approved, it would be our recommendation to take it to council for the September and October council meetings, then allow staff to order and install the necessary signage for legal designation of routes. Based on that timeline, I would not anticipate that signs would be in place much before December 15<sup>th</sup>, so the routes would most likely open for the first time on April 1<sup>st</sup>, 2021.

Review list of potential street projects for an upcoming CDBG application- If you've attended or reviewed the minutes from the recent Finance & Personal Committee meetings, the city has an opportunity to collect CDBG funding through Waupaca County (the revolving loan closeout program). The money can only be used for specific things, one of which is for low to moderate income areas. One project we're investigating to use this funding on is to perform street improvements in the 5<sup>th</sup> ward. We're submitting to the state some information on the following streets in the attachment to confirm that they would qualify for the funding. I don't anticipate the CDBG funding to be enough to pay for all of these streets, but I'd like to see which streets would qualify, then the City can pick which sections we would ultimately improve based on the final funding amounts and project costs.

Consider an agreement from McMahon and Associates for design work of Werner Allen Blvd and Shawano Street- The Capital Projects committee at the August 18<sup>th</sup> meeting reviewed potential projects designated for the next bond. One proposed project was improvements to Werner Allen. You may also recall the city received a LRIP grant for a 1 block section of Shawano Street from Cook St. to Beacon Ave. This needs to be done in 2021 for the LRIP grant. If we're going to target those improvements for 2021 we need to begin survey and design work right away. In your packet is a survey/design agreement for McMahon to start this work so we can be ready to advertise the bid after the first of the year.

Review of Draft 2021 Department Budget- at the meeting I will provide a summary of the Department's 2021 draft budget.

Directors Report:

- Service Anniversary Report:
  - Michelle Lambrecht completed 3 years of service on August 14<sup>th</sup>
- Parker Excavation is looking at replacing the Beacon Ave. outfall sometime after August 31<sup>st</sup> (depending on if the river raises with some anticipated rain this weekend).
- We recently received our “new” (used) bucket truck and after some training, staff will begin using it for tree removal. We have a few trees we need to take down for the Beacon Ave outfall project and 15 damaged trees the FEMA July 20<sup>th</sup> storm.
- Crews are working on fixing several sinkholes on Oshkosh Street. It appears they are caused by failing storm sewer pipes (mostly the pipes from the catch basin inlets to the storm mains).
- I've sent in the agreements to the engineers to begin the survey and design work for the North Water and Pearl Street improvement projects.
- We've had a difficult time getting the structures to finish the Jeanne Street project, it has taken forever for the suppliers to communicate with us and order the structures we need. We're hoping to get the products ASAP so we can finish this project.
- CN and MCC have begun some of the work for the Rail Road Improvement projects on Industrial Loop Road, I've been told excavation begins on Thursday August 27<sup>th</sup>.
- In the past we've had some issues with rain water backing up in a storm sewer main pipe north of Familiar Grounds. Once the river receded, we found that the outfall pipe was plugged. We cleaned it out and hopefully that does the trick.
- Crews also have been working on fixing catch basins and adjusting some manhole rings throughout the city.
- They also continue to work on paint markings.
- Dale Wegner is set to retire on September 11<sup>th</sup>. That will be his 42<sup>nd</sup> anniversary working for the City of New London. He's been an extremely valuable asset to the city and has seen many advancements over the years, including better heavy equipment, a variety of technological upgrades, and a new municipal garage. We thank him for his service and wish “Squirrel” the best on his retirement!

## **August 31<sup>st</sup> 2020 Board of Public Works**

### **Wastewater notes**

On August 3<sup>rd</sup> we were contacted by the City of Omro Wastewater plant to see if we would be able to take their aerobically digested sludge. Their hauler/farmer gave them a two month warning that they were done accepting their sludge at the end of September and now they are scrambling to find a place to take it. Gerid and I requested information and ran some tests on the sludge and it looks like their sludge will be beneficial to us. We contacted them saying we would be able to accept it from them. If they were to use our facility we would receive between 6,000 and 18,000 gallons per week. They have to run this by their Board and I gave them a cost of \$0.02 per gallon that we would charge. This cost would cover the electrical costs for pumping and disposal of the remaining sludge after our digestion process is complete. We would benefit from the methane that the digesters would produce. It sounds like other communities closer to Omro may be interested as well so we could lose out due to trucking costs. I will keep you informed as to how this plays out.

Last month I received bids for the 2021-2023 sludge hauling contract. Waldvogel Trucking (who we currently use) came in with a price of \$0.0275 per gallon. This is an increase of \$0.0025 per gallon from our current contract. The only other bid came from Badger State Waste for \$0.03 per gallon. I will be working with Waldvogel Trucking to get the contract signed before the end of the year.

The week of August 17<sup>th</sup> we were able to remove roughly 600,000 gallons of sludge from our storage tank. We will try and get another load out in October when the soybeans come off the fields.

We are still waiting for an official result from Sherwin Williams as to why the coating on the digester walls failed. Corcoran will be here the week of the 24<sup>th</sup> to start pressure washing the coating to see what will flake off. As of this writing there still is no word as to when the digester cover will be pulled out to repaint the walls.

We are still in the process of getting the job posting up to fill the vacant position. We hope to have interviews set up by the end of September.

I have crunched the numbers for the 2021 budget. For the Sanitary Sewers Account # 53301 I increased the following:

Added \$10,000 in sewer televising just in case we need to have an outside source clean the sewers again as our staff may not be able to get to it.

I increased the foaming \$5,000 as their price increased this last year however I feel the three year rotation we have in place should see this cost stabilize along with sewer lining.

For the Wastewater Account # 53302 I increased the following:

Not knowing what the qualifications and insurance needs of the new employee will be I basically gave him the highest wage in his scale and all the expensive insurance. I'm guessing that this will be an overinflated number.

I increased the amount for sludge disposal as in 2021 we will have a new contract and the price per gallon jumped from \$0.025 to \$0.0275 per gallon. This should get us a removal of 2.25 million gallons of sludge in 2021 if it's dry enough. We got a little behind the last couple years due to how wet it was so if it is dryer next year we will make some headway on getting the extra solids out.

Shockingly the Capital Budget was roughly \$900 more than 2020. These are the projects that we should take care of:

**Isco Modems \$9,500.**

Modems for sanitary sewer flow meters. Verizon is eliminating the normal cell signal and having 3G as the lowest cell signal in 2021. We need 4 modems for the flow meters to communicate with the City's server.

**UV Wiping Upgrade \$28,430.**

The UV wiping system is 18 years old and the structure supporting the wiping carriage is corroding due to the ferric chloride in the water. The new wiping system utilizes a polyethylene carriage that is resistant to chemicals.

**Phosphorus Analyzer \$22,000.**

The current phosphorus analyzer is 10 years old. The display is starting to not read properly. For the last couple years we have needed to send the unit in for repairs. The new phosphorus analyzer is newer technology that will work with our updated YSI monitoring system and SCADA. When we replace the W3 water system we will need to replace the current analyzer anyway so now is probably the best time to replace it.

**Influent Check Ball Valves \$15,000**

The current influent check ball valves were installed in 2008 and throughout the years have been slowly sandblasted by the stones and sand coming into the system. Two of the check balls are not seating properly and are allowing water to go back into the wet well increasing pumpage rates.

**Sludge Transfer Pump Chopper Pump \$22,000**

With more and more flushable wipes coming into the plant we are having issues with plugging of the sludge transfer pump. We are looking at a new chopping mechanism installed onto the pump to prevent plugging reducing down time and wear and tear.

**Autovalve for Storage Tank \$12,000**

Replace the existing valve in the storage tank to allow the sludge to transfer via the SCADA system.

These items will need to be approved so I can give this information to Judy so she can have it ready for her 2021 budget process.

Effluent								
Month	Flow	BOD		TSS		Phos.		Fecal Coliform
	mgd	mg/L	lbs	mg/L	lbs	mg/L	lbs	
Jan	1.5766	3	36	4	49	0.3	4.3	
Feb	1.1895	1	13	3	31	0.3	3.0	
Mar	2.2837	4	87	6	127	0.3	5.8	
April	2.0155	3	58	4	79	0.3	4.6	
May	1.5097	2	27	5	62	0.3	3.4	4.8
June	1.5977	0	5	4	53	0.3	4.3	9.8
July	1.3599	1	11	6	69	0.2	2.5	32.8
Aug	1.0343			5	47	0.3	2.6	26.0
Sept								
Oct								
Nov								
Dec								
Ave	1.5709	2	34	5	65	0.3	3.8	18
Max	2.2837	4	87	6	127	0.3	5.8	33
Min	1.0343	0	5	3	31	0.2	2.5	5
Limit:		25		30		1.0		400

Utility								
Month	Super-natent	Methane Used	Methane Flared	Natural Gas	City Water	Ferric	Rain	Electricity
	gal	ft <sup>3</sup>	ft <sup>3</sup>	ft <sup>3</sup>	gal	gal	in	
Jan	5969			48	908	51	1.66	
Feb	0			68	1983	59	1.23	
Mar	1			45	1127	69	4.02	
April	10890			23	1455	81	1.66	
May	1			8	2911	72	4.89	
June	17090			11	2577	65	5.10	
July	22214			21	1676	75	4.90	
Aug	9134	0		21	1036	80	0.32	
Sept								
Oct								
Nov								
Dec								
Ave	8162	0		31	1709	69	2.97	
Max	22214	0	0	68	2911	81	5.10	0
Min	0	0	0	8	908	51	0.32	0

Wohlt Cheese							
Month	Flow	BOD		TSS		Phos.	
	gals	mg/L	lbs	mg/L	lbs	mg/L	lbs
Jan	13697	812	101	379	46	19.0	2.3
Feb	14111	664	86	324	42	18.5	2.4
Mar	15667	724	96	343	45	17.8	2.3
April	9372	453	42	159	15	13.2	1.2
May	13313	1210	133	752	82	29.4	3.2
June	12647	1216	127	693	73	33.8	3.6
July	13180	1211	140	729	83	31.9	3.7
Aug	12310	949	101	630	65	36.8	3.7
Sept							
Oct							
Nov							
Dec							
Ave	13037	905	103	501	57	25.0	2.8
Max	15667	1216	140	752	83	36.8	3.7
Min	9372	453	42	159	15	13.2	1.2

Influent							
Month	Flow	BOD		TSS		Phos.	
	mgd	mg/L	lbs	mg/L	lbs	mg/L	lbs
Jan	1.3425	191	1937	168	1793	3.9	40.8
Feb	0.8851	193	1453	182	1367	4.6	34.6
Mar	2.0727	156	2445	174	2957	3.8	65.1
April	1.7818	173	2562	181	2603	3.6	52.3
May	1.2401	223	2071	337	3480	5.3	53.7
June	1.3902	177	2117	235	2774	4.2	50.2
July	1.1062	166	1568	203	1939	4.0	36.8
Aug	0.7955	246	1701	313	2128	6.1	41.3
Sept							
Oct							
Nov							
Dec							
Ave	1.3268	191	1982	224	2380	4.4	46.9
Max	2.0727	246	2562	337	3480	6.1	65.1
Min	0.7955	156	1453	168	1367	3.6	34.6

Hauled Waste			
Month	Holding	Septic	HSW
	Total gals	Total gals	Total gals
Jan	1,013,450	57,300	
Feb	717,200	34,700	
Mar	980,700	89,150	
April	1,052,060	309,100	
May	834,525	263,800	38,820
June	1,015,365	302,555	18,457
July	931,815	238,540	10,000
Aug	430,045	167,830	
Sept			
Oct			
Nov			
Dec			
Total:	6,975,160	1,462,975	67,277
\$/gal	0.00875	0.02000	0.02000
Total:	\$61,032.65	\$29,259.50	\$1,345.54

Ammonia	
Month	mg/L
Jan	1.6
Feb	<0.15
Mar	0.42
April	7.3
May	0.25
June	5.1
July	<.15
Aug	0.62
Sept	
Oct	
Nov	
Dec	

Mercury		
Quarterly	Inf	Eff
	ug/L	ug/L
Jan	72.90	1.03
Feb		
Mar		
April	96.70	0.60
May		
June		
July		
Aug		
Sept		
Oct		
Nov		
Dec	96.70	1.03
Max		
Min		
Limit:	72.90	0.60
	1.30	

Whole Effluent Toxicity	
Date:	<b>Pass</b>

**ATV/UTV ORDINANCE 2020**

**A RESOLUTION ADOPTING ORDINANCE 9.49, NAMED THE  
ALL-TERRAIN VEHICLE AND UTILITY VEHICLE ROUTE AND OPERATION  
ON ROADWAYS WITHIN THE CITY OF NEW LONDON ORDINANCE.**

**WHEREAS**, the people of the state of Wisconsin, represented in the senate and assembly authorized all-terrain vehicle and utility vehicle routes and operation on roadways throughout the state of Wisconsin; and

**WHEREAS**, New London residents, businesses, and tourists desire to be able to operate all-terrain vehicles and utility vehicles on city roads; and

**WHEREAS**, under WI SS 23.33(11)(am)4 a city may enact an ordinance authorizing the operation of all-terrain vehicles and utility terrain vehicles on a highway that has a speed limit of 35 miles per hour or less and is located within the territorial boundaries of the city.

**WHEREAS**, since 2017, all-terrain vehicle and utility vehicle use has so grown throughout the State of Wisconsin, which has resulted in many municipalities having opened their municipal roads to all-terrain vehicle and utility vehicle operation and use; and.

**WHEREAS**, under the provisions of §23.33 of the Wisconsin State Statutes, the city is authorized to enact ordinances regulating all-terrain vehicles and utility terrain vehicles on all-terrain vehicle routes designated by the city; and

**WHEREAS**, the city supports this recreational opportunity; and

**WHEREAS**, the Common Council c supports the safe, proper, and regulated use of all-terrain vehicles and utility terrain vehicles on City roadways; and

**NOW THEREFORE BE IT RESOLVED**, that the Common Council of New London, Wisconsin does ordain as follows and adopts Section 9.49, effective immediately upon signature of the Mayor and publication by the City Clerk. Section 9.49 of the Municipal Code of Ordinances for the city of New London, Wisconsin is hereby created to read as follows:

**MUNICIPAL CODE OF ORDINANCES SECTION 9.49**

- (1) Title. The title of this ordinance is the City of New London All-Terrain/Utility Terrain Vehicle Use ordinance.
- (2) Purpose. The purpose of this ordinance is to establish all-terrain and utility terrain vehicle routes in the City of New London and to regulate the operation of all-terrain and utility terrain vehicles in the City of New London.
- (3) Authority. The City Council of the City of New London, Waupaca/Outagamie County, Wisconsin, has the specific authority to adopt this All-Terrain and Utility Vehicle Ordinance under s. 23.33(8)(b) and (11), Wis. Stats.
- (4) Definitions. For this Ordinance, the following definitions shall be used. Words used in the present tense include the future; the singular number includes the plural number; and the plural number includes the singular number. The words “shall”, “will”, and “must”

are always mandatory. The words “may” and “should” are discretionary terms. The masculine shall include the feminine. Terms not defined in this section, shall be interpreted based on common usage.

- (a) All-Terrain Vehicle (ATV): means a commercially designed and manufactured motor driven device that has a weight, without fluids, of 900 pounds or less, has a width of 50 inches or less, is equipped with a seat designed to be straddled by the operator, and travels on 3 or more tires.
  - (b) City: means the City of New London, the City Council, Common Council, or any other City of New London official(s) or agent authorized by the City Council to act on behalf of the City of New London.
  - (c) Utility Terrain Vehicle (UTV): means any of the following:
    - 1. A commercially designed and manufactured motor driven device that does not meet federal motor vehicle safety standards in effect on July 1, 2012, that is not a golf cart, low-speed vehicle, dune buggy mini-truck, or tracked vehicle, that is designed to be used primarily off a highway, and that has, and was originally manufactured with, all the following:
      - a. A weight, without fluids, of 2,000 pounds or less.
      - b. Four or more tires.
      - c. A steering wheel.
      - d. A tail lights.
      - e. A brake lights.
      - f. Two headlights.
      - g. A width of not more than 65 inches.
      - h. A system of seat belts, or a similar system, for restraining each occupant of the device in the event of an accident.
      - i. A system of structural members designed to reduce the likelihood that an occupant would be crushed as the result of a rollover of the device.
    - 2. A commercially designed and manufactured motor driven device to which all of the following applies:
      - a. It has a weight, without fluids, of more than 900 pounds but not more than 2000 pounds.
      - b. It has a width of 50 inches or less.
      - c. It is equipped with a seat designed to be straddled by the operator.
      - d. It travels on 3 or more tires.
- (5) Designation of All-Terrain and Utility Terrain Vehicle Routes. Pursuant to s. 23.33(4)(d)4., Wis. Stats., except as otherwise provided in s. 23.33(4), Wis. Stats., no person may operate an all-terrain or utility terrain vehicle on any road, freeway, or highway in the City, except on those roadways that are designated as all-terrain and utility terrain vehicle routes by this ordinance.
- (a) All streets in the City of New London are open to ATVs/UTVs except the following: CTH S, CTH T/Mill St (south of Beckert Rd), N. Shawano St. (north of Partridge Dr.), HWY 45, STH 54/Fairview Dr.; N. Shawano St (from N. Water St to Partridge Dr. is point to point travel only).

- (b) The route(s) does not include public properties, City-owned parks, School District property, etc. except for those with designated parking areas where motorized vehicles normally park. ATV/UTV operators must receive permission from the New London School District to utilize parking lots on school district properties.
  - (c) The routes do not include private roads or driveways nor any private property in the City. The City or Chief of Police shall retain the right to close any City street to ATV/UTV operation for special events or street construction/repair without notice.
- (6) Route Restrictions.** Pursuant to s. 23.33(8)(d), Wis. Stats, the following restrictions are placed on the use of the City all-terrain and utility terrain vehicle routes designated by this ordinance. Routes shall be marked with uniform all-terrain and utility terrain vehicle route signs in accordance with s. NR 64.12(7), Wisconsin Administrative Code. No person may do any of the following regarding signs marking City ATV/UTV routes unless authorized to do so.
- (a) Intentionally remove, damage, deface, move, or obstruct any uniform all-terrain and utility vehicle route or trail sign or standard or intentionally interfere with the effective operation of any uniform ATV/UTV route or trail sign or standards if the sign or standard is legally placed by the State, any municipality, or any authorized individual.
  - (b) Possess any uniform ATV/UTV route or trail sign or standard of the type established by the City for the warning, instruction, or information of the public, unless he or she obtained the uniform ATV/UTV route or trail sign or standard in a lawful manner. Possession of a uniform all-terrain and utility terrain vehicle route or trail sign or standard creates a rebuttable presumption of illegal possession.
- (7) Maintenance of All-Terrain and Utility Terrain Vehicle Routes.**
- (a) Designation of segments of the City road system as ATV/UTV routes does not impose upon the City a greater duty of care or responsibility for maintenance of those segments than for any other segment of City road.
  - (b) Operators of ATV/UTVs on City roads assume all the usual and normal risks of ATV/UTV operation.
  - (c) The City accepts no liability for the operation of ATVs/UTVs on any city streets under the provisions of this ordinance.
- (8) Operation of All-Terrain and Utility Vehicles.**
- (a) Operation shall be subject to all provisions of s. 23.33, Wis. Stats., which is adopted as a part of this ordinance by reference, pursuant to s. 23.33(11), Wis. Stats.
  - (b) Operators must abide by all traffic laws unless further restricted by this Ordinance.
  - (c) Operators will be held to the same enforcement, expectations, permissions, penalties, restrictions, in addition to all other standards adopted by Wisconsin. Statues., which apply to the offense of driving a motorized vehicle under the influence of alcohol, drugs, and/or other chemical agents which impair an operator's safe use of a motorized vehicle, including but not limited to s. 346.63, Wis. Stats., Operating under influence of intoxicant or other drugs.

- (d) The speed limit for ATVs and UTVs shall be established at not greater than 35 (thirty-five) miles per hour or the speed limit for automobiles, whichever is lower, on all segments of City roads designated as ATV/UTV route.
- (e) ATVs/UTVs may be operated on paved surfaces only, unless yielding the right of way.
- (f) All ATV/UTV operators shall ride single file.
- (g) No ATV/UTV may be operated on any designated route(s) without fully functional Headlights (turned on), tail-lights, and brake lights.
- (h) No ATV/UTV may be operated on any designated route(s) between the hours of 10:00 p.m. and 6:00 a.m. daily, unless a different restriction on hours of operation has been specified by the City and notice of the same is duly posted on the segment. Routes will be closed from December 15<sup>th</sup> -April 1<sup>st</sup>. ATVs/UTVs but may still be used for plowing snow.
- (i) All ATV/UTV operators shall ride on the right-hand side of the paved portion of the highway, unless making a left turn. Operation on the gravel shoulders, grassy in-slope, ditches, or other highway right-of-way is prohibited, unless yielding right of way.
- (j) No ATV/UTV may be operated on any designated ATV/UTV route if the ATV/UTV does not meet all applicable Federal noise and air pollution standards.
- (k) No person under the age of sixteen (16) may operate an ATV/UTV on any segment of City road which is a designated ATV/UTV route unless accompanied by an adult.
- (l) No person under the age of eighteen (18) may operate an ATV/UTV on any designated route unless wearing approved protective head gear.
- (m) No person may operate a ATV/UTV with a passenger if the vehicle is not intended for a passenger. 23.33 (3) (em) With Except as provided in sub. (11m), with a passenger riding in or on any part of a an all-terrain vehicle or utility terrain vehicle that is not designed or intended to be used by passengers while the all-terrain vehicle or utility terrain vehicle is being operated on an all-terrain vehicle route, all-terrain vehicle trail, or roadway as authorized in this section.

**(9) Licensing, Insurance, and Registration.**

- (a) *Driver's License.* Every person who operates an ATV/UTV on a segment of City road which is designated as an ATV/UTV route shall have in his or her immediate possession a valid motor vehicle operator's license and shall display the license document upon demand from any law enforcement officer or official described in s. 23.33(12), Wis. Stats.

Reference s. [23.33\(12\)](#), Wis. Stats. regarding All-terrain vehicles and utility terrain vehicles, Enforcement.

Reference s. [346.04](#), Wis. Stats. regarding Obedience to traffic officers, signs/signals; fleeing from officer.

- (b) *Insurance.* Every person who operates an ATV/UTV on a segment of City road which is designated as an ATV/UTV route, and/or every ATV/UTV operated on a segment of City road which is designated as an ATV/UTV route, shall carry liability, and/or other

insurances consistent with Wisconsin state law for the operation of a motorized vehicle.

Reference s. [344.62](#), Wis. Stats. regarding Motor vehicle liability insurance required.

**(10) Disturbing of the Peace, and Nuisance activities**

- (a) Cruising prohibited. No person shall, while operating an ATV or UTV, engage in the practice of cruising on any authorized road. Cruising is defined as running all or part of the length of a roadway multiple times, per day, back and forth, for any purpose other than departing or arriving at their residence, or place of lodging, or departing or arriving, at a public boat landing. ATV/UTV travel should be limited to going from point A to point B in a direct route.
- (b) Exhaust system/Muffler modifications prohibited. No person shall operate on a City route any ATV/UTV unless such ATV/UTV is equipped with an adequate muffler in constant operation and properly maintained to prevent any excessive or unusual noise or annoying smoke.

Reference s. [347.39\(1\)](#) Wis. Stats.

- (c) Radios or the electric sound amplification devices: No person may operate or park, stop or leave standing an ATV/UTV vehicle while using a radio or other electric sound amplification device emitting sound from the vehicle that is audible under normal conditions from 75 feet or more, unless the electric sound amplification device is being used to request assistance or warn against an unsafe condition.

Reference s. [346.94\(16\)](#), Wis. Stats.

- (d) Use of trailers or sleds prohibited. No person shall operate an ATV /UTV upon any street within the city with any person, trailer or sled attached or trailing said vehicle, unless it is designed for such activities. Anyone operating such conveyance in an unsafe or reckless manner shall be deemed in violation of this section.

**(11) Enforcement.**

- (a) This ordinance may be enforced by any law enforcement officer authorized to enforce the laws of the state of Wisconsin. A copy of this ordinance shall be sent by the City Clerk, to the New London Police Department, the Waupaca and Outagamie County Sheriff's Department, and the Department of Natural Resources, and any other law enforcement agency serving the City of New London's jurisdiction.
- (b) As a substitute for or in addition to forfeiture actions, the City attorney may, on behalf of the City, seek enforcement of any and all parts of this ordinance by court actions seeking injunction orders or restraining orders and/or pursuing nuisance actions against the violator.

Reference s. [23.33\(12\)](#), Wis. Stats. regarding All-terrain vehicles and utility terrain vehicles, Enforcement.

Reference s. [346.04](#), Wis. Stats. regarding Obedience to traffic officers, signs/signals; fleeing from officer.

- (12) Penalties.** The penalties under s. [23.33\(13\)\(a\)](#), Wis. Stats. are adopted by reference. Any person who shall violate this section shall pay a forfeiture plus costs established in Ordinance 25.04 of the New London Municipal Code.

(13) Severability. Should any portion of this ordinance be declared unconstitutional, or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

CITY OF NEW LONDON, a Municipal Corporation of the State of Wisconsin.

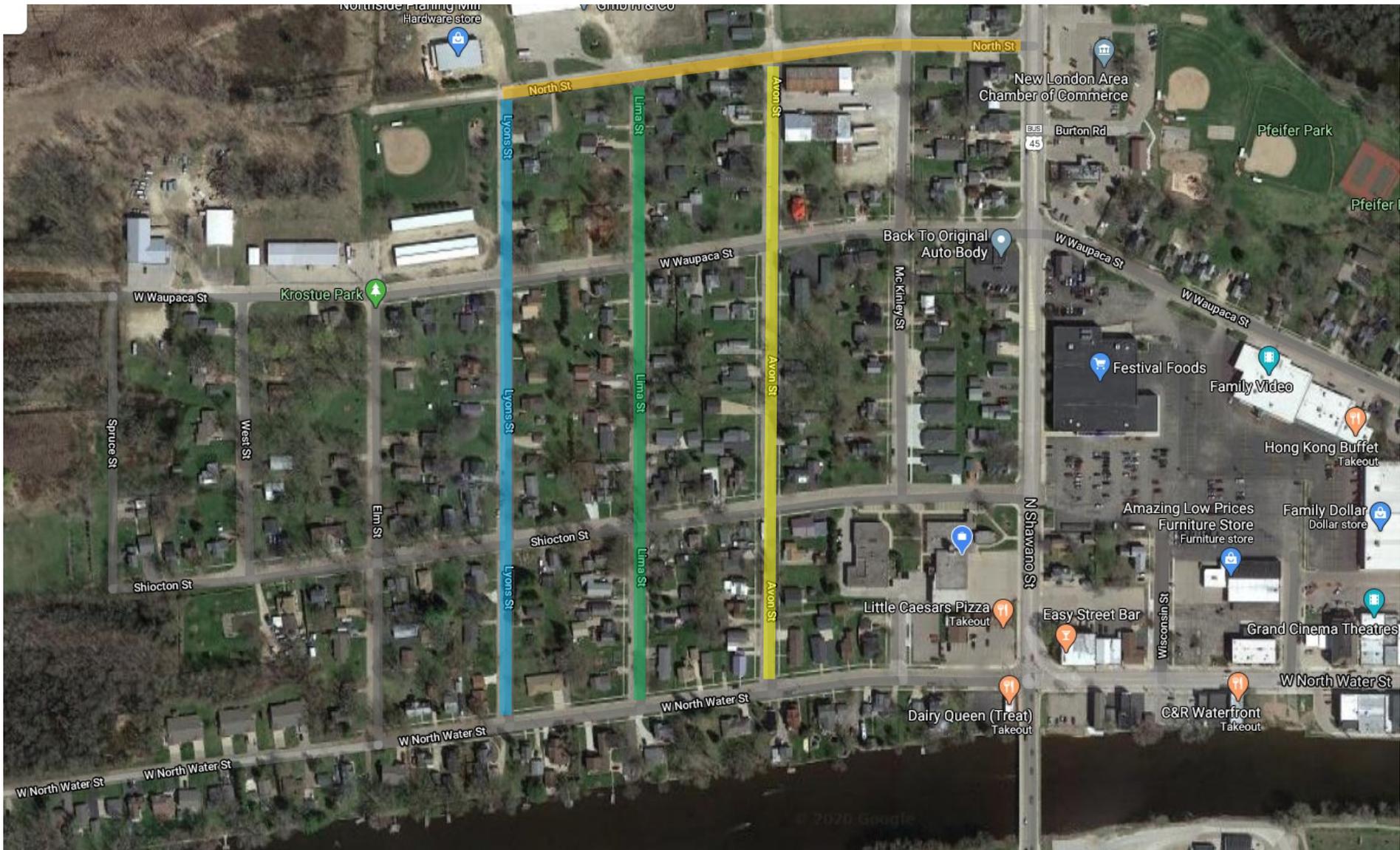
By: \_\_\_\_\_  
Mark Herter, Mayor

CERTIFICATE

STATE OF WISCONSIN        )  
  ) ss.  
COUNTY OF WAUPACA        )

I, Jackie Beyer, Clerk of the City of New London, do hereby certify that the foregoing resolution was duly adopted at a meeting of the Common Council of the City of New London, held at City Hall on the \_\_\_ of \_\_\_, 2020 at 7:00 p.m., the vote on the resolution being \_\_\_ Aye and \_\_\_ Nay, and published online on the 00<sup>th</sup> day of October, 2020.

City Clerk  
City of New London, Waupaca County, Wisconsin



## AGREEMENT For PROFESSIONAL SERVICES

City of New London  
Attn: Chad Hoerth  
215 N. Shawano Street  
New London, WI 54961

Date: August 28, 2020

McM. No. M0032-9-20-00002.00

### PROJECT DESCRIPTION:

#### STREET & UTILITY RECONSTRUCTION

The City of New London is requesting Survey Services and Engineering Services for:

- Shawano Street (Beacon Avenue to Cook Street)
- Werner-Allen Road (Wolf River to Jennings)

### SCOPE OF SERVICES:

McMahon Associates, Inc. agrees to provide the following Scope Of Services for this project:

- Topographic Survey and Base Sheets
  - ▼ Perform a site survey of the existing streets to include data gathering as follows:
    - ◇ Collect X, Y, Z data on the Waupaca County Coordinate System using instruments capable of collecting elevations to the nearest 100<sup>th</sup> of a foot with  $\pm 0.03$  foot vertical accuracy for use in design.
    - ◇ Locate visible aboveground features within the road right-of-way including trees, landscaped areas, signs, poles, utility boxes, aprons, driveways, service walks, mailboxes, etc.
    - ◇ Locate underground facilities as located by Diggers Hotline and/or the City of New London. McMahon Associates, Inc. will contact Diggers Hotline and request locates.
    - ◇ Provide existing curb elevations, street centerline and boulevard elevations at intervals of approximately 50 feet or less.
    - ◇ Locate existing City utility surface structures for sanitary sewer, water main and storm sewer. Depth existing storm sewer and sanitary sewer structures to identify invert elevations.
    - ◇ Existing face of homes/garages are proposed to be located on the base street drawings from existing aerial mapping from Waupaca County. Information will be on the Waupaca County Coordinate System (only if sanitary sewer lateral replacement work is required).
  - ▼ Base Sheet Preparation
    - ◇ Prepare plans showing existing streets including aboveground features as field located.
    - ◇ Overlay existing Waupaca County parcel mapping showing existing right-of-way, lot lines, property addresses and tax identification numbers.
    - ◇ Provide a reference line and project stationing for use on utility drawing and the street reconstruction drawings.
    - ◇ Show existing sanitary sewer, storm sewer and street centerline as field located.
    - ◇ Show existing gas, electric, phone, cable television, etc. as field located from Diggers Hotline locates.

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## SCOPE OF SERVICES:

### ■ Design Services

#### ▽ Provide design plans and bidding specifications for a project consisting of the following:

- ◇ Mill and resurface existing asphalt pavement.
- ◇ Spot replacement of existing curb and gutter.
- ◇ Design of new curb and gutter to surround the existing center boulevard.
- ◇ Design new accessible ramps at intersections
- ◇ Pavement marking design for crosswalks and elementary school.

#### ▽ Bidding Services

- ◇ Assist the City in publicly bidding the project on QuestCDN.
- ◇ Prepare Advertisement for Bid.
- ◇ Attend bid opening.
- ◇ Provide letter of recommendation for project award.

### ■ Sanitary and Storm Investigations / Conceptual Design / Probable Costs

- ▽ Engineering investigations required for this phase of the design of the projects are intended to focus on the evaluation of the condition of existing sanitary sewers and storm sewers to determine if replacement is recommended.
- ▽ Storm sewers are currently assumed to have acceptable capacity so no modeling or capacity analysis is anticipated. Storm sewer televising will be reviewed as supplied by the City.
- ▽ Sanitary sewers are assumed to have excessive clear water flows and are subject to surcharging during heavy rain events. In addition, sanitary sewers appear to be oversized from the existence of an old combined sanitary and storm sewer system. This system was eliminated; however, it is unknown if separation of stormwater and sanitary sewerage was 100% successful. The current system appears to have excess capacity due to the original combined sewer pipe sizing. Current sanitary sewer system records appear incomplete and make it difficult to determine how flows are directed through the collection system. Investigations are intended to help identify pipeline flow direction and assess pipeline capacity needs.
  - ◇ Review televising reports and provide recommendations on main replacement.
  - ◇ Assist the City in developing a sanitary sewer flow monitoring plan to be conducted by the City using their flow monitoring equipment. Additional monitoring may be suggested to provide more comprehensive data during a rain event.
  - ◇ Assist the city in evaluating pipe condition, capacity and clear water flows to develop a sewer replacement plan and strategy.
  - ◇ Develop a conceptual plan for replacement of sanitary sewers and storm sewers based on the findings of the existing condition surveys.
  - ◇ Revise previous opinions of probable costs for system improvements for use in project budgeting and planning.

### ■ Sanitary Sewer

- ▽ Provide design services for the reconstruction of existing sanitary sewer with associated lateral service work. Sanitary sewer laterals are currently replaced from the street right-of-way to the home. The City has a mandatory policy where non-PVC laterals will require replacement to the home. Laterals requiring replacement would be shown on the plan drawings.
  - ◇ Design and layout for replacement of sanitary sewer with lateral replacement to the right-of-way or home as determined by the City.

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**SCOPE OF SERVICES:**

- ◇ Quantity takeoffs of pay items and preparation of bid sheets.
- ◇ Prepare project specifications and provide to the City of New London in electronic and hard copy format.
- ◇ Public bidding including bid advertisement and bidding on QuestCDN.
- ◇ Submit plans and specification to appropriate regulatory agencies for approval.

**■ Construction Related Services**

- ▽ Provide construction related services to assist the City of New London by providing construction administration, construction staking, and final record documents for the project. Services are anticipated to include the following:
  - ◇ Periodic construction site visits to observe the document that the work performed by the contractor is in general conformance with project plans and specifications. Notify the City of any observed non-conforming work by the contractor.
  - ◇ Verify installed pay quantities with the contractor for use in processing and certifying contractor pay requests.
  - ◇ Assist the City in reviewing any contractor request for change orders.
  - ◇ Update the City Staff on the construction progress and schedule changes proposed by the contractor.
  - ◇ Assist in clarification of the intent of project plans and specification with the contractor.
  - ◇ Prepare a punch list of items requiring correction or completion by the contractor prior to final acceptance and payment of the work by the City of New London.
- ▽ Construction Staking
  - ◇ Benchmarks to be provided along the project route for use in construction and documentation of elevations of installed work.
  - ◇ Street grading to be staked at 2 to 3 foot offset from back of curb with grade hubs every 50 feet including grade breaks, pc's, pt's and radius points. Large radiuses to be staked every 25 feet.
  - ◇ Curb and gutter to be staked at 2 to 3 foot offset from back of curb with grade hubs every 50 feet including grade breaks, pc's, pt's and radius points.
- ▽ Record Locates (Optional)
  - ◇ Field locate post-construction surface structures including manholes, inlets, hydrants, valves and water service shutoffs with use of GPS equipment for GIS locates.
  - ◇ Field collection to be completed post-construction with leaf off conditions to allow for GPS use. Horizontal accuracies to be  $\pm 0.03$  feet. Vertical accuracies to be  $\pm 0.20$  feet.
  - ◇ Record Drawings
    - ▶ Prepare using data from GPS locates and rim and invert elevations obtained from field elevations collected by on-site personnel and recorded in inspection documents.

**■ Items Not Included in the Scope of Services**

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the Scope of Services.

- ▽ Cost of televising of sanitary and storm sewers.
- ▽ Soil borings.
- ▽ Water main design.
- ▽ Full time on-site construction observation services.

**SPECIAL TERMS:** (Refer Also To General Terms & Conditions - Attached)

The City of New London agrees that the Project Description, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of McMahon Associates, Inc.

**COMPENSATION:** (Does Not Include Permit Or Approval Fees)

McMahon Associates, Inc. agrees to provide the Scope Of Services described above for the following compensation. The following is a breakdown of the estimated fee for completion of the services outlined. Services will be billed on a Time & Expense basis and would not be exceeded without approval of the City of New London.

- Werner-Allen
  - ▼ Topographic Survey & Street Design .....\$38,000
  - ▼ Sanitary Sewer Evaluation.....\$6,000
  - ▼ Bidding Services .....\$3,500
  - ▼ Construction Administration & Staking Services .....\$25,000
  - ▼ Sanitary Sewer Design/Bid/Construction Services.....\$30,000
- Shawano Street
  - ▼ Topographic Survey & Street Design .....\$5,000
  - ▼ Bidding Services | Assumed to be Bid with Werner-Allen).....\$0
  - ▼ Construction Administration & Staking Services .....\$3,000

**COMPLETION SCHEDULE:**

McMahon Associates, Inc. agrees to complete this project as follows:

- Engineering evaluation of sanitary and storm by October 16, 2020
- Topographic survey completed by November 30, 2020.

**ACCEPTANCE:**

The General Terms & Conditions And The Scope Of Services (Defined In The Above Agreement) Are Accepted, and McMahon Associates, Inc. Is Hereby Authorized To Proceed With The Services.

*The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.*

**CITY OF NEW LONDON**

Wisconsin

By:

\_\_\_\_\_  
(Authorized Signature)

Title:

\_\_\_\_\_

Date:

\_\_\_\_\_

**McMAHON ASSOCIATES, INC.**

Neenah,

By:



Brad D. Werner, P.E.

Title:

Vice President / Sr Municipal Engineer

Date:

August 28, 2020

*Please Return One Copy For Our Records*

Street Address: 1445 McMAHON DRIVE - NEENAH, WI 54956  
Mailing Address: P.O. Box 1025 - NEENAH, WI 54957-1025  
PH 920-751-4200 ▪ FX 920-751-4284 ▪ WWW.MCMGRP.COM



# McMAHON ASSOCIATES, INC. GENERAL TERMS & CONDITIONS

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.
2. The stated fees and Scope of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.
3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.
4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.
5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.
6. McMAHON will maintain insurance coverage in the following amounts:
 

Worker's Compensation .....	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate.....	\$1,000,000 / \$2,000,000
Automobile Liability	
Bodily Injury.....	\$1,000,000
Property Damage .....	\$1,000,000
Professional Liability Coverage .....	\$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to \$500,000.
7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.
8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.
9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.
10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.
11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.
13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.
14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMAHON shall have no responsibility for such issues or resulting damages.



# FEE SCHEDULE | 2020

McMAHON ASSOCIATES, INC.

Effective: 01/02/2020 | Rev. 01/09/2020

LABOR CLASSIFICATION	HOURLY RATE
Principal	\$172.00 - \$221.00
Senior Project Manager	\$172.00
Project Manager	\$120.00 - \$159.00
Senior Engineer	\$151.00 - \$159.00
Engineer	\$82.00 - \$140.00
Senior Engineering Technician	\$110.00 - \$121.00
Engineering Technician	\$77.00 - \$100.00
Senior Architect	\$162.00
Architect	\$114.00 - \$136.00
Senior Land Surveyor	\$110.00 - \$143.00
Professional Administrator Services	\$113.00
Public Management Specialist	\$110.00
Public Safety Specialist	\$110.00
Land Surveyor	\$101.00
K-12 Administrative Specialist	\$103.00
Land Surveyor Technician	\$79.00 - \$90.00
Surveyor Apprentice	\$57.00
Erosion Control Technician	\$77.00
Senior Hydrogeologist	\$172.00
Senior Ecologist	\$164.00
Environmental Scientist	\$82.00 - \$92.00
Senior G.I.S. Analyst	\$135.00
G.I.S. Analyst	\$82.00 - \$92.00
Wetland Delineator	\$93.00
Senior Designer	\$118.00
Designer	\$76.00 - \$101.00
Senior On-Site Project Representative	\$102.00
On-Site Project Representative	\$68.00
Plan Review	\$120.00
Certified Grant Specialist	\$121.00
Graphic Designer	\$90.00
Senior Administrative Assistant	\$87.00
Administrative Assistant	\$69.00
Intern	\$37.00 - \$56.00
Professional Witness Services	\$314.00

This Fee Schedule is subject to revisions due to labor rate adjustments and interim staff or corporate changes.

**NEENAH, WISCONSIN  
CORPORATE HEADQUARTERS**

Street Address:  
1445 McMAHON DRIVE  
NEENAH, WI 54956

Mailing Address:  
P.O. BOX 1025  
NEENAH, WI 54957-1025

Ph 920.751.4200 | Fax 920.751.4284

Email: [MCM@MCMGRP.COM](mailto:MCM@MCMGRP.COM)  
Web: [WWW.MCMGRP.COM](http://WWW.MCMGRP.COM)

**1700 HUTCHINS ROAD  
MACHESNEY PARK, IL 61115**

Ph 815.636.9590 | Fax 815.636.9591

Email: [McMAHON@MCMGRP.NET](mailto:McMAHON@MCMGRP.NET)  
Web: [WWW.MCMGRP.COM](http://WWW.MCMGRP.COM)

**952 SOUTH STATE ROAD 2  
VALPARAISO, IN 46385**

Ph 219.462.7743 | Fax 219.464.8248

Email: [MCM@MCMGRP-IN.COM](mailto:MCM@MCMGRP-IN.COM)  
Web: [WWW.MCMGRP.COM](http://WWW.MCMGRP.COM)



# REIMBURSABLE EXPENSES SCHEDULE | 2020

McMAHON ASSOCIATES, INC.

Effective: 01/02/2020

DESCRIPTION	RATE
<b>REIMBURSABLE EXPENSES:</b>	
Commercial Travel	1.1 of Cost
Delivery & Shipping	1.1 of Cost
Meals & Lodging	1.1 of Cost
Review & Submittal Fees	1.1 of Cost
Outside Consultants	1.12 of Cost
Photographs & Models	1.1 of Cost
Misc. Reimbursable Expenses & Project Supplies	1.1 of Cost
Terrestrial Laser Scanner	\$1,500.00
<b>REIMBURSABLE UNITS:</b>	
Photocopy Charges - Black & White	\$0.08/Image
Photocopy Charges - Color / 8½" x 11"	\$0.45/Image
Photocopy Charges - Color / 8½" x 14" and 11" x 17"	\$0.75/Image
Mileage	\$0.65/Mile
Mileage - Truck/Van	\$0.85/Mile
All-Terrain Vehicle	\$60.00/Day
Global Positioning System (GPS)	\$21.00/Hour
Global Positioning System (GPS) Mobilization	\$100.00/Hour
Hand-Held Global Positioning System (GPS)	\$15.00/Hour
Robotic Total Station	\$20.00/Hour
Survey Hubs	\$0.45/Each
Survey Lath	\$0.65/Each
Survey Paint	\$4.50/Can
Survey Ribbon	\$2.50/Roll
Survey Rebars - 1¼"	\$10.00/Each
Survey Rebars - ¾"	\$3.00/Each
Survey Rebars - 5/8"	\$2.50/Each
Survey Iron Pipe - 1"	\$3.00/Each
Survey Plastic or Fiberglass Fence Post - 1"	\$2.75/Each
Survey Steel Fence Post - 1"	\$4.25/Each
Control Spikes	\$1.00/Each

Services subcontracted will be billed to the Owner at invoice cost plus 12%.

Use of special equipment, such as computers, television and sewer cleaning devices, soil density testers, flow meters, samplers, dippers, etc., will be charged to the project per the standard Equipment Rate Schedule, which is available upon request.

**NEENAH, WISCONSIN  
CORPORATE HEADQUARTERS**

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NEENAH, WI 54956

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