

**CITY OF NEW LONDON  
MINUTES OF BOARD OF PUBLIC WORKS MEETING  
WEDNESDAY, JULY 5, 2006**

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Members Present: Ron Heise, Dennis Herter, Bill Kopitzke, Rob Way and Mary Tate  
Others Present: Earl Lauders, New London City Attorney  
Carol Radtke, Director  
Jeff Bodoh, Dept. Engineer

The meeting was called to order by Chairman Heise at 6:10 P.M. with a quorum present. Motion by Kopitzke, 2<sup>nd</sup> by Herter to approve the agenda as presented. All voting aye. Motion carried.

1. Appraisal for Easement Across Sullivan Land.

Lauders explained the reasoning for negotiating with the Sullivans. Lauders said that the City should offer Mr. Sullivan \$13,000 which would be the compromise between the \$16,400 appraisal from Mr. Sullivan's appraiser and the \$9,600 appraisal from the City's appraiser. Lauders explained that the most Mr. Sullivan could receive is \$16,400 and if this went to court, a judge would probably offer the \$13,000 for settlement. Koptizke asked where the money was coming from for the easement. Radtke said that it was coming from the wastewater fund.

Motion by Kopitzke, 2<sup>nd</sup> by Herter to recommend that the City Attorney negotiate with the Sullivans for an easement across the Sullivan property. All voting aye. Motion carried.

2. Discuss changes to the Diggers Hotline Statues Regarding Laterals. A

Memo from the Boardman Law Firm was provided to the Board members explaining changes to the Diggers Hotline requirements. Bodoh explained the new requirements for marking public utilities. He explained the three options utilities have for locating service laterals – (1) Physically marking the service laterals (2) Providing the Contractor with a map or drawing of the service lateral locations or (3) Giving the Contractor a written notice that service location information is not readily available. Radtke explained what service laterals are and what Utilities are currently responsible for marking. Both Bodoh and Radtke explained that the City would do option (3) because some of the existing lateral locations are not known or are questionable, even the sewers that have been televised. Radtke gave examples of this from past construction projects. Radtke mentioned that the new statutes might require new resolutions and changes to some ordinances. Radtke told the Board that she would keep them updated on this new Statute. No vote was needed on this item.

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3. National Incident Management System (NIMS) Training.

A copy of a letter regarding the NIMS training requirements from Andy Carlin, Waupaca County Emergency Management Director, was provided to Board members. Radtke mentioned that compliance with the NIMS training was mandatory, and failure to do so could jeopardize the City and County's chances for Federal funds and grants. Radtke told the Board the training could be done online or done at City Hall. Radtke suggested that a training session be setup at City Hall. Tate suggested having the training on August 8<sup>th</sup> before the Common Council meeting. Tate suggested discussing a date for the NIMS training at the July Common Council meeting.

6. Director's and Engineer 's Reports. There were questions or discussion about the reports.

7. Other matters, if any. Heise asked about the development on the west end of Cook Street. He was wondering about the fill and the proximity to the wetlands. Bodoh explained the wetlands where delineated in this area and the project is outside the wetlands area. Radtke mentioned that the development was a private development. Kopitzke asked about enlarging the corner radii at some intersections. Radtke pointed out that staff reviews intersections prior to street reconstruction.

Radtke gives the board an update on the Shawano Street Project. Radtke mentioned that test holes were dug in the Waupaca/Shawano Street intersection and no contaminated soil was found.

Motion by Tate and seconded by Way to adjourn the meeting at 6:45 P.M.  
All voting aye. Motion carried.