

**CITY OF NEW LONDON
MINUTES OF BOARD OF PUBLIC WORKS MEETING
MONDAY, MARCH 2, 2009**

Members Present: Chairman Arien Herminath, Mike Barrington, Bill Kopitzke,
Dave Morack and Tom O'Connell

Others Present: Gary Henke, Mayor
Kent Hager, City Administrator
Jeff Bodoh, Public Works Engineer
Louie Dresen, W.W.T.P. Supt.
Steve Thompson, Utilities Director
Jeff Galbraith, AECOM (Earth Tech)
Lee Rousseau

1. The meeting was called to order by Chairman Herminath at 4:30 P.M. with a quorum present. Motion by Morack / Barrington to approve the agenda. All voting aye. Motion carried by all.

2. Beacon Avenue Project Update. Jeff Galbraith gave the Board an update on EACOM's progress on the Beacon Avenue Project. Galbraith noted that the project started as a water main project and was expanded to include sewer and street. Herminath asked about the pavement portion of the project. Thompson noted that the project would be bid in two parts 1) the sewer reconstruction and 2) the grading, curb and pavement reconstruction. The project would be bid so the Council could approve the bids at the April Council meeting. Thompson noted that we are going to minimize the number of trees removed on this project. The sidewalk replacement would only be the sections that need to be replaced. There was a question about crushing the concrete removed on this project. Thompson said that the concrete would be crushed and used as base material. There was a question about the gas main on this project. Thompson noted that the gas main was being replaced and the new gas main would be bored under the sidewalk.

Bodoh briefly explained that in order to assess the lateral replacement from the sanitary main to the right of way line, the City had to do a resolution and have a public hearing. The first item was a preliminary resolution.

Morack moved and recommended to council to approve the Preliminary Resolution to assess the sanitary sewer lateral construction on the 2009 Beacon Street project, second by Barrington. Four voting aye and O'Connell opposed. Motion carried.

3. Update on the Mill Street Project. Thompson gave the board an update on the Mill Street Project and explained the water main and sewer extension work would take place this Spring. He said that the contractor would be back in

New London in the Spring to finish the restoration for the first extension and while they are in town, the Water Department would like to extend the water main to form a loop. While the contractor was installing the water main extension, they could extend the sewer to service the properties between Park and Grove Streets in the future. Thompson said the estimate for this sewer extension would be a little over \$20,000. This money would come out of the sewer fund. They suggested that funding for this project be added to the finance committee's agenda.

Morack moved and recommended to have the Change Order for the Mill Street sewer extension be sent to the finance committee to approve, second by Kopitzke. All voting aye. Motion carried.

4. Update on Wastewater Treatment Plant Issues. Dresen updated the Board on the odor control study and mentioned that he gave the consultant three years of collected data to review. Dresen noted that a local industry has been having issues with its wastewater and flowmeter. Dresen noted that the plant has been able to deal with the wastewater from this industry. Dresen pointed out that they have additional fields to spread sludge on this year. He also noted that the DNR will be doing an audit of the WWTP lab on March 26th. Dresen discussed maintenance items he is looking to do this year. He noted that he received a proposal for \$16,500 to repair the grit box gates. Dresen provided the Board with a list of this years maintenance items and the items estimated costs. There was a question about whether the WWTP maintenance items needed to go through the Capital Purchasing Committee.

Morack moved and recommended to have the Council approve the wastewater treatment plants budgeted maintenance items, second by O'Connell. All voting aye. Motion carried

5. Review Wastewater Industrial Billing Rate Study Proposals. Bodoh presented the proposals for the Wastewater Industrial Billing Rate Study. The proposals were from MSA Professional Service with \$22,390, Strand Associates with \$10,800, and AECOM with \$11,500. Bodoh mentioned that Judy Radke, City Treasurer, suggested holding off on the study and budget to do a full rate study next year. The Board agreed with doing a full Sanitary Sewer Rate Study. Bodoh will work on putting together a formal request for proposal for this rate study.

6. Discuss Potential Sewer Root Control Project. Bodoh mentioned meeting with a contractor whose company does sewer root control. There was a question if this would hurt the trees and Bodoh noted that the contractor told him that it would not affect the trees. Bodoh explained that the root control is a foam

herbicide that is sprayed in the sewer and this foam kills only the small roots that are in the sewer. There was a question about where the root control would be used. Bodoh said that we would go through the sewer records and talk to employees that clean the sewer to determine the best locations for root control. Bodoh recommended doing the minimum amount of sewer as required by the contractor, which is 2,000 feet of sewer that would cost roughly \$4,000.

Morack moved and recommended to council to approve allowing the Public Works to do a pilot root control project, Kopitzke second. Motion carried by all.

7. Discuss the 2009 Sidewalk Rehabilitation Projects. Bodoh noted that he would like to continue with the sidewalk replacement schedule that the City put together in 2006 and include some new sidewalk installation where the council recommended. This would include the approved sidewalk handicap ramp project. The sidewalk rehabilitation area for 2009 would be east of Oshkosh Street, west of Division Street, south of Washington Street and north of Law Street.

Morack moved and recommended to council to approve the 2009 sidewalk rehabilitation project area, Barrington second. Four voting aye and O'Connell opposed. Motion carried.

8. Approve 2009 Winter Maintenance Agreement with Maple Creek. Bodoh and Hager briefed the Board on this item. It was noted that Maple Creek had been covering the snow plowing cost for Spur Road from CTH'DD' to the east. Part of Spur Road in this section is the City's. Bodoh and Hager discussed the meeting with the Maple Creek representatives and the agreement for the City to plow Spur Road from CTH 'DD' to Hintzke Road. Bodoh noted that the City plowed this section recently and it took less than 20 minutes to plow.

Barrington moved and recommended to council to approve signing the Winter Maintenance Agreement with Maple Creek, Kopitzke second. Motion carried by all.

9. Approve Sidewalk Assessment Ordinance Change. The change to the Sidewalk Assessment ordinance is to eliminate the assessment for sidewalk to the property owners for new or replaced sidewalk. There were some questions regarding the curb & gutter assessment. Bodoh and the Mayor were able to answer these questions.

Morack moved and recommended to council to approve the revised Sidewalk Assessment Ordinance, Kopitzke second. Four voting aye and O'Connell opposed. Motion carried.

10. Monthly Report of the Acting Director. No comments

11. Other Matters. Bodoh pointed out that Waupaca County was placing their order for road salt for the 2009/2010 winter season and wanted to know how much salt New London wanted to reserve. Bodoh noted that he did look into what it might cost for the City to purchase road salt on its own. The cost for the City to purchase its own road salt would be much greater than ordering through the county. The Board said to go ahead and order road salt for next winter through Waupaca County. Some of the Board members mentioned the dips in the east end of North Water Street and North Shawano Street. Bodoh noted that it was probably due to frost, but he will routinely inspect them to make sure they aren't getting worse.

Motion by O'Connell to adjourn the meeting at 5:50 P.M., second by Morack. Motion carried by all.