

**CITY OF NEW LONDON
MINUTES OF BOARD OF PUBLIC WORKS MEETING
MONDAY, JANUARY 4, 2010**

Members Present: Chairman Arien Herminath, Mike Barrington, Dennis Herter, Robert Besaw; Lori Dean was absent

Others Present: Gary Henke, Mayor
Kent Hager, City Administrator
Jeff Bodoh, Acting Public Works Director
John Romberg, Alderperson
Tom O'Connell, Alderperson
David Morack, Alderperson
Janet Searl, Administrative Assistant
Lee Rousseau

1. The meeting was called to order by Chairman Herminath at 4:30 p.m. with a quorum present.

Motion by Barrington / Herter to approve the agenda as presented. Four voting aye. Motion carried.

2. Review Guidelines for Public Notification of Construction. Bodoh worked with the Utility Department to formalize guidelines for public notification of construction projects. Examples of project notification were included in the Board packet. Herminath was happy to see the Public Works and Utility Departments working in cooperation to formalize this policy.

Motion by Barrington / Herter to approve the Guidelines for Public Notification of Construction, as presented. Four voting aye. Motion carried.

3. Review Winter Road & Sidewalk Maintenance Policy. Bodoh updated an old policy to present to the Board. The policy will be available on the City website. Bodoh passed around a copy of a City map that will be included in the policy. The issue of the importance of keeping the fire hydrants clear was brought up and some different ideas were discussed.

Motion Herter / Barrington to approve the City of New London Winter Road & Sidewalk Maintenance Policy, as presented. Four voting aye. Motion carried.

4. Sanitary Sewer System Mapping Contract. This survey project will include the area bounded by Oshkosh Street on the West, Fremont Street to the East, Jennings Street to the South, and the Wolf River on the North. The final product will consist of both paper and electronic formats for staff to use and will work with future GIS mapping. In-house staff will be responsible for performing measure downs at all sanitary sewer manholes. Payment will be through the Sewer Fund.

Motion Herter / Barrington to approve the Sanitary Sewer System Mapping Contract with AECOM, with compensation for time and materials not to exceed \$8,800.00. Four voting aye. Motion carried.

5. Monthly Report of Director/Engineer. Bodoh pointed out that the BOD loading numbers at the WWTP for November and December had dropped significantly since Saputo has been hauling out their high strength waste. For the most part, snow removal in the downtown area has been going well. Merchants may need to be reminded that the sidewalks will be their responsibility if a light snowfall does not require City streets to be plowed. Dan Neely will be double-checking proposals for pre-wetting equipment for salt distribution before ordering. The Board discussed areas of placement for a sign that the Lions Club would like to provide to promote City activities.

Motion by Herter to adjourn the meeting at 5:15 p.m., second by Barrington. Motion carried by all.